

Charlotte County
Board of County Commissioners
Staff Report
June 2009

Budget & Administrative Services

Budget Department

- Distributed monthly Fiscal Reports to departments
- Impact Fee Report updated and distributed.
- Prepared, printed and distributed the Proposed Five Year CIP Book
- Preparation and analysis for CIP Presentation to the Board
- CIP Proposed FY09/10 Presentation to the Board
- Attended Truth in Millage (TRIM) Workshop sponsored by the Department of Revenue - workshop to update all Counties on new TRIM forms and any new policies and rules for property tax calculations especially maximum millage rate calculations.
- MSBU Public Hearing notices prepared for printing and mailing.
- MSBU Public Hearing notices sent out on 6/29.
- Received property valuations from Property Appraiser.
- Began TRIM process, which begins on 7/1 or when Property Appraiser certifies valuation, which ever comes last. Process last 100 days from time Budget Office receives certified valuations until all forms are due to Dept of Revenue for County to receive a certificate of compliance. There are several state mandated deadlines, 1st deadline is 35 days from day Property Appraiser certifies values, all TRIM forms are due back to Property Appraiser and Tax Collector by 8/4.
- Balanced FY09/10 budget in preparation for the Tentative Budget Presentation in July.

Fiscal Services Division

- Public Works:
 - Project reimbursement monies of \$16,018.56 from City of PG for Aqui Esta roadway project.
 - Finance staff working with PW Engineering to develop list of projects for potential TIGER grant funding.
 - Obtained approval from BCC to add 13 boat slips in City of Punta Gorda to South Bridge Waterway MSBU. These slips will benefit from the dredging project and their inclusion was approved by the City Council and the Peace Harbor Condominium Association.
- Building and Construction Services:
 - Issued 24 Single Family home permits for the month of June which is an increase of 13 permits from May 2009.
 - Successfully took over the reconciliation and processing of all impact fee credits between developers and the County
 - BCS provided information on 15 residents concerning payment of sanitation fees for EES Solid Waste division.
- Public Safety Department:
 - Transition of 211 operations from HS to Public Safety is taking place effective by end of July. All fiscal related functions (payroll, payables, purchase orders, etc.) will now be under PS.
 - Emergency Mgt Dept recently notified of our EMPA Federal supplemental award of approx \$59,417. This can be applied to expenses between now and June of 2010.
- Human Services:
 - Pamela Baker has made plans for Amy Driver, the Federal eCivis coordinator, to come to Charlotte County for hands on training on grants on 7/30. This will include grant searches as well as tracking and reporting of grants. This should be a great help as we are applying for the ARRA grants and as other grants become available.

- BCC approved new contracts for Human Services senior service vendors, will now have 13 vendors which includes 6 new vendors to provide services with in-home care. Increase in number of vendors allows senior clients to have greater number of vendors to choose from.
- Attended a presentation on a swipe card system for the Transit buses -proposed system would be funded with ARRA funding and would allow users to purchase a bus pass for a variety of ride types such as daily, weekly or monthly rides. System also provides for a tracking system for the rides used and revenue received.
- Human Services notified -receiving \$117,543 in Community Services Block Grant (CSBG) ARRA funding. This CSBG ARRA is in addition to the regular CSBG grant funds that HS has received. Fiscal and program staff participated in a conference call concerning these ARRA funds with State Dept of Community Affairs for planning and question and answer purposes.
- CCU:
 - Completed Mosquito Control State Work Plan for State Grant submission.
 - Provided information for Wastewater Expansion Presentation and attended workshop.
 - Working on calculating new connection fee fund for Water and Wastewater Distribution.
 - Prepared CCU uncollectible account adjustment for July agenda item.
- Facilities:
 - Completed financial close out of following projects: Event Center, Carmalita Horse Arena, Carmalita Park Appurtenances, Tentatorium -next step close out projects on FEMA's side.
 - Developed implementation plan for Class Implementation (Revenue, Point of Service, software used at Park Sites) Implementation planned to commence early August.
 - Completed CIP submission for Parks, Rec, Library & Cultural Services, approx. 45 projects.
- IT:
 - Processed, paid and reconciled approximately 150 landline phone bills, Sprint Nextel cell phones, County internet connections, pagers, and wireless cards.

I.T. No report for June.

