

Charlotte County
Board of County Commissioners
Staff Report
May 2009

Budget & Administrative Services

Budget Department

- Distributed monthly Fiscal Reports to departments.
- Impact Fee Report updated and distributed.
- Preparation and analysis for Budget Workshops with Board of County Commissioners continued.
- Budget Workshops with BOCC. Areas reviewed by BOCC in May:
 - CCU
 - Court Functions
 - Building Construction Services
 - Budget and Administrative Services
 - Parks, Recreation and Cultural Resources
 - United Way County contribution
 - Final Summary and Wrap-up of all Budget Workshops
- Prepared books and power point presentation for the MSBU Workshop. The workshop was held for MSBUs with rate increase, new MSBUs, and MSBUs with new properties on May 5.
- Gathered and analyzed information for Commissioners' Workshop follow-up questions.
- Hurricane Charley:
 - All debris projects closed out in spring are approved and obligated for payment by FEMA - reimbursement available for collection and we will request payment.
 - Our net obligated debris amount is \$3,524,765 -we will receive 90% from FEMA and 5% from the State of Florida. Total cash due, \$3,369,604.85 including Admin allowance.
 - Detailed matrix being build on project-by-project basis shows how many dollars insurance company expects us to apply to each project -92% complete -hope to complete in June in order to begin closing out the balance of our reconstruction projects.
 - Started review/closeout process for 5 project worksheets: Tentatorium, Event Ctr, Sports Park lighting, Taylor Rd Sheriffs Dept's temporary headquarters lease, Utilities Pond liner repairs -5 projects encompass \$4,180,000 in funding.
- Submitted quarterly report for JAG grants.
- Reviewed maximum millage rate legislation and set up Excel spreadsheet and graph to compare the maximum millage rate with current and projected millage rates for the County.
- Marine Adv. contracts set up and presented to Marine Advisory Board for their recommendations. Contracts for the FY 08/09 Mid-year and FY09/10 new requests were submitted.
- Bill Taylor attended ARRA Seminar in Orlando. All aspects of grants discussed and much needed information obtained to help the County to move forward with applying for and receiving these grants.
- Revenues -Sales Tax collections/Impact Fee Collections analyzed for next year's budget.
- Coordinated with all departments in preparation for the CIP Presentation on June 26. Preparations for printing the proposed FY09/10 CIP book are well underway.
- After one year of litigation and delinquency notices, Sun River remitted regulatory assessment fee payment for '07-'08, and '08 Annual Financial Report. Public Service Commission contested our rights to the regulatory assessment fees but withdrew their claim after reviewing our supporting documents.
- MSBU database & reports ran, updated & checked for errors for the Property Appraisers input.
- Spreadsheet of MSBUs and rates not requiring a Public Hearing for Board approval on June 23.
- Amended territories in South Bridge Waterway Unit.

Fiscal Services Division

- Public Works:

- PW received back the fully executed agreements from FDOT for post-project maintenance for the US 41/Murdock Circle intersection improvements project and the Cape Haze Bridge project ~ these went to the BCC on 4/28/09. These are both stimulus funded projects being constructed by FDOT. FDOT will construct and Charlotte County will maintain.
- Grant monies received: \$493,373.65 from FDOT for Burnt Store Rd widening; Right of Way purchases.
- Project reimbursement monies received: \$44,564.04 from Gasparilla Island Water Authority for utility work done on the Coral Creek Bridge project.
- Draft post-project maintenance agreement for Veterans/Murdock Circle approved 5/26/09 and forwarded to FDOT for approval; another stimulus proj constructed by FDOT –maint. by County.
- Building and Construction Services:
 - Issued 11 Single Family home permits for month which is a decrease of 30 permits from April 2009.
 - Provided Impact Fee rollback analysis detailing losses of revenue year-to-date.
 - BCS provided information on 18 residents concerning payment of sanitation fees for EES Solid Waste division.
- Public Safety Department:
 - Emergency Management receiving \$1,365 as reimbursement from Health Dept for time and efforts provides by one of our Emergency Management Planners; planner worked on Pandemic Influenza Plan document to be included in County Comprehensive Emergency Management Plan (CEMP).
 - Radio Communications Department received \$170,504 payment from Sprint Nextel, which allows us to move forward with implementation phase of the 800MHz Frequency Rebanding Project
- Human Services:
 - Pam Baker and Kelly Studenwalt attended American Recovery and Reinvestment Act Regional meeting in Lee County. One of the purposes of the group is to develop a regional collaboration of stakeholders in planning and implementing the recovery funds available for this region while developing innovative service delivery strategies in the context of regional economies. Representatives from Charlotte, Lee, Collier and Hendry Counties as well as Edison State College, FL Gulf Coast University, Charlotte County Public Schools, Lee County Public Schools, Lee County Economic Council, Workforce Development Board, Senator Martinez Office and Congressman Connie Mack's Office participated.
 - Pamela Baker, Grants Management Analyst, was asked to be a Federal Grant Reviewer for the Division of Health and Human Services for SAMHSA (The Substance Abuse and Mental Health Administration).
 - Pamela Baker, Grants Management Analyst, was asked to review the bids for a \$137 million State contract. The contract is for a managing entity for the Sun Coast Region of FL for the Administration of Substance Abuse and Mental Health Services.
 - Participated in a planning session of the proposed fixed route for the green buses to be purchased with the ARRA funds. The fiscal staff along with the Transportation Operations Coordinators worked on this project together.
 - Human Services was notified that they will be receiving \$117,543 in Community Services Block Grant (CSBG) ARRA funding. This CSBG ARRA is in addition to the regular CSBG grant funds that Human Services has received. Fiscal and program staff participated in a conference call concerning these ARRA funds with the State Department of Community Affairs for planning and question and answer purposes.
- CCU:
 - Completed analysis of Peace River budget and forwarded follow up questions to the Authority. Attended Peace River Board Liaison Meeting.
 - Attended DEP State Revolving Fund workshop and seminar to review program and ensure compliance with submissions.
- Facilities:
 - Moved Parks Fiscal Staff to Building D in Murdock.
 - Developed Budget Templates for Parks Department managers to load FY10 Budgets.

- IT:
 - Processed, paid and reconciled approximately 150 landline phone bills, Sprint Nextel cell phones, County internet connections, pagers, and wireless cards.
 - Compiled a graph for Telco showing costs savings over a 3 year period on telephone bills.

I.T.

- Utilities went live with Tele-Works IVR. This product provides customers with automated voice response concerning utilities questions.
- Novus upgrade project kicked off this month -negotiated with Novus to perform the upgrade and template modifications at no cost.
- Analysis has been completed identifying which properties comprise the Scrub Jay buffer zones.
- Legal Request System project for the Attorney's office kicked off this month.
- Completed upgrade to the Utilities Mailstream application. This upgrade will enable the Utilities to realize a savings of approximately \$63,000 annually on their bulk mailing charges.
- Crystal Reports data mart for Traffic Engineering is now complete. This will enable Public Works to report statistics to the State.

Purchasing

- Pre-Submittal meetings held:
 - 09-168 Charlotte Harbor Event & Conference Center - Management Services
- Shortlist meetings held:
 - 09-182 Vending Machine Services
 - 09-192 Sidewalk Design - Sales Tax
 - 09-199 Mobile Concession Services
- Pre-Construction meetings held:
 - 09-032 Lift Station - Grounds Maintenance
 - 09-209 Leachate Collection System - Landfill
 - 09-213 Paving - Landfill Compost Site
 - 09-159 Grounds Maintenance - County Facilities
 - 09-153 Landscape Renovation - Bayshore Live Oak Park
 - 09-120 Stormwater Control Structure - Apollo Waterway
 - 09-153 Stormwater Control Structure - Cheshire Waterway
 - 09-226 Construction of Artificial Reef
 - 09-191 Supply & Install Gypsum Panels - Harold Ave
 - 09-195 Harbour Heights Median Landscaping
- Pre-bid meetings held:
 - 09-207 InHome Elder Care Services
 - 09-193 Shell / Rock Material - Annual
 - 09-160 Top Dressing Field Mix - Annual
 - 09-198 Rebuild of Existing Drive Unit - CCU
 - 09-172 Manasota Key Landscape Maintenance
 - 09-236 Vegetation Reduction - South Gulf Cove
 - 09-225 Dredging of Harbour Heights
 - 09-231 Oil Change & Lubrication Services
 - 09-163 Fencing Maintenance & Repairs - Annual
 - 09-243 Vehicle Services & Safety Inspections
- Quotes due and received:
 - 09-226 Construction of Artificial Reef
 - 09-240 Tub Grinding of Debris
 - 09-235 Charlotte Harbor Gateway Landscape Maintenance
- Bid Openings held:
 - 09-202 Stormwater Control Structure - Lionheart & Sunset Waterway
 - 09-195 Harbour Heights Median Landscaping

- 09-238 Fertilizer - Annual
- 09-171 Oyster Creek Flow Enhancement
- 09-160 Top Dressing Field Mix - Annual
- 09-193 Shell / Rock Material - Annual
- 09-231 Oil Change & Lubrication Services
- 09-198 Rebuild of Existing Drive Unit - CCU
- 09-207 In Home Elder Care Services - Annual
- 09-236 Vegetation Reduction - South Gulf Cove
- 09-232 Manasota Key Landscape Maintenance
- 09-231 Oil Change & Lubrication Services - Annual
- 09-163 Fencing Maintenance & Repairs - Annual
- 09-242 Medical Supplies - Annual
- 09-225 Dredging of Harbour Heights
- 09-243 Vehicle Service & Safety Inspections - Annual
- 09-258 Additional Elder Home Care Services - Annual
- Proposals due and received:
 - 09-220 Medical Director - Fire / Emergency Medical Services
 - 09-168 Charlotte Harbor Event & Conference Center - Management Services
- Negotiation meetings held:
 - 09-199 Mobile Concessions
 - 09-192 Sidewalk Design - Sales Tax
 - 09-182 Vending Machine Services
- Interviews & Shortlisting meeting held:
 - 09-220 Medical Director - Fire / Emergency Medical Services
- Work Assignments due and received:
 - 09-256 Work Assignment #54, Design - Restroom Bayshore Live Oak Park