Purchasing

- Pre-bid meetings held:
 - 09-219 Eastport Building Construction
 - 09-265 Construct Restroom at Spring Lake Park
 - 09-270 Shell / Rock Material - Annual Contract
 - 09-234 Dredging - Hayward Canal
 - 09-233 Repair Parts - Fleet - Annual Contract
 - 09-276 Appliance & Scrap Metal Recycling - Mini Transfer Stations - Annual
- Bid openings held:
 - 09-265 Construct Restroom at Spring Lake Park
 - 09-257 Transport Tank Trailer - CCU
 - 09-263 Dump Body Trailers - CCU
 - 09-270 Shell / Rock Material - Annual Contract
 - 09-234 Dredging - Hayward Canal
 - 09-233 Repair Parts - Fleet - Annual Contract
 - 09-219 Eastport Building Construction
- Pre-Construction meetings held:
 - 09-232 Manasota Key Landscape Maintenance
 - 09-171 Oyster Creek Flow Enhancement
 - 09-202 Stormwater Control Structure - Lionheart & Sunset Waterways
- Work orders due and received:
 - 09-268, work order #55, HVAC Engineering Services - Harold Ave
 - 09-277, work order #56, Fire Sprinkler / Mechanical Repair Plans- Family Services
- Quotes due and received:
 - 09-239 Tank Fabrication

- 09-261 Lawn Mowers - Fire/EMS
- 09-253 Surface Preparation - Clarifier Tank #1
- 09-273 4" Pump for Lift Station 384
- 09-271 Aluminum Sign Blanks - Annual
- 09-272 Purchase of Bus Bike Racks & Assembly Hardware
- Pre-submittal meetings held:
 - 09-251 South Gulf Cove Parks Design
 - 09-265 On-line Performance Management System
 - 09-259 Construction & Geotechnical Testing Services - Annual Contract
- Negotiation meetings held:
 - 09-180 Edgewater Drive Design - Phase II
- Shortlist meetings held:
 - 09-168 Charlotte Harbor Event & Conference Center Management Services

Real Estate Services

- Flamingo/Edgewater: Acquired 73% of 332 lots -sent updated offers to remaining owners.
- Burnt Store Road, Winchester South and Midway Expansion: Court date 8/3rd, order of take hearings will follow shortly for parcels needed Winchester South and Midway Phase 1.
- Piper Road: Acquired all right-of-way necessary for project. Mediations and final settlement conferences underway -can move forward with obtaining bids for project.
- Environmental Lands Acquisition Program: In abeyance.
- Regional Water Authority: Bringing proposed easement for water storage tank near Highway 17 (adjacent to Fire Station No. 6) to BCC in July.
- Kings Highway Pipeline Easement: Concluded.
- Replacement of Leased Space for Fleet: -in abeyance until new lease proposal to BCC July whereby Fleet would remain at current leased location additional 18 months, 11/1/09. If approved by the BCC, the new lease term will result in a \$66,000 savings to the County.
- Public Works, Parks & Recreation and Utilities: -obtaining easements, title searches reviewing land related issues brought forward to our division for review.
- Releases and Occupations of Easements: High volume of applications/exceeded 230.
- Stump Pass Project: Work to obtain the required 366 new easements is underway.
- Weir Replacement Projects: No change.
- Neighborhood Stabilization Program: No change.
- Habitat for Humanity: Bringing proposed land exchange agreement to BCC in July.

Building Construction Services

- Summary:
 - Increase in single family permitting in June with 24 permits issued totaling \$5.0M. BCS had previously reported Best Buy interested in bringing store to a recently vacated storefront in Charlotte County -building plans submitted and are under review at this time.
- Updates and Accomplishments:
 - Green Building Program developed to help County become a more sustainable community by reducing environmental impact of buildings, promoting economic and environmental health in County -program designed to encourage environmentally sensitive construction and development and is open to all builders in Charlotte County.
 - Software Update Development of new software remains on track for 8/31 implementation date. Administrator Training was held last week and User Acceptance and Train-the-Trainer sessions will commence on July 13 for selected staff members. User Acceptance Testing will follow and continue until implementation.
 - Code Enforcement staff worked with several owners of abandoned, incomplete structures to obtain services of licensed contractors to demolish structures rather than County handling demos via SUBAC process, thereby saving County multiple thousands of dollars.

- Building Official met with reps from Habitat for Humanity discussed rehabilitation & completion of abandoned homes as part of their international strategy to move toward rehab rather than rebuild.

Item	Total FY08	Jun-08	Jun-09	FY08 YTD	FY09 YTD
Single Family Permits Issued	318	33	24	242	179
Multi Family Permits Issued	3	0	0	93	1
Commercial Permits Issued	226	17	17	201	127
All Other Permits Issued	18946	1556	1271	14935	8879
Customers Served	20309	3450	2304	20174	16662
Plans Reviews	11282	1028	928	8459	6093
Inspections	94125	7373	5012	75111	41884
Permitting Revenue	\$3,464,498	\$241,228	\$168,422	\$2,378,299	\$1,492,797
Permitting Expenditure	\$4,674,749	\$895,092	\$233,655	\$4,555,156	\$2,709,230
Licensing Revenue	\$336,400	\$12,678	\$9,269	\$243,056	\$44,533
Licensing Expenditure	\$1,309,512	\$124,714	\$46,637	\$736,367	\$450,374
Online Utility Permits	641	52	33	538	284
Utility Inspections	825	35	30	760	251
PTO's & ROE's	124	20	2	117	12
Vacations	22	1	0	30	2
ROW Applications Reviewed	1949	161	154	1540	1099
Action Orders Initiated	5781	484	404	4137	2647
Code Cases Initiated	3586	337	273	2396	1627
CEB Cases Heard	427	45	45	415	281
Citations Issued and \$ Amount	\$30,750	\$2,250	\$7,500	26500	26095
New Contractor Licenses Issued	665	54	40	480	333
Contractor Licenses Revoked	36	1	0	21	7