Real Estate Services

- Flamingo/Edgewater: Updated appraisals indicate values 30-40% less than last year's offers. Many remaining property owners want to hold off on any sale to County hoping market will rebound.
- Burnt Store Road, Winchester South and Midway Expansion: In court within the next 90 days for an Order of Take hearing, subject to the Court's calendar.
- Piper Road: It appears we will be able to acquire all parcels without having to go to the hearing -continuing to contact Airport Authority for grant of right of way easement to allow for bid process for this project.
- Environmental Lands Acquisition Program: Program remains in abeyance.
- Reg Water Authority: Meet with Water Authority, discussed easement in Harbour Heights area.
- Kings Highway Pipeline Easement: No change.
- Replacement of Leased Space for Fleet: In abeyance pending direction.
- Legal Research: Conducting research and site inspections for a special project.
- Public Works, Parks & Recreation and Utilities: -obtaining easements, title searches and reviewing number of land related issues brought forward to our division for review.
- Releases & Occupations of Easements: Processing high volume applications/exceeded 200.
- Stump Pass Project: Several hundred letters sent this week to the affected property owners
- Weir Replacement Projects: Working to obtain easements necessary for these projects.
- Neighborhood Stabilization Program: Begun work with Bob Hebert in support of NSP. Subject to BCC approval will obtain an estimated 30 to 50 homes.

Building Construction Services

- Summary:

- Decrease in single family permitting only 12 permits issued. However, value of permits totaled \$6.3M, not far off from \$7.8M for April, 41 permits were issued -staff met with representatives from Best Buy who are interested in bringing their store to a recently vacated storefront in Charlotte County.
- Updates and Accomplishments:
 - Green Building Ord -BCC approved ord to implement Green Building Prog for County –prog intended to encourage use of Green Building practices through use of incentive-based prog’s Contractor Licensing BCC approved ordinance relating to building and building regulations amending Chapter 3-2 Contractor Certificates of Competency and related boards. These changes include:
 - Removed requirement for a Journeyman Electrician to be on-site at permitted jobsites
 - Removed obsolete local specialty licenses
 - Reorganized definitions
 - Redefined work performed by certain local specialty contractors and amended scopes of work to reflect changes in the industry
 - Additionally, a resolution setting the schedule of fees referenced in this ordinance was approved.
- Interlocal Agreement:
 - Director of Gulf Coast Chapter of Building Officials Assoc. of FI presented agreement at state-level BOAF meeting -remaining 11 BOAF chapters may approve a statewide agreement as well.
 - Community Rating System (CRS) – Staff has been working closely with FEMA and the Insurance Services Office (ISO) for the past several months on the 3-year CRS cycle verification. BCS has received unofficial notification from the ISO that the County has maintained their Class 5 rating in the National Flood Insurance Program. This was achieved in spite of a reduction in the county’s commercial growth indicator. The Class 5 rating ensures that our citizens will continue to receive the 25% discount to their flood insurance premiums.
 - Software Update -August 31 implementation -User Acceptance Testing July. End User and Train-the-Trainer sessions June for selected staff members -all remaining staff will receive training to use the system last two weeks of August.
 - Southwest Florida Green Futures Expo –finalized date & location for 11/2nd & 3rd at Charlotte Harbor Event & Conf Ctr. Focus of the BCS portion 11/2nd will be education for citizen’s of County in areas of sustaining a green future. On the following day, Economic Development will host a conference on Energy Options for a Brighter Southwest Florida.
 - Code Enforcement – Members of CEB and pertinent staff attended “Workshop for CEB Members, Special Magistrates, Hearing Officers and Board Attorneys” offered by SW Assoc. of Code Enforcement -workshop offered information covering all aspects of their responsibilities, plus provided an opportunity to meet and share information.

Item	Total FY08	May-08	May-09	FY08 YTD	FY09 YTD
Single Family Permits Issued	318	26	12	209	155
Multi Family Permits Issued	3	0	0	93	1
Commercial Permits Issued	226	13	10	184	110
All Other Permits Issued	18946	1981	1143	13379	7608
Customers Served	20309	2172	2222	16724	14358
Plans Reviews	11282	954	823	7431	5165
Inspections	94125	7570	4736	67738	36872
Permitting Revenue	\$3,464,498	\$262,737	\$154,438	\$2,137,071	\$1,324,375
Permitting Expenditure	\$4,674,749	\$341,390	\$808,734	\$3,660,064	\$2,475,575
Licensing Revenue	\$336,400	\$8,115	\$3,442	\$230,378	\$35,264
Licensing Expenditure	\$1,309,512	\$73,258	\$141,946	\$611,653	\$403,737
Online Utility Permits	641	54	24	486	251

Utility Inspections	825	55	40	725	221
PTO's & ROE's	124	18	0	97	10
Vacations	22	2	0	29	2
ROW Applications Reviewed	1949	205	157	1379	945
Action Orders Initiated	5781	321	254	3653	2243
Code Cases Initiated	3586	175	203	2059	1354
CEB Cases Heard	427	100	46	370	236
Citations Issued and \$ Amount	\$30,750	\$2,250	\$2,500	\$24,250	\$18,595
New Contractor Licenses Issued	665	57	60	426	293
Contractor Licenses Revoked	36	1	1	20	7

Economic Development

- Inquires/Appointments/Successes:
 - Director spoke at the Englewood Sunrise Rotary Club to approximately 100 people opportunities and challenges faced by EDO.
 - Organization efforts underway for Energy Options Conf. for 11/1/09-day-long conference held at Charlotte Harbor Event and Conf. Ctr. Tentative topics:
 - "Alternative Energy as an Economic Development Driver"
 - "Alternative Energy Incentives at the Federal, State and Local levels" and
 - "Growing the Alternative Energy Cluster in Southwest Florida"
 - Washington DC trip Director met with rep's of Sen. Martinez & Nelson and Rep. Mack's office.
 - Director, FEDC board member, traveled to Orlando for annual meeting. Economic strategies were discussed which would enhance the State's high skill, high wage initiative.
 - Director participated in panel discussion hosted by European Business Council in Cape Coral with representatives from City of Cape Coral and Lee County EDO on state of the nation and an overview of current office projects/plans. Dr. Hartwich, Executive Director of the European Council is planning a trade mission to Germany which was supported by the panel.
 - Kay Tracy attended Job Resource Seminar hosted by Cong. Rooney at Cultural Center on behalf of Charlotte County EDO on information about EDO with both participants & seminar exhibitors.
 - Ilona Vega Jaramillo, Mgr of International Business Devel. Ofc for Enterprise FI visited Charlotte County EDO with Daniel Callaghan, Enterprise FI new rep from UK. Given the large British community in our County, Enterprise FI thought it would be important for him to visit our area and see for himself why a British ex-patriot would choose Charlotte vs. any other FI community.
- Efforts to recruit and maintain existing businesses continue with:
 - 25 pending prospects.
 - Appointments with 20 local businesses.
 - 2 new projects reviewed; custom presentations developed for 3 businesses.
 - 3 Incentive Applications.
 - 1 Impact Analysis.
 - Provided 7 companies & 5 County departments with various demographic market data packets.
- Meetings:
 - International Level
 - European Business Council
 - Enterprise Florida/International Business Development
 - 2009 Intersolar Munich Conference
 - Federal
 - Foreign Business reps in Sen Martinez, Sen Nelson and Representative Mack's office
 - State Level
 - EFI Regional Strategic Planning Meeting

- FEDC Innovation and Beyond Workshop
- Regional Level
 - Southwest Florida Regional Technology Partnership
 - Regional Branding Partnership
- Local Level
 - Directors' Meetings
 - EDO Budget Workshop
 - Enterprise Charlotte Economic Council
 - Charlotte County Chamber Board of Directors & Government Affairs
 - Green Building Ordinance Meeting
 - Clean Energy Planning/Marketing Session
 - Job Resource Seminar
 - Tourism's Unity Luncheon
 - Main Street Punta Gorda
- Presentations/Newspapers/Magazines:
 - Englewood Sunrise Rotary
 - European Business Council
- Office Activities:
 - Data collection: monthly permitting, housing, unemployment data, webtrends and airport stats.
 - Prepared Agenda, Minutes and meetings for Enterprise Charlotte Economic Council, CH CRA Adv. Committee and Murdock Village CRA Adv Committee.
- Research and Policy Initiatives:
 - Creating EDO policies.
 - Continuing with G. M. Dept. Fast Track Permitting and Population Projection.
 - Inland Port Study, Intermodal Logistics Ctr, potential regional cooperation with Palm Beach Cty.
 - Continuing with feasibility study if CC conducive for trade and finance ctr & water technologies.
 - Continuing with Charlotte County Chamber to formulate Business Retention Plan.
 - Continuing with EB-5 Regional Center Designation.
 - Researching grants and bonds within EDO or prospective and local businesses.
 - Mitigation of wetlands in the ECAP area.
 - Continuing with Make What to You Take Project.
 - Continuing with solar rooftop/solar energy ordinance research.
- Redevelopment:
 - Gateway Pedestrian Promenade/Harbor Walk Project endorsed by Bicycle & Pedestrian Committee of MPO, top ranked project for FDOT enhancement funding -project will be reviewed by County/MPO 8/09. Project could be eligible for approx. \$1.2 million in grant funds to leverage the tax increment funds currently budgeted.
 - CH CRAAC Meeting. Committee provided final comments on the conceptual design plan for the Gateway Pedestrian Promenade/Harbor Walk Project based on input received from the general public at April meeting. Revised plan will be presented to BOCC, July for approval.
 - Public Works to provide information and status reports to CHCRAAC committee on projects or topics that impact Charlotte Harbor.
 - CH CRA Adv Committee held special meeting on land use regulations in target area of Charlotte Harbor. Committee took public comment from property owners and recommended that staff begin developing a plan to reflect the comments received for the area north of Seneca Drive and potential changes to the Neighborhood Business Residential land use and zoning district.
 - YMCA Day Care Ctr in CH CRA held ribbon cutting ceremony on 5/14th. New day care ctr, located on county property is a project that began after the original day care center was destroyed by Hurricane Charley. County, CH CRA and the YMCA worked closely for many years to negotiate terms of 99 year lease of the property and assisting YMCA during the construction. This new facility will be a great asset to the Charlotte Harbor CRA and to the entire community.
 - Murdock Village CRA Advisory Committee approved recommended changes to Resolution that created the advisory committee and approved Rules of Procedure for committee. These documents

will be presented to BOCC in June. If approved, there will be a new seat on the committee for a representative from the banking/finance sector or the appraisal sector.

- Debrah Forester attended Economic Summit geared to provide specific information on funding opportunities, criteria, and reporting/auditing requirements in Amer Recovery & Reinvestment Act. Potential funding sources identified, further review will continue to determine what projects could be funded thru grants available under this program.
- Participating in development of Economic Development Energy Options Conference on 11/2/09. Reviewing potential speakers and topics as well as providing input on conference logistics.

Environmental & Extension Services

• Solid Waste:

- Award from Nat'l Association of County Information Officers. The department entered the Citizen Education Projects Category for our Once-A-Week Garbage Marketing Campaign. Part of application process, submitted samples of flyers, post cards, newspaper ads, articles and all other materials used to educate and prepare citizens for changes in their garbage collection service. Department was awarded the "Excellence Award" for those efforts.
- More than 800 students entered 7th annual Keep Charlotte Beautiful Student Calendar Art Contest, and Savana Hibbert, a senior at Lemon Bay High School was selected as the cover winner. Her artwork will grace the 2010 cover of the calendar and she will receive a \$250 college scholarship. First place and honorable mention winners from each grade level K-12 will have their art featured in the calendar. The calendar art contest is an educational program to show the relationship of art and the environment to help promote long-term environmental stewardship. Students will be honored at a reception in November. 3,000 calendars will be distributed to area schools to sell for \$2 for their art and environmental projects. Charlotte Community Foundation awarded KCB a \$5,000 grant to help with the implementation of the 2010 calendar art contest.
- Composting domestic waste water sludge at Zemel Road Landfill project successful composting 5,874 tons of sludge by mixing it with shredded vegetative wastes. Solid Waste Div. begun improvements to composting pad to enable process to be moved off active landfill disposal area to a dedicated location with storm water run-off controls.

• Mosquito/Aquatics:

- Recent rains increased mosquito activity; division has been active; using both ground and aerial control methods for these biting insects. This season may see more typical summer rain events and mosquito activity levels will be at higher levels than residents have experienced in the past several summers. The division monitors all areas of the County for mosquitoes.
- Aerial Adulticide prog. continues-pilot receiving training for night vision goggles; helicopter spray system testing will begin, once completed, helicopter will be operational.
- Mosquito Control began its annual mosquito borne disease surveillance with 9 sentinel chicken flocks across County by volunteers. Blood samples taken from sentinel chickens weekly by Mosq. Control personnel for: St. Louis Encephalitis, West Nile Virus, & Eastern Equine Encephalitis.

• Extension:

- County UF/IFAS Ext. Serv. hosted Fertilizer Ordinance Public Forum 5/27/09 at East Port Env. Campus from 1:00 to 3:00 pm. Discussions focused on CC Fertilizer Ordinance implemented in 2008. Staff shared results from the past year and provided updates on future programming.
- FYN & Master Gardener volunteers performed landscaping for Paint Your Heart Out Charlotte County's event, Saturday, 05/16th. 2 County families will receive a free house painting, and landscape clean-up courtesy of local business donations, volunteers and county staff.
- Master Gardener volunteer training complete new trainees graduated 5/5th. After a post-test that measures their increase in knowledge and an end-of-program evaluation, Trainees are inducted as full-fledged M.G. and receive Certificate of Completion and words of encouragement. Veteran Gardeners will give a luncheon in their honor.

• Natural Resources:

- Sea Turtle season began Cty experienced early season nesting activity. Div. continued its work to educate residents to reduce nighttime lighting/beach obstructions/furniture/un-leashed dogs. 1st month

a decline in number of lighting/furniture violations. During a one week period only 6 pieces of furniture were found left on the beach overnight. Once informed of nesting season, furniture was removed - sharp decline, most reports averaged 6–10 pieces/night -lighting violations, 1 night time survey yielded 4 violations in densely populated/heavy tourist areas -3 of 4 violations for interior lighting.

- Collection of GPS coordinates began last week and will continue throughout the season. While collecting the coordinates, photographs are taken of the nest with the property closest to the nest in the background. Postcards are mailed to property owners providing information on nesting and how they can help promote successful nesting. This process has been received favorably throughout the community and targets the areas where nesting activity is occurring.
- Sea turtle nesting is running about average for this time of year. There is a possibility of a rare Kemp's Ridley nest on Stump Pass Beach State Park. One egg was removed from the cavity to determine the species. Results should be coming soon.
- Shorebirds: Volunteers monitoring nesting sites at various times of day and week distributing educational information to beach-goers. Over 600 pamphlets distributed for the month. Volunteers reporting favorable reactions from public but still too early in the season to report on nesting activity; signs favorable. 1 incident involving golf cart on the beach destroyed an adult Wilson's plovers raising 3 chicks; Sheriff's Department investigating.
- Scrub-jay territory analysis; has resulted 4,200 new territories identified, and removed 2,100 lots, resulting in a net increase of 2,100 lots added to the data base. All known properties have been added to the scrub-jay data base.

Facilities, Construction and Maintenance

- Jail Expansion-Design 75% for early phase 1 start, selection Bovis for CM on BCC 11/28 agenda, Construction of phase one is complete. Phase 2 construction is underway. BCC project change approved on 3/10/09
- Eastport WWTP Control Bldg-A/E contract is released-planning and programming underway Budget 2 million
- Event Center-project is complete-warranty work underway-99% complete
- Fire Station #11-currently used for VM-design underway for 5300 sq ft station-1 story. Scrub Jay issues resolved for building within existing footprint and landscape with scrub habitat material. Design underway Budget 2.1 million. Completed. Recovery project
- Englewood Fire Station #5-(Rockford Ave) under design-working budget to GMP. Scrub jay issues-negotiating with USFW for onsite mitigation. (resolved) Complete-Truck has arrived. Budget 2.1 million.
- Human Services-Under design-7000 Sq/ft to house HS and Veterans Services. Project Delayed Budget 1.917 million.
- State Dept of Health Facility at Loveland-under design-shared campus with HS bldg. County is advising on process and construction. Scheduled construction is underway 2nd floor will be shelled space (8000sf)
- Public Works San Casa- Project is under construction-Final VE items Complete -asphalt area out for bid Budget 600k -county has recieved TCO for project
- Public Works Fleet and Administration Campus-(Bachman) RSH underway with planning and programming. and design Project Delayed Budget 9.7 million
- Sports Stadium-negotiations complete for Hunt/MT HOK for contract-kickoff mtg Jan 9. Project underway for A/E final schematics due early June-line item cost estimate also due concurrently. Construction phase one underway-project on schedule for late Jan 09 completion Project is at substantial completion Budget 28 million Project is complete--First season complete.
- Englewood Annex-renovation and Sheriffs substation-Project Delayed
- West County Library-initial project status-A/E services awarded to Spillis Candela-contract accepted by County. Project Delayed Budget 12.2 million
- Fire EMS Training Tower-in design at FEMA site-Project Canceled -Budget 1.2 million
- FEMA Murdock mitigation-windows-Engineering firm on contract for frame analysis -Contract has been approved 1.7 million-engineering assessment underway Project is underway Demolition phase

- Rotunda Wastewater Plant Expansion –approved GMP by BCC, construction start July 9 -2 phases- mostly CCU
- North Charlotte regional Park-bids received on 9/17-under construction -complete 4.45 million
- South Gulf Cove Park- complete-1.087 million
- Port Charlotte Pool House and site improvements-work underway, Complete 1.4 million
- Sunrise Park-out for bid-under construction- complete 2.6 million
- .Energy efficiency upgrades-ongoing-LED lighting being installed at select sites
- .South County Annex renovation-under construction-completed
- West Charlotte mini-transfer station-under construction-complete
- CC Fire Station #5-renovation of station-under construction
- Family Services-planning for grant -approved renovations-grant of 196k approved-project is out to bid
- Sheriffs Office 911 upgrade/renovation-in planning-project delayed
- County Health Clinic-renovation work underway facilities portion is complete clinic to open April 15th- complete
- County space study underway with Budget, HR, Growth Management, Risk and PIO
- New Landscape plan for 16 County Fire Stations-under review-complete
- Spring Lakes Restroom-design revisions underway-project is out for bid
- Bayshore ADA restroom-Acquiring A/E firm for design