Economic Development

- Inquires/Appointments/Successes:

- Through EDO's partnership with Enterprise FI, SW FI Workforce Development Bd & Sarasota County Eco Development, we have invited area businesses to participate in intensive training session, identifying Right Target Export Markets for Your Business, 7/14 -session will cover international trade and market research, identifying potential customers and learning how to approach them and how to develop promotional tools and resources. Participants will prepare an Export Plan by end of program including timelines, tasks and accountability -session includes 2 hours of personalized, 1-on-1 consulting/coaching within 6 months after conclusion of program. A similar session was held in June with several Charlotte County businesses attending.
- Keynote speaker, Vanessa E-H Stewart, secured for 11/2 Energy Options Conf at Charlotte Harbor Event & Conference Center. Ms. Stewart is Chief Operating Officer and co-founder of Soltage, full service renewable energy company that develops and operates solar energy

stations on client sites across USA. Ms. Stewart also launched several clean tech products. Her energy management career includes utility-scale project finance consulting, resource analysis and business development, with experience in establishing policy on energy and emissions credit trading and air quality. Ms. Stewart graduated with interdisciplinary honors from Stanford University, was a Dean's scholar at the Yale School of Management and studied at Yale's School of Forestry and Environmental Studies. She is also a U.S. Green Building Council member. Her background and experience will lend itself to a successful event. Visit the County's website to register, <http://www.charlottecountyfl.com/BCS/GreenFutures/>.

- EDO pleased to endorse and participate in 15th Annual SW FI Blue Chip Community Business Award, coordinated and sponsored by Oswald Trippe and Co -recognizes small businesses that have overcome adversity to achieve success. Luncheon ceremony 11/5, Harborside Event Center in Fort Myers. Charlotte, Collier and Lee county for-profit businesses that have been in operation for at least 3 years and employ 5 to 400 people are eligible for award. Applications, must be submitted no later than 9/14, can be requested by calling Stacey Mercado, 239-433-7189. Independent judges will select the winning entry.
- Don Root, Kay Tracy and reps from Enterprise Charlotte Eco Council participated in half-day workshop 6/17 to provide input into updating Florida's blueprint for economic development – "The Roadmap to Florida's Future: 2007-2012 Strategic Plan for Economic Development". The Roadmap details Florida's priorities for furthering economic expansion and diversification. Reps from Enterprise FI Inc. were there to listen and take input. Workshop provided an excellent opportunity for representatives from all sectors and counties in region to bring forward needs and priorities of SW FI to state. Public is invited to contribute to development of plan visiting Enterprise Florida's microsite - www.eflorida.com/roadmap.
- Website for Green Futures Expo and Energy Option Conference is now available on County website: <http://www.charlottecountyfl.com/BCS/GreenFutures/>.
- 2-day event in November will showcase strong position that Charlotte County has taken in terms of environmental stewardship and developing alternative energy sector as a key component to its economic development strategy -conference promises to bring business leaders and economic development professionals from not only around SW FI region but from other areas of the US & Europe.
- As part of the Regional Economic Development Partnership, Don Root participated in a team meeting with representatives from Enterprise Florida to discuss and develop an improved team approach to Economic Development in the region.
- Our efforts to recruit and maintain existing businesses continue with:
 - 15 pending prospects
 - Appointments with 20 local businesses.
 - 2 new projects reviewed; custom presentations developed for 7 businesses
 - 2 Impact Analysis
 - Provided 11 external companies and 7 County departments with various demographic and market data packets
 - Working leads obtained at the Munich Intersolar Conference.
- **Meetings:**
 - International Level
 - European Business Council
 - Federal
 - American Recovery & Reinvestment Meeting
 - Representative Aubuchon
 - State Level
 - EFI Regional Strategic Planning Meeting
 - Post Legislative Luncheon
 - Regional Level
 - Southwest Florida Regional Technology Partnership
 - Regional Branding Partnership