Growth Management

- US 17 Corridor Planning Study:
 - The Growth Management Department staff has been working with the consultants to create a summary of the various US 17 community visions, which were based on the comments, input and suggestions that we have received from various stakeholders such as business owners, property owners, elected officials and other interested parties. Now the [DRAFT US 17 Area Vision Summary](http://www.charlottecountyfl.com/GrowthManagement/PlanningZoning/US17Corridor/index.asp)(<http://www.charlottecountyfl.com/GrowthManagement/PlanningZoning/US17Corridor/index.asp>) is ready for you to review.
- Babcock Ranch:
 - General outstanding issues: Work on a water treatment plant will not begin prior to the approval of First Increment. Only application materials and pre-application meetings for DRC will be allowed before the first increment is approved. Staff met with the applicant.
 - On transportation issues:
 - Timing of update to Master Traffic Study discussed -applicant questioning if it is appropriate to continue to proceed with update, as required in MDO, in light of delay to First Increment – updating Master Traffic Study prior to First Increment may result in having 2 different models under review & consideration simultaneously -applicant discussing with RPC and FDOT on how to best approach their proposed delay to the update.
 - Applicant has suspended work on PD&E projects, due to delay in validating FDOT District-wide model -applicant confirmed with FDOT that addressing FDOT’s comments related to sub-area validation may be completed as part of update to Master Traffic Study and will not be required for First Increment transportation evaluation. Staff needs to confirm this with FDOT and discuss steps going forward. For instance, a policy decision on potential need to change MDO is required. Once district-wide model is complete, PD&E projects can be restarted.
 - Applicant had previously requested an access point off of SR 31 from FDOT -applicant had proposed to proceed with work related to entrance at Cook Brown Road in advance of overall development and in advance of an approved DO. As a condition of approval of entrance permit, FDOT needs applicant to obtain local approval in the form of approved DO. As a result, applicant has determined it would ask FDOT to place entrance permit review and approval process on hold until after required local approvals have been obtained.
 - Staff continues to work with applicant to formulate set of Comp Plan and Land Development Regulation changes. Parties have agreed upon amendments to Comp Plan so that applicant will not be initiating any changes on its own -parties have not yet begun discussions on proposed LDR changes-it’s

anticipated to begin in June on first Increment: Formal sufficiency #1 responses from applicant arrived May 1st -30 day sufficiency review period commenced 5/4/09. Staff submitted comments to SWFRPC.

- School Concurrency:
 - 5/4/09 SWG made a presentation to elected officials at 6th annual joint City/County/School Board workshop -workshop (that has broadened in scope to include school concurrency) allows the elected officials to discuss land use changes and permitting of developments that have the potential to impact public schools. It also gives School District an opportunity to share important updates on post-hurricane rebuilding projects on 6 affected schools, and potential re-districting issues. All SWG members participated in presentation except Jerry Olivo, who was on vacation.
 - Changes to Updated Interlocal Agreement for Coordinated Planning & School Concurrency (ILA) explained to officials, emphasis on no policies being altered, just correction of typographical errors and map headings -also explained ILA would need to be re-executed by all parties and it would be arriving before pertinent officials shortly for their signatures. T. Duffy signed on 5/26th -signatories for City and School Board will do the same in the near future -signed copies will be exchanged.
- Community Plans:
 - Little Gasparilla Island: 5/8/09 Adv Committee meeting, members unanimously approved proposed LGI Zoning District Overlay Code -at meeting, R. Read, Planner, introduced to board as the new liaison.
 - Future Steps of the LGI Zoning District Overlay Code: -final draft code will be prepared by staff and will be sent to the County Attorney for legal review -draft final draft code will be re-formatted to match County's new Land Use Regulations -final version presented to BCC for adoption concurrently with new County Land Use Regulations rewrite/update being prepared by the Growth Management Department.
 - Manasota Key -following link provides access to MASKAC's agendas and minutes -webpage also contains the Manasota Community Plan and the applicable ordinances. <http://www.charlottecountyfl.com/BoardsCommittees/Manasota/>
 - MASKAC requested staff not attend their May Planning Advisory Committee Meeting.
 - South Gulf Cove Adv Committee held regular meeting 5/27/09 -committee questioned T. Musselman on use of MSBU funds to support community planning effort. Kendall Leach wants to use MSBU funds for mailing to all property owners announcing changes to deed restrictions; estimates cost approx \$30,000. Tara informed committee not proper use of MSBU funds. Much of meeting devoted to discussing how adv committee could use MSBU funds -committee repeatedly expressed their displeasure they had to wait a very long time for County to get things done. Sandy stated that having Tara as only point of contact with the various county departments was not working.
- Site Plan Approval:
 - Staff received a total of 4 applications; 3 applications were approved; 1 application was denied.

Human Resources

- HR (ELR & LOD):
 - Facilitated interviews and selection of Assistant County administrator and PRCR Director.
 - Recruitment under way for Utilities Director and IT Division Manager.
 - Continued cross-training and partnering in preparation for upcoming retirements and loss of organizational knowledge. HR desires to continue seamless service to the customer.
 - Drafted RFP for online performance management system.
 - Met with Library Administration regarding training to shore up identified gaps. Learning crafted a plan to address library-specific needs with timeline for delivery -continue to partner with business to maximize employee performance while minimizing frustration resulting from those gaps.
 - Employee Focus Group prioritized the top 31 ideas (of 200+). Director's addressed items in their respective department regarding the feasibility of remaining ideas. A comprehensive worksheet will be available to all employees via Charlotte's Web and the public website. It is important to address all submitted ideas in effort to help employees understand the "why" or "why not" when it comes to implementation - otherwise the activity of soliciting ideas from our staff members is simply a check in the box.
 - Presented overview of Employee Focus Group process and ideas to the BCC.

- Designed and facilitated Change and Transition workshops (5) for Budget and Administration Services group. Positive verbal feedback from participants regarding the valuable reminders the class provided and opportunity for employees to voice their feelings and opinions (and openly discuss) regarding ongoing consolidation and changes.
- L&OD presented Change & Transition workshop to HR team to help employees understand what happens during change/transition as we move toward new HR structure -workshop aims to help employees understand difference between change (situational) and transition (psychological) and a review of common reasons we resist change and why resistance can be positive.
- Pam Stein attended Commissioner Duffy's "Open for Business" meeting with local business people. Provided an overview of current employee development initiatives and our philosophy of aligning what we do with the organization's values.
- Met with Fire/EMS management regarding the new performance evaluation form and specific items to look for and the addition of quality goals and action plans. L&OD is working on a sample action plan template for distribution to the Fire/EMS intranet.
- Attended SHRM Tri-County conference. Presentations included managing change and the importance of recognition and how it correlates with employee productivity.
- L&OD continues to receive requests for First Aid & CPR training. Given HR reorganization and time constraints of instructors, there is a substantial wait list. L&OD is partnering with Fire/EMS for potential assistance with backlog.
- Developed theme for "employee academy." Pending approval of focus group: "Covering the Bases in Charlotte County." This theme offers marketing possibilities/web site design.
- Risk Management/Safety:
 - Researched swine flu (H1N1), attended health dept briefings in advance of potential outbreak.
 - Brought Coast 2 Coast Rx cards program to BCC and was approved.
 - Met with Attorney's office and Admin, discussed ADA issues with privately owned buildings.
 - Served on the professional committee for the Medical Director RFP.
 - Worked on HR/Risk Management transition and restructure.
 - Met with Sheriff's Office Insurance Director regarding workers' compensation issues.
 - Held discussions with our 3rd party administrator regarding software issues & capabilities.
 - Met with County attorney's office on several liability claims and their progress.
 - Reports from Health Ctr for month of May and year-to-date are available in Risk Management.
 - 25 workers' comp claims: 14 medical only -metrics report in HR, General liability, auto & property.
 - April 09 health insurance loss ratio 100%; year to date, 71%; our rolling 12 loss ratio, 83% compared to last April 13% higher.

Human Services

- Organize/participate in Memorial Day Ceremony, C. H. Events Ctr. New memorial marker unveiled - marker recognizes fallen Charlotte County veterans of all wars & current conflicts.
- Prepared allocation of \$2M in State grant funds awarded to County's for policy on impact fee reductions. Funds used for low-income homeowners' down payment assistance.
- Prepared allocation interest income from Hurricane Housing Recovery Grant and other available grant funds. Funds distributed for foreclosure prevention counseling and homeowner housing rehabilitation.
- Met with representatives from Edison Collegiate High School about bus stops for the students - currently planned 9 stops throughout County utilizing 4 buses.
- Prepared list of providers in Charlotte County, who provide basic human service needs: food, shelter, clothes, electricity, water, child care, medical care in Spanish -list is now in both English and Spanish and published on the County's website.
- Hosted Spring '09 Paint Your Heart Out event -17 volunteers provided fresh coat of paint/ landscaping for 2 houses in revitalization area. All program expenses covered through contributions of several businesses, organizations, churches and volunteers.
- Lunch-N-Learn program, 1st Presbyterian Church, Airport Road -topics: services offered by Human Services Dept and other programs through Fire/EMS. To approx 35 residents.

- Attended FI Dept of Veterans Affairs/County Veteran Serv Officers Assoc required recertification exam. All 3 County's Veteran Services Officers passed & re-certified.
- Collaborated with Public Info. Dept and Health Dept to link sites in an ongoing effort to educate public on health and human services related issues -especially important during disasters and possible epidemics such as H1N1 (swine flu).
- Planned/participated with Charlotte Behavioral Health Care providing Crisis Intervention Training to 1st class of officers from Sheriff's Dept. -training designed to assist officers achieving positive resolutions in crisis situations with individuals with mental health issues.
- Attended Americans with Disabilities Act training prog. -safety/compliance issues regarding bus stops and shelters when considering a fixed route bus system.
- Provided info to Volunteer Reception Ctr distributed to residents for disaster preparedness.
- Compiled list of health care resources for Health Adv Bd. List & other data presented to BCC.
- With Parks, Rec & Cult. R. Dept processed applications for Summer Safari Scholarship Prog.
- Energy Efficiency Grant Summit for consideration of future stimulus funding opportunities.
- Compiled information for the feasibility study for a fixed transit route along US 41.
- Met with reps. of Public Schools -potential for Early Head Start prog. site at Family Serv Ctr.
- Staff assisted citizen having a seizure. Called 911 and stayed with citizen until EMS arrived -called citizen's father where his son was being transported.
- Submitted Community Services Block Grant modification to Dept of Community Affairs. Un-encumbered and additional grant funds allocated to assist families with rent & mortgage.
- Participated in Gov't Week's "Greening our Future" with Tour of Homes -2 of County's grant funded affordable housing units open and available for local residents to tour.
- Attending regional meetings in Lee County on stimulus funds to look at developing innovative service delivery strategies in context of regional economies.

Parks, Recreation and Cultural Resources

- Department Administration:
 - Prepared agenda items and attended Parks & Recreation Advisory Board Meeting
 - Prepared for and attended PRCR Department Budget Workshop
 - Served on selection committee to rank/select vendor for Mobile Concession Contract
 - Prepared for and attended meeting with Charlotte Stone Crabs
 - Prepared for and attended meeting with Tampa Bay Rays on Spring Training wrap -up
 - Attended meeting on custodial report; completed assignments as directed
 - Continued revisions of PRCR Budget Reductions in preparation of Budget Workshop
 - Attended follow up meeting on CIP presentation with BCC
 - Facilitated file maintenance with contracted secure document destruction
 - Submitted Facility Showcase Application to FRPA for the Charlotte Harbor Event & Conference Center
 - Facilitated work orders to set-up Blackberry service, Network access/business cards for new Director
 - Worked with County Attorney's Office regarding advertising vendor question
 - Reviewed and forwarded Administrative Staff Position Description Questionnaires to the HR Coordinator for submission to the HR Department
 - Drafted initial report: "Take Me Fishing Grant" on behalf of Rec. Manager to County Administrator
 - Reviewed/revised Rec. Mgr's follow-up report to Administrator regarding "Take Me Fishing Grant"
 - Prepared draft RFP for advertising on Park Furniture
 - Drafted Public Recycling Program in Parks Press Release
 - Completed additional FRDAP grant closeout for Hathaway Park - \$184,000 reimbursement expected.
 - Drafted Historical Marker Dedication Press Release
 - Facilitated 9 IT Requests
 - Public Meetings:
 - Parks & Recreation Advisory Board
 - Public Outreach:
 - Historical Marker Dedication Program

- 12 Press Releases written and published for the Department for the month of May
- Implemented Mobile Concession Vending at Englewood
- Admin Support staff fielded 1,136 telephone calls and 23 web mail inquiries for the month of May
- 26 Citizen Concerns were processed for the month of May
- 130,314 hits to the Department website in the month of May
- HR/Volunteer Coordination:
 - Processed 1 requests for FMLA
 - Processed 2 Notice of Injury forms
 - Processed 2 Worker's Compensation forms
 - Forwarded copy of PRCR Volunteer Program Book to Human Resources/County Administration
- Cultural Resources
 - Use Statistics:
 - Materials circulation continues to climb with 84,900 items checked out at libraries, an average of 3,860 per day and a 18% increase over May 2008
 - 46,900 library visits, an average of 2,100 per day and a 5% decrease over last May
 - 11,000 computer uses, an average of 460 per day and a 11% increase over last May
 - 100 attended the Preschool Academy program graduation at Mid-County on May 8. Commissioner Duffy handed out the diplomas.
 - 129 attended 5 Baby Lap Time programs and 100 attended preschool story times at Mid-County; 20 teens attended the monthly "Get Your Game On" program
- Other:
 - 13th Annual Florida Frontier Days Festival, May 7-9, attended by 4,400
 - '09 Preservation Award for "Outstanding Achievement" presented by FI Trust for Historic Preservation 05/15 to County and Rowe Architects for historical Charlotte County Courthouse rehabilitation project.
 - 8 historical markers dedicated at Punta Gorda Hotel 5/13 -first of 3 joint City-County markers.
 - *Play Ball in Charlotte* exhibit continues through June 20 at the Historical Center.
 - Volunteers donated 3,182 hours to the Division during May
 - Scanned 6,200 images in federally-funded County History Project complete -year one of 3 yr project. First 695 images available on web site: <http://cdm15007.contentdm.oclc.org/>. Images will continue to be added once metadata descriptions that allow images to be searched are completed, moved to a site with county branding accessible from county web page.
- Recreation/Athletics:

Recreation:

 - Total of 16 Charlotte Stone Crabs games scheduled at Sports Park in May. Due to inclement weather, total of 12 played with estimated attendance 25,151 -'09 season, total of 24 games scheduled & 20 games played. Total attendance for '09 season through May: 51,848 individuals.
 - Festival in Park, non-baseball event at Sports Park following renovations, 5/30, 12-6 pm. Approx. 500 attended -live bands/games/activities/food vendors/merchandise vendors. Admission free -parking \$3.
 - CH Event & Conference Ctr hosted 27 events during May -attendance, 7,125 -events of month: proms for Charlotte & Pt Charlotte High School and graduation exercises for Lemon Bay High School.
 - Event Ctr hosted US of America Gymnastics Region V Tumbling and Trampoline Championships.
 - Veterans Memorial refurbished and new monument added to front of Charlotte Harbor Event and Conference Center building. Both dedicated at a ceremony on Memorial Day.
 - 4 Charlotte County Recreation Centers and 2 County Skate Parks open -962 hours, served over 5130 patrons (paid and non-paid). Fitness, Instructional, Youth Leagues and Arts & dance programs held at each facility. Registration for classes and leagues totaled 802 with 3137 touches combined. Recreation facilities were rented 36 times achieving a rental attendance total of 1790 people.

Athletics:

 - 1,078 children participated in youth athletic organizations at 5 different CC parks: include baseball, softball, hockey, horse shows, soccer at Harold Ave. Pk, Tringali Pk, S.Cty Regional Pk, Carmalita Pk, Carmalita Horse Arena, N. Charlotte Regional Pk -they received 9,822 touches combined.
 - Aquatics:

- 3 Aquatic Facilities open combined 672.5 hours and 6331 patrons. 2224 patrons spent 259 hrs in prog's like water aerobics/swimming lessons -classroom at Oyster Creek Regional Pk Pool rented 4 times, served 80. Aquatic staff spent combined 171 hrs performing maintenance tasks, 158 hrs performing In-Service training like rescue skills, first aid, conditioning swimming.

Public Information

- Spoke with several divisions/departments that are requesting the use of social media for government communications. Focused on the Florida Attorney General's recent opinion on access to public records and the establishment of clear guidelines should the County move forward. Continued to research how the services can be utilized and the customer base for each. Gathered information from various cities and counties about pros and cons. Awaiting further direction from Administration.
- Working on cross training personnel and putting files in order for downsizing and relocation; identifying equipment and supplies for distribution to other departments.
- Had a preliminary meeting with the Division Representative from the U.S. Census Bureau, who is requesting County support.
- Prepared quarterly CIP report.
- Created new web pages for the County's new Volunteer Program. Worked with HR to gather documents and create a theme: VIPS – Volunteers in Public Service
- Met with HR regarding the new prescription drug card program. The cards will not be available until mid-June and we are awaiting final documents from Coast2Coast.

Public Safety

Animal Control:

- Our department attended a regional workshop conducted by Florida Fish and Conversation to discuss new management plans and permitting guidelines for gopher tortoises. It was also discussed as to how local governments can participate in protecting this species.

- Fire/EMS nothing to report

Emergency Management:

- Numerous evening visits during month; 4 mobile home parks and Punta Gorda Housing Authority holding resident meetings to discuss hurricane preparedness. Additional visits to Heritage Oak Park, Blue Heron Pines, Royal Palm Retirement Center, South Port and Grove City Manor brought the total citizen contacts on-site to more than 800.
- Director and Coordinator met with Administrative Director of CC Health Dept. to discuss functional aspects of their new building currently under construction off Loveland Boulevard. We talked about potential uses for the building in a post-disaster setting and its role as an alternate EOC if needed.
- Annual Hurricane Caravan held at 3 locations across County on 21st, despite increased promotion, attendance was lowest in many years. Problems like economy, less new residents and general apathy contributed to low turnout.
- Emergency Management Staff conducted numerous sessions of detailed training for those assigned to EOC in activations, for express purpose of familiarization with new Web EOC software.

Public Works

• Engineering:

- Aqui Esta Dr: Construction currently 15% of contract. Contractor continues with 8" and 18" watermain installations at Vasco Street -drainage installation continues at Purple Martin and Woodthrush Dr. -18" directional bore pipe fusion and bores continue in various locations on north side of drive.
- Burnt Store Road Widening: Order of Take hearing with court for right-of-way acquisition scheduled. Staff working with Seminole Gulf Railway towards finalizing agreement.
- Carmalita Street Widening: Notice to Proceed issued for roadways, sidewalks, drainage undergoing a final punch list inspection. Littoral shelf plantings postponed -statement of completion submitted to SW FI Water Management District.
- Coral Creek Bridge Replacement: -contractor completed clearing/grubbing, installed 3 water main part of utility relocation, installed lift station wet well, begun work on sanitary sewer/storm sewers, all piling

installed, 85% of pile caps constructed, CR 771 abutment being constructed and over half of the roadway embankment has been placed –proj. slightly ahead of schedule.