- Southwest Florida Innovation Network
- Local Level
 - Directors' Meetings
 - Enterprise Charlotte Economic Council
 - Charlotte County Industrial Development Authority
 - Charlotte County Chamber Board of Directors & Government Affairs
 - Career and Service Center Open House
 - Energy Options Conference planning meeting
 - Grant Writing Workshop
 - Charlotte Harbor Event Center Management Contact
 - Englewood Branding Discussion
 - City of North Port
- Presentations/Newspapers/Magazines:
 - Charlotte County Commercial Builders
 - Englewood Sun/Steve Riley – branding/marketing.
 - WENG Radio Program – economic development.
- Office Activities:
 - Data collection included monthly permitting, housing, unemployment data, webtrends, airport and tourism stats.
 - Prepared Agenda, Minutes, coordinated meetings for Enterprise Charlotte Eco Council, Industrial Development Authority and CHCRA Advisory Committee.
 - Planning Energy Options Conference including sponsorship and marketing.
 - Coordinated and submitted the SW FI Intermodal and Logistics Center proj. to AARA Project Coordinator for consideration of a TIGER grant project. The project includes several key components including airport, railroad and road improvements. This project when funded would have a significant positive economic impact to the County and the region.
- Research and Policy Initiatives:
 - Creating EDO policies.
 - Working with Growth Management on Fast Track Permitting and Population Projection.
 - Continued work on Inland Port Study, Intermodal Logistics Center and potential regional cooperation with Palm Beach County.
 - Working with potential partner on a feasibility study to determine if Charlotte County would be conducive for creating a trade and finance center and a center for water technologies.
 - Working with Charlotte County Chamber to formulate Business Retention Plan.
 - Working to obtain EB-5 Regional Center Designation through partnership with WTC Palm Beach.
 - Researching grants/bonds that may be used within EDO or for prospective and local businesses.
 - Mitigation of wetlands in the ECAP area.
 - Continued working on Make What You Take Project. Although the legislation did not pass, a team will be formed to put together a proposal to present to leads.
 - Researched and reviewed: Solar Initiative Technical Grant Application, Clean Renewable Energy Bond (CREB) Application and the Qualified Energy Conservation Bond (QECB).
- Charlotte Harbor CRA:
 - Gateway Pedestrian Promenade/Harborwalk Proj. proceed to 60% design plans -conceptual plan and components presented to BCC, 7/14 for approval/direction to proceed to final construction documents -design plans completed by 12/09.
 - 2 CHCRA proj. presented to AARA Project Coordinator to County. CHCRA Gateway Proj. submitted as a potential proj. under TIGER grant -project would provide intermodal options – biking; water taxi stop and transit stop opportunities between Punta Gorda and Charlotte Harbor and implement the regional pathways plan. 2nd proj. Solar Demonstration project located at Gateway site -solar panels and solar lighting to generate surplus energy and would be first place in county to provide solar charging stations for electric vehicles.

- Completed survey of residential properties in Melbourne Neighborhood area, seek input from local AIA Chapter on architectural elements that would enhance curb appeal of the property.
- Completed analysis of Seneca St land use regulations to distribute to Growth Mgt for assistance in developing recommendations on zoning changes in that area to further implement “live/work” concept in the Neighborhood Business Residential zoning category.
- Established office hours at Charlotte County Historical Center (Tuesday and Thursday) to provide better access to residents and business owners in Charlotte Harbor.
- CHCRAAC reviewed draft Housing Rehabilitation Grant to provide up to \$2,000 in grant funds for façade and landscape improvements. This “curb appeal” prog. tabled until 7/23.
- 6/10 CHCRAAC special meeting reviewed 3 Capital Improvement Proj. sheets scheduled to be funded through tax increment funds: US41 Gateway; Watershed Master Plan; and a new project for 09 – a reclaimed water line. Adv Committee approved recommendation to BCC to approve projects. The BCC will adopt the final CIP during the budget hearings in September.
- Murdock Village:
 - BCC & ex-officio Murdock Vlg. CRA -new seat on committee advertised 6/23 BCC meeting will continue to be advertised until filled with a rep from banking/finance sector or appraisal sector.

Environmental & Extension Services

- Solid Waste:
 - “Keep it In the Cart” promotional prog information on County’s website, distribution of informational materials to 20,000 residents living in targeted areas - efficiencies associated with an automated system. Waste Management encouraging residents to properly places garbage inside the cart.
 - Illegal Dumping Prog Task Force: Sheriff’s Office’s Environmental Deputy, working with Dept of Environmental Protection, arrested 3 men on 6/10/09 for illegally dumping used paint in the Cleveland area, east of Punta Gorda -video of 3 individuals carrying buckets of items and dumping the paint into an excavated hole -3 men charged with felony, 'Litter over 500 Pounds of Commercial Hazardous Materials'
 - Landfill tours: Police Athletic League groups from Englewood & Pt. Charlotte -25 children and 8 adults on 2 tours learned how a landfill functions.
 - Mini transfer and recycling facilities have implemented a new scanner system at facilities. Staff can now scan the driver’s license and customers’ information will go into a real time database. Customer activity will be live and up to date. This system will enable staff to monitor volumes and help deter non-residential business activity.
 - Zemel Road Landfill’s composting facility’s certification of completion submitted to FDEP. IT Div. assisted Solid Waste Div. with installation of fiber optic line connects composting facility’s un-manned/automatic scale system with landfill’s main scale house facility computer tracking and billing system.
 - Solid Waste Resources staff trained in hazardous chemical handling are assisting County’s Public Schools’ science program. Staff inspected schools science labs. These inspections assist the school personnel; ensuring the proper storage and housekeeping for lab chemicals at Punta Gorda Middle School & Pt. Charlotte High School. This cooperation helps promote chemical safety and protects County’s landfill by ensuring these school programs are properly handle and disposing their waste lab chemicals.
 - Solid Waste Div. presentation for 30 students from Desoto Dual Diagnosed Correctional Facility about recycling and functions of sanitary solid waste landfill.
- Pest Management:
 - Mosquito Control spray system on County Helicopter for aerial Adulticiding; helicopter is now ready and operational.
 - Mosquito Control activity -Division had 108 ground Adulticide missions, 3 aerial spray missions. Rain and tidal activity has produced mosquito populations that are typical for the month.
- Extension Services:

- Hosted successful State 4-H Rabbit Show in June. Youth from around the state brought over 100 rabbits for competition and participated in knowledge/skill contests.
- FYN Prog Assistant conducted 2 FYN Yard Recognitions & participation at Wildlife Expo booth on "Planting for Wildlife"
- Sea Grant agent gave presentation on Artificial Reef Prog for Reef Rover club. Artificial reef deployment at Capt. Jeff Steele Reef site completed. Agent attended a statewide clean boating partnership meeting/presented "Keep a Clear Head" prog. Agent attended Regional Waterway Management System meeting with FSG Specialist and Coastal Engineering.
- Extension held Green Industries Best Management Practices Training on Fertilizer Ordinance at East Port Envi Campus and Turf, Irrigation, Landscape and Pesticide BMP's. After taking an end-of-class exam with 75% or higher score, each participant received Certificate of Completion showing that they are in compliance to properly apply fertilizer in Charlotte County.
- Pamela Phillippe accompanied 23 4-H teen members to Washington D.C. for eight days of citizenship and leadership development programming -teens met with FI representatives, senators and staff on Capitol Hill, toured museums, visited historical sites and monuments.
- Workshop on "Plant Propagation" at County Env Campus on "how to" Plant Propagation and bud a citrus seedling; air layer; and propagate from cuttings, divisions, seeds and tissue culture.
- Natural Resources:
 - Begun posting Environmental Sensitive properties with boundary signs to provide greater security and protection of conservation lands. Division has good working relationship with FI Wildlife Commission and County Sheriff's Agricultural Deputy; -posting of boundary signs is a further step in coordination between County and these agencies.
 - Staff began mechanical restoration on the Rotonda scrub-jay mitigation area. This will assist with meeting our land management compliance obligations as part of the Capital CIP Habitat Conservation Plan "HCP".
 - Staff assisting CCU with Deep Creek water line project. Coordinated with FWS to approve moving forward with project -will be assisting with gopher tortoise relocation.
 - Annual Scrub-jay territory update: 2,100 lots removed; 4,200 new lots added.
 - Buck Creek a Conservation Charlotte property's entrance and vehicle access point from Placida Road enhanced so visitors have safe access with concrete apron and shell pad added.
 - Sea turtle nesting - no new activity from last month.
 - Collection of GPS coordinates -no new activity from last month.
 - Sea turtle nesting -no new activity from last month.
 - Shorebird monitors walking vicinity of shorebird nesting sites -no incidents.

Facilities, Construction and Maintenance

- Jail Expansion-Design 75% for early phase 1 start, -Phase 2 construction is underway. Sales tax savings to date-\$259,000
- Eastport WWTP Control Bldg-A/E contract is released-planning and programming underway Budget 2 million
- Event Center-project is complete-warranty work underway-99% complete
- Fire Station #11- Design underway Budget 2.1 million. Completed. Recovery project
- Englewood Fire Station #5-(Rockford Ave) under design- Budget 2.1 million
- Human Services- Project Delayed Budget 1.917 million
- State Dept of Health Facility at Loveland-no change
- Public Works San Casa- Budget 600k -county has received TCO for project
- Public Works Fleet and Administration Campus- Project Delayed Budget 9.7 million
- Sports Stadium- Budget 28 million Project is complete--First season complete
- Englewood Annex-renovation and Sheriffs substation-Project Delayed
- West County Library-Project Delayed Budget 12.2 million
- Fire EMS Training Tower-in design at FEMA site-Project Canceled -Budget 1.2 million
- FEMA Murdock mitigation- Installation phase