- Edgewater/Flamingo Corridor: -design process underway. Construction funds not in current 5-year CIP -staff coordinated with FDOT funding 50% of design/construction of traffic signal at SR 776 - change order for this portion of project as a separated construction contract to BCC May.
- Kings Highway Widening: -project on hold.
- Midway Boulevard Widening: SWFWMD required additional stormwater studies -will impact schedule. Phase I moving forward to final design -additional stormwater studies continue, plans being prepared for bidding and letting of 3 of the 4 control structures along Midway within next 60-90 days. Phase II design begins once drainage analysis completed. Additional SWFWMD requirements necessitated purchase of additional parcels to treat stormwater runoff. Real Property Services working to obtain parcels -approx 90% granted access.
- NW Pt Charlotte Bridge Rehabilitation: -concrete deck poured 5/11/09, 160 liner feet of sidewalk was poured 5/18/09 and barrier walls poured 5/26/09 -bridge should be open in approximately two weeks.
- Piper Road Widening: Staff responding SWFWMD permit application for clarification for portion of roadway from Henry Street north to US 17, portion of Piper Rd permitted for construction - specifications under final review. Staff continues to coordinate with City/utility companies to finalize utility plans -working on finalizing plans for Jones Loop Road/I-75 rest area access improvements towards SWFWMD permitting, and FDOT permitting within limited access area of I-75. FDOT has committed to funding up to \$500,000 for intersection improvements.
- Placida Road Widening: -presentations from top 3 firms 6/16/09 BOCC meeting: Amer Consulting Engineers of FI, LLC.; Johnson Engineering; and Giffels-Webster Engineers, Inc., -negotiations with selected firm will begin shortly after selection.
- Toledo Blade Boulevard Widening: -contractor completed construction of new south bound lanes and working on reconstruction of north bound lanes.
- Winchester Blvd South: -project on hold.
- Year 1 Sales Tax Sidewalks: -negotiations with Johnson Engineering to develop scope and fee -first meeting 5/21/09; contractor preparing revised scope based on that meeting, when it's received Purchasing will schedule another negotiation meeting. Sidewalks along the following roadways:
 - Port Charlotte (North County)
 - Alton Road from Midway Boulevard to Sheehan Boulevard
 - Collingswood Boulevard from Toledo Blade Boulevard to Edgewater Boulevard
 - Punta Gorda (South County)
 - Florida Street from Marion Avenue to Carmalita Street
 - South Fairway Drive from Golf Course Boulevard to Sunset Boulevard
 - Englewood (West County)
 - Manor Road from County Road 775 to State Road 776
 - Rebel Court/Boundary Boulevard from Bonita Drive to Vineland Elementary School Entrance
- Cape Horn Entry Feature (MSBU Funded): -final element to project -landscaping plans complete - finalizing/revising some lighting plans to include with landscape plans to go out as 1 contract.
- South Gulf Cove Entry Features (MSBU Funded): -currently between 60% and 90% plans and expect this project to be constructed before the end of this fiscal year.
- Dredging:
 - Alligator Creek S-Curve: After coordination and permit stipulations are satisfied will attempt to bid project -sub-MSBU being formed to fund the access channel to the Sea Edge canal. Upon funding and approvals additional dredging may be added to project and contract.
 - Gulf Cove Waterway Dredging: Project is 37% complete.
 - Harbour Heights Waterway Dredging: -permits on hand -project is in bid process.
 - Hayward Canal Waterway Dredging: Public Works requesting additional \$80,000 from MAC to complete project -working with Parks & Recreation Dept to complete project in conjunction with renovation of Boat Ramp parking lot -project is in bid process -pre-bid meeting scheduled.
 - Manchester Waterway Dredging: Coastal Engineering completed post dredge survey from lock out to Harbor -contractor (Stemic) has additional work to facilitate the conclusion of that portion of the

project. Coastal Eng. completed a bathymetric survey for Como, Knox, Christopher and Flamingo Waterways areas added to the contract via change order -contractor completed dredging of Como, Knox, portions of Christopher Waterways and is proceeding with cleaning up spots in Manchester/Ackerman and will start Flamingo shortly.

- Northwest Port Charlotte Waterway Dredging: -exterior and interior dredging of Venus, Cheshire and Markham Waterways completed -proceeding with re-dredging a few hi spots indicated by the last as-build survey and cleaning up the off-load sites -project is 64% complete.
- Pirate Harbor Rock Removal: Coastal Engineering completing scope of services for design and permitting FDEP asked to minimize impacts to rock, Coastal Eng. instructed to redesign alignment to reduce impacts, resubmitting within the next few weeks.
- Suncoast Waterway Dredging: Final budgets approved Coastal Engineering completing scope of services for design and permitting -commence work shortly.
- Sunrise Waterway: Coastal Engineering in process of gaining permits -FEMA funding secured for removal of sand at 85% of cost.
- Stump Pass dredging and Knight Island Sand Transfer Project: FEMA worksheets submitted reimbursement expected close to \$2.5M; project scheduled to commence November 2009.
- Lighting District:
 - Charlotte County CIP Projects
 - Carmalita Street Project
 - All items and components have been installed as inspected and tested as part of the Carmalita Street Project. Awaiting final walk-thru for acceptance.
 - Toledo Blade Boulevard & Hillsborough Boulevard
 - Road construction is catching up to the signalization.
 - Installation of roadway lighting and traffic signal interconnect has begun and is 75% complete.
- FDOT Projects:
 - ATMS project final acceptance testing. Various components still under review and testing during one-year service maint. contract with Prime Contractor for project, Highway Safety Devices -Service Maintenance Warranty extension applied for FI Dept of Transportation.
- Departmental Projects:
 - All Coho cameras returned and re-installed. Work in progress continuing under agreement with contractor, HSD to resolve the camera issues.
 - Began installing ADA compliant pedestrian push buttons on State Roadways. FDOT supply the materials (push buttons) and we agreed to installation -cost of materials supplied approx \$4,000.
 - New interlocal agreement between Charlotte County and City of Punta Gorda signed into affect.
 - Installed 4 solar school warning beacon poles mostly of salvaged materials onto existing bases.
 - Turned off fourteen decorative light poles on Manasota Key for turtle nesting season.
 - Replaced one decorative bollard light at the roundabout on Manasota Key.
 - Replaced No Right Turn on Red sign and street name signs at US 41 & Taylor Road.
 - Installed an overhead street name sign at Bermont Road and US 17.
 - Performed annual cabinet and camera inspections with Highway Safety Devices, prime contractor.
 - Adjusted several pull boxes for traffic signals at City of Punta Gorda new parking garage under construction. Preparation work for a brick paver sidewalk installed as part of project.
 - Repaired non-functioning lights at Mid Cty Library & S. Cty Regional Pk for Parks and Recreation.
 - Two technicians attended advanced video detection training sponsored by Iterus.
 - Replaced damaged pedestrian facilities at Kings Highway and Midway Boulevard.
 - Inspected repair work performed by contractors to damaged fiber optic cable along Kings Highway, contractor cut the cable, needed to replace 3,600 feet of fiber optic cable. Estimated cost \$9,000.00.
 - Replaced a broken signal-mounting bracket at US 41 and Tuckers Grade Boulevard.
 - Installed Lighting dissipaters onto video detection cameras at US 41 and Tuckers Grade Boulevard.
- Locates Performed:
 - 265 Requests for underground utility locates were received, generating 114 tickets for locates from April 22, 2009 until May 27, 2009.
- Trouble Calls:

- 27 calls received responded to and problems of various natures resolved as of May 27, 2009.
- Paving:
 - FY09: -Better Roads will move into North West Charlotte area and finish in Gulf Cove MSBU - contractor 55.1% work complete verses 53.8 % contract time.
 - FY10 -project is projected to start end of this year.
- Stormwater:
 - Chancellor Boulevard at Jupiter Waterway Culvert Replacement: -project underway approx. 11% complete. Currently the contractor is prepping the footings for installation of pies and endwall.
 - Chancellor Boulevard at Apollo Waterway Culvert Replacement: -preconstruction meeting held - project should be under construction end of May. Notice to Proceed issued 5/26/09 -contractor finishing submitting his shop drawings.
 - Chancellor Boulevard at Cheshire Waterway Culvert Replacement: -Notice to Proceed issued 5/26/09 -contractor finishing submitting his shop drawings.
 - Manasota Key Drainage Design and Permitting: DMK currently preparing bid specs Phase I and Phase II will be bid as 1 project. Received final construction plans 5/22/09 -awaiting final bid specs.
 - Manasota Key Drainage Design and Permitting: -100% construction plans received and currently being reviewed. Final construction plans received -awaiting final bid specs.
 - Peachland Blvd Water Control Structure SUN 4.27:-approved RS Construction of SWFL LLC 5/26/09.
 - River Bay Canal Entrance: -awaiting receipt of any work completed to date from Coastal Engineering.
 - Rotonda Weirs: Design work continuing -90% plans received and currently being reviewed. SWFWMD-SWIM agreement still in development. Agreement necessary to submit for FDEP permit. Draft agreement received and sent to DMK for inclusion with FDEP permit submittal.
 - Three Lakes Proj, Lake 1 Excavation: -approx. 56% complete 1-yr extension granted.
 - Lionheart Water Control Structure LIO 2.87: - approved contract with RS Construction of SWFL LLC.
 - Stormwater Master Plan: Design is 15% complete.
 - Oyster Creek/Newgate Waterway Vegetation Clearing: -bid opening 5/6/09. Admin approval 5/19/09.
 - 2009 Series Greater Port Charlotte Structures Engineering: Progress at 11% completed.
- Maintenance & Operations:
 - Crew started performing a new task. M&O started replacing bridge deck joints.
- Landscape:
 - Curb and Landscape Rotonda Medians: -contract awarded construction work scheduled early May.
 - Landscape Harbor Heights Medians: Recommendation for award of contract has been made.
 - Landscape Burnt Store Village Entrance & Walking Park Rd Frontage: Project out for bidding.
 - South County Sidewalk and Median Maintenance: -completed -routine maintenance service.
 - Charlotte Harbor Gateway Phase I Landscape Maintenance: -contract awarded.

Tourism

- Director:
 - Hosted/managed Redfish Cup Tournament, drew 50 anglers and over 8,000 attendees; produced over \$400,000 in economic impact by anglers and production staff
 - Attended monthly Chamber Government Affairs committee meeting & provided updates on VCB activity
 - Supervised/approved Economical Summer Escapes promotions to increase summer business
 - Attended Purchasing pre-submittal meeting for Event Center management RFP
 - Met with Jimmy Dean to plan MC responsibilities for Tourism luncheon
 - Hosted Annual Tourism Unity Luncheon & Awards Presentation focus on Arts & Tourism
 - Conducted Quarterly Tourist Development Council meeting
 - FACVB Bd of directors conf. call -pending annual conference and VISIT FLORIDA organization issues
 - Prepared VCB accomplishments per request of County Administrator
- Communications & Marketing:
 - Print advertising targeting the leisure travel industry appeared in VISIT FLORIDA *Great Getaways*, *AAA Going Places* and *Southern Living* magazine
 - Internet advertising included promotional spots on www.TravelInformation.com, www.VacationPlanning.net, and www.wmtx.com.

- Met with advertising agency on project approvals, media flight plan, campaign, ads, prog. development
- Worked with agency providing supervision, direction and implementation of a new summer campaign: Economical Summer Escapes – worked with staff and local industry partners to obtain hotel room nights/vouchers and attractions passes; worked with Agency in ongoing development of promotional materials and key messaging; approved radio and website copy for Greenville, Knoxville, Orlando, Tampa/St. Petersburg, Naples and Myrtle Beach market promotions; created corresponding program pages for CharlotteHarborTravel.com
- Direction/approvals to go live with Book Direct; handles various requests/questions from local partners and worked with Miles Media to resolve post-implementation issues
- Finalized preliminary budget and entered into Eden
- Direction/final approval CRM prog. -Mother's Day; Memorial Day; Stay 2 Nights, Get the 3rd Free
- Wrote/distributed 'Have You Heard', monthly e-news for local tourism partners
- Went live & posted Risk Free Vacation Guarantee
- Resolved e-mail server DNS assignment: with IT -re-enable Visit@CharlotteHarborTravel.com
- Presented Charlotte tourism and VCB overview presentation to Leadership Charlotte class
- Prepared materials at Charlotte County TDC meeting and Englewood Tourism Committee meeting
- Attended Marketing Director for Town Center Mall, Google Media Partnership, Lunar Cow Creative, Director's Mtgs, Communications & Mkt, Hospitality Marketers International and Wyvern Ribbon Cutting
- Responded to film lead - scouted locations, shot and supplied photos, secured hotel rooms and obtained permit for Tigress Productions coming from the UK to shoot in Punta Gorda on June 17.
- Public Relations:
 - Wrote/submitted: weekly Administrator; bi-monthly CCNews, monthly FI Assoc of Convention & Visitor Bureaus; monthly SW FI Parrot
 - Wrote/Distributed 2 Press Releases: "Charlotte County Encourages Residents to Take Advantage of Area's Good Nature in Recognition of National County Government Week", "Charlotte Harbor Visitor & Convention Bureau Celebrates National Travel and Tourism Week with Arts and Culture Partnership"
 - Wrote/Distributed 2 Media Advisories: "Charlotte Harbor Visitor & Convention Bureau Celebrates National Tourism Week", "USA Gymnastics Region V Trampoline & Tumbling Championships at the Charlotte Harbor Event & Conference Center"
 - Researched and fulfilled 6 editorial leads
 - Media Visits: Included creating itineraries, working with industry partners to provide services and in some cases, escorting the media person during their visit:
 - Tom Austin, contributing editor with Travel & Leisure magazine: 5/1–3
 - Boaz Frankel, blogger and film producer traveling country in everything but a gas-powered car (www.unroadtrip.com); received last-minute call for assistance and connected with local industry to transport him to Tampa. Resulting post: <http://unroadtrip.blogspot.com/2009/05/video-from-my-continued-adventures-in.html>: 5/19 & 20.
 - Southeastern Outdoor Press Association (SEOPA)
 - Re-wrote pre- and post-conf FAM trip & educational trip with destinations within the state and locally
- Additional Activity:
 - Research for County Fact Sheet for Learning & Organizational Development -new employee orientation
 - Research on economic impact of botanical gardens on local communities, forwarded to Peace River Botanical and Sculpture Gardens
 - SEE SWFLA Board Meeting - Conference Call
 - VISIT FLORIDA Culture, Heritage, Rural and Nature Board Meeting – Conference Call
 - Wrote and submitted Flagler Award nomination for press kit folder
 - Finalized itinerary for journalist Gary Cralle's June visit, Society of American Travel Writers, Canadian Chapter, member attending the annual conference in Miami
- Sales & Sports Marketing:
 - Conducted site visit of Event Ctr, Best Western, Four Points by Sheraton, Wyvern Hotel for District 22 Power Squadron to assist them in consideration of our destination for upcoming meetings in 2010
 - Finalized all payables and receivables for Redfish Cup
 - Generated advertorial copy for FI Society of Assoc Executives for June issue of Source Magazine

- Discuss new rental fees for C. Sports Pk -suggested upgrades to S. County, N Charlotte Regional Pks in attracting baseball events -provided updates on recruitment of several events for CSP and Event Ctr
- Met meeting planner of FI Assoc of Ctys –got discounted group hotel rates for their mtg’s at Event Ctr
- Met with Charlotte Harbour Regatta Steering Committee, discussed logistics and strategies for attracting participants
- Solicited attraction passes from Riverwood Golf Club and King Fisher Fleet as part of the Summer Economical Escapes Radio Campaign
- Followed up with hotels that participated in USA Gymnastics Region V Trampoline & Tumbling Championship block to determine number of room nights generated from event; also obtained participant information from event organizers to estimate economic impact of event
- Provided detailed facility and hotel information to Super Series Baseball as part of a follow up to our meeting at the NASC Conference and subsequent phone conversation
- Awarded FI High School Activities Association Boys and Girls Cross Country Regional’s in conjunction with Charlotte High School; event will be held at the Charlotte Sports Park in November 2009
- Attended Reunion Network Conf & Marketplace, New Orleans, LA to create relationships with military reunion planners and generate awareness of Charlotte Harbor as potential host destination.

Utilities

- Operations Division:

- Treatment Facilities:

- Personnel: 2 operator vacancies remain vacant & one position filled -previous selections refused offer from HR for employment. 1 BS RO Water Operator is on FMLA & is expected to return in 6 weeks.
- Reuse Ordinance: CCU met Wilson-Miller to finalize the reuse protocol for the regional reuse system. A draft will be reviewed by CCU staff before going to FDEP for clearance to operate the entire system.

- Water Distribution:

- Personnel: Added 1 line tech due to a transfer from Engineering.
- Distribution System: Completed 13 new water service line installations; repaired 66 line breaks; exercised 257 system water valves; maintained and flow tested 130 hydrants for system maint; changed out 5 galvanized service lines as system maint; responded to 21 water quality calls; serviced 16 vehicles at Fleet; replaced 1 broken system water valve; pulled the first 4 insertion meters in Burnt Store and set them in a 2nd location for the water audit; replaced a 12” and 6” water main that had deteriorated on the Elcam bridge at US 41S; installed a 10” valve on Anchor Rd and tapped an 18” water main for a contractor line extension at Ingraham; replaced a 3” meter at Promenades West and another 1 at Promenades East; performed contract maint on the Town Center valves and hydrants; worked with contractor to install a 60’ long 6” water main bore at Tradewinds Dr to prepare for an 800’ line extension in-house scheduled to start mid June; completed mailing and bulk distribution to multiple users for the annual CCR report.

- **Booster Stations:** #2 (Golf Course) remains out of service. Contractor installed supply and discharge lines, removed roof from building, prepared forms for chemical areas, installed distribution pumps without any connections to tank #3 (Gulf Cove) performed preventative maint for month. Topped off fuel tank in prep of hurricane season. Upgrade contractor started forming pads for chemical area. Several contractors came to site to give estimate to replace suction and discharge piping. ADF was 2.535 MGD. #4 (Walenda) performed monthly preventative maint; topped off the diesel tank in prep of hurricane season. ADF was 2.730 MGD. #6 (Rotonda) performed monthly preventative maint. Contractor has started to prepare forms and conduit for generator replacement. ADF was 2.116 MGD. #7 (Ingraham Injection Station) operators changed out injection quills for chlorine and ammonia. New parts have been received and the injection points will be replaced on 6/2. ADF was 282,752 GPD. #8 (Englewood Interconnect) on 5/19 inter-connect shut down to allow flow from boosters 3&6 to turn over tanks and allow fresh water in. PRWSA asked that we not return inter-connect to service they can supply any needed flows. Topped off generator fuel tanks.

- Sampling: Monthly compliance samples completed.

- Boil Water Notices: 3 boil water notifications processed.