- Rotunda Wastewater Plant Expansion –approved
- North Charlotte regional Park-bids received on 9/17-under construction -complete 4.45 million
- South Gulf Cove Park- complete-1.087 million
- Port Charlotte Pool House and site improvements-work underway, Complete 1.4 million
- Sunrise Park-out for bid-under construction- complete 2.6 million
- Energy efficiency upgrades-ongoing-LED lighting being installed at select sites
- South County Annex renovation-under construction-completed
- West Charlotte mini-transfer station-under construction-complete
- CC Fire Station #5-renovation of station-under construction
- Family Services-no change
- Sheriffs Office 911 upgrade/renovation-in planning-project delayed
- County Health Clinic -complete
- County space study underway with Budget, HR, Growth Management, Risk and PIO-- Initial planning underway for PW Admin move to M&O bldg and to areas of CCU Campus
- New Landscape plan for 16 County FireStations-under review-complete
- Spring Lakes Restroom-design revisions underway-project is out for bid Bids are in
- Bayshore ADA restroom-Acquiring A/E firm for design

Growth Management

- US 17 Corridor Planning Study:
 - Dept hosted 2 public workshops for public input to Draft US 17 Area Plan – policies; 20 attended 6/23rd and about 30 attended Workshop 6/27th. Meetings started with overview of US 17 Area Plan process, outlining number of meetings and public workshops held, an explanation of public private partnership and introduction of consultant team. PowerPoint presentation with info about study area presented included the following Info:
 - Map of study area –land that accesses US 17 from DeSoto County line to Punta Gorda.
 - Input received in community meetings/previous workshops included need for commercial uses, truck safety, public access to water, redevelopment of Cleveland & Solana, mixed uses, potential university site, large sites for industry, good jobs and worker housing.
 - Catalysts that effect the planning of the area.
 - Policies being proposed in the Area Draft Plan.
 - Planning solutions include low impact development techniques, open space planning, concentrated development, restoration of flow ways, establishments of water quality.
 - Illustration of density/open space and how to plan an integrated community including a potential vision of redevelopment of Solana and Cleveland.
 - How a CRA with TIF funding gets funneled back into the area with oversight of an advisory board made up of residents.
- Babcock Ranch:
 - General outstanding issues: Understood work on water treatment plant will not begin prior to approval of first increment. Only application materials and pre-application meetings for DRC will be allowed before first increment is approved. Staff met with the applicant.
 - On transportation issues: Meeting held with applicant where timing of update to Master Traffic Study discussed. Applicant questioned if it is appropriate to continue to proceed with update, as required in MDO, in light of delay to 1st Increment. Updating Master Traffic Study prior to 1st Increment may result in having 2 different models under review & consideration simultaneously; applicant in discussions with RPC & FDOT on how to best approach proposed delay to update.
 - Applicant suspended work on PD&E projects, validating delay FDOT District-wide model. Applicant confirmed with FDOT addressing FDOT's comments related to sub-area validation may be completed as a part of update to Master Traffic Study and will not be required for 1st Increment transportation evaluation. Staff to confirm with FDOT and discuss steps going forward with applicant -policy decision on potential need to change MDO required. Once district-wide model complete, PD&E projects can be restarted.

- Applicant had previously requested access point off of SR 31 from the FDOT. Applicant proposed to proceed with work related to entrance at Cook Brown Road in advance of overall development and in advance of an approved DO. As a condition of approval of entrance permit, FDOT needs applicant to obtain local approval in form of approved DO. As a result, applicant determined it would ask FDOT to place entrance permit review and approval process on hold until after required local approvals have been obtained.
- Staff continues to work with applicant to formulate a set of Comprehensive Plan and Land Development Regulation changes. Parties agreed upon amendments to Comp Plan -applicant will not be initiating any changes on its own. Parties have not yet begun discussions on proposed LDR changes, but that is anticipated to begin June.
- School Concurrency:
 - SWG last met 6/22nd. County processing its 1st school concurrency case since program implemented in March. Normally, DRIs that were established prior to implementation of school concurrency are exempt from it unless they make a substantial deviation from original plans that have effect of increasing residential density. This is the case with the Harborview DRI. This is providing a good test case for County & School District. Geri Waksler submitted required Student Impact Analysis to Seann Smith, who transmitted it to School District. CCPS will respond with a School Capacity Availability Determination Letter shortly, indicating whether or not capacity exists to support development -next step determined by nature of their response.
 - Changes to Updated Interlocal Agreement for Coordinated Planning & School Concurrency (ILA) finalized early in June as City and School District executed documents as BCC did in May. Signature pages exchanged all around and complete document sent to Commission Minutes.
 - Due to reduced activity and summer vacation at CCPS, SWG members agreed to skip July and to reconvene in August unless pressing matters dictate otherwise.
- Charlotte Harbor CRA:
 - Last joint CRA-BCC 2/26/09. Last regular meeting 5/28/09, special meeting 5/8/09.
 - Special meeting held to further discuss issues raised at 4/16/09 meeting regarding portion of CRA area essentially bordered by US 41, Bayshore Rd, & Edgewater Dr. Some expressed a desire to create an arts district in area and these meetings were to consider entire situation.
 - The main issues discussed at the 5.28.09 meeting included: Old Business: Property Appraisals, Watershed Management, & Gateway Project.
 - New Business: CIP Updates, and the FDOT Grant
 - Correspondence: Letter from Valerie Rose
 - Most discussed issues: appraisals, Gateway Project, funding -concerns to improve look of neighborhoods would result in increased property taxes. Property Appraiser attended and clarified minor improvements such as painting, fencing, and landscaping do not typically increase property values or taxes –but he pointed out that as area redevelops demand to live in area increases, values could increase -pointed out overall goal of CRA was to increase property values.
 - Gateway Project consultant looking for direction on phasing and design features. Provision of restrooms in 1st phase and consultant's concept of a mix of design styles were endorsed.
 - Questions rose regarding budget overall and specifically Gateway Project, Paint your Heart Out, and Utility Grant Prog. -decided a special meeting in June would be scheduled.
 - Next regular meeting, 6/25/09, 10:00 am, #119 -special meeting not scheduled yet.
- Community Plans:
 - Little Gasparilla Island -committee continues to craft draft overaly code based on recommendations of Community Plan.
 - Final draft code will be prepared by staff and then sent to County Attorney's office for legal review -draft final draft code will be re-formatted to match County's new Land Use Regulations -final version presented to BCC for adoption concurrently with new County Land Use Regulations rewrite/update being prepared by Department.
- Site Plan Approval:
 - Staff received a total of 2 applications, 1 approved, 1 denied.