- Wastewater Collection: Inspected 47 manholes; repaired/installed risers on 4 manholes; 3 point repairs on gravity mains; repaired 10 lateral connections; cleared 2 gravity main blockages investigated 2 others; repaired 1 FM break; installed 1 valve on FM, repaired 1 ARV, removed 1 ARV from re-use main; cleaned 11586.4' of gravity sewer main; televised 10986.4' of gravity sewer main.
- Personnel: No changes to report.
 - Lift Stations: Installed 3" FM drop pipe in wet well at LS #807; installed two 3" gate valves on LPS FM Rotonda; installed new pump bases with steel base plate, poured 6 " concrete floor, installed new HDPE discharge lines in LS #44; installed 2 new pumps, guide rail and bracket in LS #402; rebuilt 4 pumps in-house; performed 8 confined space entries; started in-house rehab of LS #855; completed 355 preventative maint work orders; completed 22 corrective work orders.
- Business Services:
 - IVR: IT working with tech support staff from Tele-Works, issue with replacing drives put project behind schedule; unclear what is causing intermittent speed/login failure issues on current production servers. Tele-Works recommended that we move production site back onto main Tele-Works server. This is their preferred configuration for best performance. Once completed, it can be tested and then determine if performance is better. All aspects of system are working except ability to make a payment. Emailing tech support tonight for assistance with that, as it currently lets you make a payment but then says the payment server is busy, and doesn't actually process payment.
 - Mass Notification: Residential customers with consumption over 15K notified of water conservation efforts via phone. Exercise successful; expanded mass notification to customers whose payments were returned from their financial institutions. Addressed voice mail problems, currently working to our satisfaction. Updating commercial account numbers (approx 25% complete) will continue thru June.
 - New Bill/Electronic Bill: IT is negotiating with Group 1 on cost to finish new bill design.
 - BCS Liaison: 21 utility inspections performed – 20 passed and 1 failed.
 - EZ Pay: 12,359 bills were processed as follows: 2,928 one-time pays, 5,098 recurring payments, 4,333 payments thru Cust Serv Reps., 143 returned items; 51 insufficient funds, 92 invalid bank number.
 - AMR Replacement: 571 Orion AMR transponders installed. Of 23,576 customers with AMR transponders 4,905 have ITRONS, 18,671 have Orion; 23,576 represents 42% of our customer base with AMR meters.
 - Cust Serv: Business Service received 9,601 phone calls. Grade of service 78.2%; 2 new service requests representing \$30,196.48 in connection fees; 1,219 walk-in customers; 3 employees on FMLA impacting our ability to meet service levels.
 - Meter Services: Installed 7 new meters (existing lines); 41,854 meters were manually read; 87 skipped (less than .1% of all reads); 49 misread (less than .1%); 2,526 service orders closed, including check meter/verify read, box/lid maintenance, shut-off, and turn-on.
 - Billing & Collections: 660 accounts shut-off for non-payment. Reconnection revenue (meter turned off) collected, \$28,050 -penalty revenue \$57,928.96; premise visit revenue (payment was made before shut-off occurred) \$1,080. Total delinquency revenue: \$87,059. FY-YTD 09 total: \$691,965.
 - Returned Checks: Revenue \$4,050. FY-YTD 09 total: \$24,564.
 - Tampering: 55 meter tampering occurrences for total revenue of \$7,800.; FY-YTD 09 total: \$63,370.
 - Liens: 164 filed addressing balances at time of filing \$37,585 -64 liens released for a total of \$26,533.
 - Bad Debt: 5 accounts totaling \$90.62, sent to bad debt; average balance due was \$90.62.
- Community Relations & Water Conservation:
 - Internal Communications: Wrote/edited/proofread customer correspondence and documents; Researched and distributed relevant daily news articles and maintained clippings.
 - Media Relations: Currently updating media list.
 - Customer Relations/Community Outreach: Participated in CC Environmental Campus Open House; Researched and responded to various customer questions/concerns; provided updates/additions to CCU Web page including new forms, new hours, revised water conservation information; distributed Water Quality Report, FDEP requirement; Provided water conservation literature to various organizations/events (Fertilizer Seminar).

- Water Conservation: Kicked off Showerhead Exchange Prog; Toilet Rebate Prog continues with review/approval of prog invoices; Continued working with CCPS on replacement of 130 toilets in older schools; continued tracking customer usage per SWFWMD contract; prepared bimonthly report to SWFWMD as required; worked with Business Serv, Operations, IT staff to complete new SWFWMD monthly reporting requirements on water conservation outreach/enforcement efforts; distributed over 100 "It's a Drought" signs; prepared lobby displays, Murdock/East Port regarding water conservation.
- Engineering Services:
 - Major Work Orders: 116 developer project inspections, 392 CIP inspections, 23 LPS installations, 30 Start-up Inspections, 22 LPS mandatory re-inspections - 553 total; 1 developer agreements prepared; 238 active developer projects; 4 closed projects; 1 new sets of plans received; 2 revised sets of plans submitted for approval; 102 residential service availability letters prepared, 1 commercial service availability letters prepared – 103 total; 9 water and sewer services field verified; 802 locates processed from Sunshine State One; 17 residential service applications processed; 1 permit received, 1 permits approved by CCU for FDEP submittal – 2 total; 6 record/as built drawings reviewed; Rotonda Meadows service locates - 30 man hours; Ingram Blvd main locates – 24 man hours; large area intersection locates – 68.32 man hours.
 - WO#6: Regional Reclaimed Water Exp: 5/26 contractor for Contract 1B replaced malfunctioning gate valve on 16" reclaimed water line at East Port WRF -new valve functioning properly.
 - Booster and Storage Sites: Training at 2 booster stations completed; final inspection conducted by electrical engineering consultant, items related to SCADA and chlorine injection system remains to be addressed. SWFWMD approved transfer of storm water management facilities to CCU; engineering consultant met with operation staff to work out final revisions to the Operating Protocol.
 - WO#7: Production and Monitoring Wells: RO 16 drilling complete; RO 15 projected completion mid-June. Wells in process at all 3 monitoring well sites. Contractor on schedule.
 - Plant Expansion: 2 of the new RO train's to begin testing.
 - Generator Set: Exercise as needed and place into service with RO plant construction.
 - Operations Building: Construction is complete.
 - WWRF Expansion: No changes for the month.
 - WO#7: -meeting held with consultant. A "needs" list from consultant received, CCU engineering-operations staff forwarded a substantial amount of information on existing distribution system and current and proposed upgrades to booster stations for consultant to establish boundary conditions.
 - WO#28: Phase I, including the MBE units, continue to operate reliably, no major problems to report - major work activities follows: All inspections for new operations building completed/passed, except for final CO which can not be done until parking lot completed. Building Dept authorized CCU to occupy building, will be moving into building first week of June; Loop and validation testing of SCADA system completed for Phase II; FDEP inspected Phase II work on 5/28, we expect to receive authorization to put Phase II into operation June; modifications to effluent pump station #1 started; modifications to WAS/RAS pump station started; started to install Keystone segmented retaining walls; final grading of site about 70% complete; Continue to issue punch lists for all processes.
 - WO#29: Walenda: No further progress this month; Golf Course: Building tie-beam redesigned at request of contractor and CCU. Tank exterior painted. Started installing electrical conduits; Gulf Cove: No further progress.
 - WO#32: No changes for the month.
 - WO#39: Deep Injection Well: Process continues of re-rating DIW from 9.6 to 12.0 MGD. Rehab of Headwork Structure; bid docs being reviewed for submission to Purchasing.
 - East Port Ops Bldg: Purchasing completed review process and project scheduled for pre-bid, 6/2 - sludge building for second belt press is expected to be in Purchasing the 2nd week of June.
 - WO#44: No change. Due to other commitments, CCU staff was not able to work on the back log of as-built information or GPS assets in areas that were not field verified by the consultant.
 - WO#45: Record drawings for FM submitted and record drawings produced and submitted to FDEP for approval to place into service.
 - WO#46: Water Transmission Main: No progress known.

- WO#53: Rotonda Sands & Meadows: BCC approved amended resolution for MSBU to include connection fees during 5/5 MSBU workshop.
- WO#42 & 59: Lift Station Rehabs: 806, 812, 816, 819 - CCU received final plans from Stantec for remaining LS rehabilitation projects in Rotonda; under review. 8 property owners signed quit claim deed for Lot 7, waiting to record deed until additional paper work complete; lot exchange proposed once quit claim is recorded. 855 –purchase of Lot 587 finalized. Easement staking of property corners ordered to allow in-house rehab efforts to continue. 24 – Surveyor preparing sketch and description of easement. 84 - CCU Engineering and Ops met to review design prepared by Stantec for in-house rehab project. Ops to upgrade LS in-house. 321 - Stantec working on final design (currently at 75% status). LS not been a priority, and we have not worked on finalizing plans until other LS have been completed. 801 – Remobilization occurred on 5/4, and rehab moving forward; start-up scheduled, substantial completion in mid-July, and final completion is scheduled for 7/24.
- WO#60: Babcock Ranch: Staff working with consultant on preparing RAI response to SFWMD and gearing up for a dual-zone monitoring well.
- Control Structures: Sunset & Lionheart WW– RS Const. awarded; bid & the pre-con meeting 6/9.
- Jupiter WW @ Chancellor Blvd:-new gate valve installed allowing contractor to take existing water main out of service over existing culvert, allowed installation of new culvert without any interruption to CCU's customers; biweekly progress meetings continues.
- Apollo WW @ Chancellor Blvd: -pre-con meeting held 5/6, contractor broke ground 6/1; contractor installing a 12" water line over proposed culvert.
- Cheshire WW @ Chancellor Blvd: -contract awarded South West Utilities and NTP issued on 5/5; contractor installing a new 12" water line over proposed culvert.
- Lionheart WW @ Quesada, Sunset WW @Kenilworth, Dorchester WW @ Peachland, Morningstar WW @ Peachland: CCU Engineering worked with Johnson Engineering locating existing utilities at all 4 locations. Johnson Engineering is currently working on the 30% plan submittal.
- Rotonda Weirs: Engineering provided final review comments on proposed design to PWs Stormwater.
- Spring Lake Park LS: -fast track proj to install a sanitary lift station for proposed rest room facility for park. CCU in process of final design plans and submission of FDEP permit.
- Cape Haze Bridge: CCU completed final utility plan review for Amer Consulting Engineers with PW; proj funded through Federal Stimulus Package and administered through FDOT.
- Midway Force Main & LS Rehabs: -design complete; additional design work pursued with possibility of proj becoming a large diameter "backbone" gravity feeder for systems in Mid-Cty to East Port Plant.
- Midway Widening (PW) Phase 1: Giffel Webster plans are being reviewed and finalized.
- WO#70: Rotonda Reclaimed ASR Well Final Design: SWFWMD approved bid documents. No further action taken on Request for Proposals for Construction Admin Services due to monetary issues resulting from SWFWMD's decision to reduce the FY 2010 funding to \$225,000.
- WO#71: Deep Creek Force Mains & LS 303 – 309: Continue to investigate/negotiate easements through Hampton Point (correcting past errors by previous owners of existing lines). Scrub jay and gopher tortoise surveys complete, construction modified to accommodate those found by using silt fence during construction and relocation of the tortoise.
- Sewer Rehab & Manhole Rehab 08/20: Pipe Relining: No change in activities.
- Coral Creek Bridge: New waterlines completed/certified by FDEP. CCU staff working on preparing additional easement for existing water line; once easement boundaries determined, will obtain sketch of description and forward to Real Estate Services for processing.
- SWFL Feasibility Study: CCU staff continues to monitor progress of this study. The SWFFS project team is preparing final report to be submitted to Congress in 8/09.