Human Resources

- HR (ELR & LOD):
 - Staff attended Career & Service Centers of SW Fl. open house. As HR prepares for Reduction in Force, it is important to understand the services available from our community partners.
 - Trained BCS employees on custom computer class. Continue to provide highest level of service to customer, setting organization up for success as dept's rolls out a new computer program.
 - Partnered with Risk Mgt staff to create action plan for Fire/EMS Performance Management form.
 - Actively recruiting for Budget & Administrative Services Director
 - Presented top IT Division Manager candidates – scheduled on-site interviews for 7/17
 - Assisted Budget & Administrative services employees with resume writing
 - Shadowed ELR day to day processes, discussing steps needed to push ESC's to field contacts
 - Cross trained HR on Eden Self Service process and badge issuing procedures
 - Altered Service Award process to include 2 employees accountable from start to finish
 - PRCR reduction planning
 - Shadowed Senior HR Rep. on ESC approval/signing process, FRS, Exit Interview process, Tuition Reimbursement, and Pre-Employment paperwork
 - Reviewed CCU matrix for non-bargaining reductions
 - Finalized and posted Performance Management RFP
 - Posted "Employee Ideas & Status" to intranet and internet sites.
 - Met with IT to discuss possibility of installing a kiosk outside of ELR for outside applicants
 - Recruiting for Director - Budget & Administrative Services
 - Reviewed and approved Employee Status Changes
 - Maintained performance evaluation tracking
 - Maintained discipline tracking
 - Worked sensitive employee relations issues
 - Planning on-going transition for new HR organization
 - Working w/appropriate staff on transition of new responsibilities
 - Continuing cross-training as we become one HR organization
 - Presently coaching/directing various dept's on their non-bargaining employee retention matrix
 - Reviewed non-bargaining employee retention matrix scenario with Utilities
 - Facilitation of Reduction-In-Force elimination process to begin in July
 - Performed safety site visits to several PW and CCU Projects, Parks & Recreation, Facilities.
- Risk Management/Safety:
 - Conducted site location of monitoring wells at Transit
 - Registered and brought up to compliance the fuel tank at Sheriff District 2
 - Conducted ADA inspection of South Gulf Cove Park and the Justice Center
 - Conducted safety inspections of Fire stations 3, 4 and 8, Tringali Complex, Charlotte Sports Park
 - Updated Heat Stress Policy
 - Performed Ergonomics Survey at Lighting
 - Finalized the implementation plan for the rx cards
 - Met with the Sheriff's office on inmate medical coverage
 - Met with Parks and Rec to discuss implementation of insurance requirements matrix I put together for them for park facility rentals
 - Met with school board to discuss our employee health center and their utilization of it. They are looking to open clinics in south county, and west county
 - Finalized RFP for the property and casualty and it is out on the street.
 - Met with Corvel a third party administration provider to review their RIMS system.
 - 6/09 our health insurance loss ratio is 94%. Our year to date is 77%; our rolling 12 loss ratio is 81%. When compared to last June we are 1% higher.
 - 21 workers compensation claims for the month, 12 medical only and 9 information only.

Human Services

- Indigent Health Care Adv. Bd., met to discuss Mission & future direction -new informal Health Adv Bd. will be formed to be less restrictive, more inclusive and more tasks oriented. Transition team formed to recommend a new advisory board structure and to develop new Board goals which follow the Strategic Plan that was formulated last fall.
- Completed review of vendor bids for In-Home Elder Care and Support Services -13 agencies received preliminary approval to provide services essential to help frail, at risk older adults to live independent quality lives in their own residences.
- Family Services Center staff held 2 day retreat with community reps to create action plan utilizing Search Institutes Getting to Outcomes model. GTO model is an evidenced-based strategy of community planning that incorporates Positive Youth Development in establishing a community action plan for youth.
- Transit staff went to Sarasota Area Transit (SCAT) to get info on electronic fare system on their buses. Representative from Gen Fare provided Transit with detailed presentation on fare box system. Stimulus funds earmarked for possible electronic fare box use in Charlotte County.
- Transit has put 3 new advertising bus wraps on the streets -now have total of 6 bus wraps on the road -total of 6 buses at \$250 per month represent an additional \$18,000 annually in revenues.
- Senior Services staff in collaboration with County American Red-Cross was able to use \$14,402 grant from Area Agency on Aging for Southwest Florida and the Department of Elder Affairs to provide 125 low-income area seniors with emergency preparedness kits.
- Veteran Services staff presented updates on Vet. Benefits: Healthcare, Compensation Claims, Pension Plans, Burial Benefits, Medals and Discharge Papers at Veteran Resources Seminar at Cultural Ctr. Approx. 125 people attended.
- Staff participated in community resource meeting with other community agencies and leaders sponsored by United Way to discuss services provided in County for seniors and what are unmet priority needs. One outcome of meeting, consider establishing a Leadership Council to further consider needs of area seniors.
- Family Serv. Ctr. began parenting seminar: Roots & Wings -10 parents signed up for 6 weeks course.
- Human Services received notification from FI Healthy Kids Corp awarded a continuation for our Community Partnership Grant- \$12,000 grant will fund outreach activities, contracted part-time marketing and outreach coordinator for Family Services Center.
- Family Services Mgr attended annual KidCare legislative update meeting. Meeting provided information on both Federal & State legislative changes for Title XIX (Children's Medicaid) and Title XXI (subsidized health insurance for families). Many new changes will provide ease in enrollment and allow for flexibility in medical plans for families.
- 211, Human Services, Public Safety and Emergency Mgt met to discuss transfer of 211 operations to Emergency Management effective 8/1/09. Transfer will assist divisions in providing closer activities for disaster planning and information dissemination; provide operational efficiencies at the Public Safety facility.
- Transit began compiling data for an analysis on feasibility of a fixed bus route on US 41.
- Staff continued discussions regarding service delivery, performance, priorities, efficiencies/reorganization opportunities as related to budget shortfalls & staff reductions.
- Staff developed and presented client file documentation forms to the Area Agency on Aging for consideration as a model for client file review monitoring reports.
- Met with contractors to line up volunteer labor for the completion of the Still Water Home (Restoration Roads); identified potential fund sources to pay for construction completion; and identified other issues regarding the transfer of title for the property.
- Staff worked on ARRA grant applications and tracking processes.
- Staff developed internal policies for workplace violence safety procedures.
- 211 held new & refresher trainings for all employees assigned to 211 call center during EOC activations.

- Staff hosted 20 teenage girls from Palm Tabernacle Ministries visiting 211 to learn about resources available to their age group.

Parks, Recreation and Cultural Resources

- Department Administration:
 - PRCR welcomed its new Director, John Jackson to the Department.
 - Prepared agenda items and attended Parks & Recreation Advisory Board Meeting
 - Attended meeting with Department Staff and Representative from the Tampa Bay Rays
 - Attended CIP meeting; attended BCC Meeting
 - Continued to track Cattedock and Blueways Agreements
 - Created task lists for 2 new FRDAP Grant Applications -Stockade Building, Charlotte Flatwoods
 - Scanned and filed grant paperwork:
 - Big Read Grant – application and signed agreement
 - State Aid to Libraries 09-ST-07
 - Fish Florida – Fishing Equipment grant application
 - Small matching Historical grant rejection
 - IMLS Grant Award Letter
 - Hathaway FRDAP Grant Close-out documents
 - Final payment for Hathaway Park FRDAP grant
 - Ordered and replaced new MSDS station for Cedar Point Environmental Park
 - Reviewed concession contracts with Parks and Recreation Advisory Board
 - Finalized contract negotiations for concessions at Englewood Beach and Port Charlotte Beach. Met with Englewood Beach vendor on-site to establish location of equipment.
 - Finalized contract negotiation for vending machines
 - Completed 2010 CIP Budget Preparation
 - Held organizational meeting for FRDAP grant applications, identified projects and assignments
 - Attended Fiscal Managers meeting; attended ARRA coordination meetings; prepared for and attended BCC CIP Workshop
 - Scanned and filed grant documents – catching up on Accountant I work
 - Prepared for and attended meeting with Fiscal Services on POS implementation with Libraries
 - Evaluated RFP for Event Center Management, attended shortlist meeting
 - Coordinated “Rev 2” line item budget with Fiscal Services Mgr -assisted with line item development
 - Met with Growth Management regarding concurrency and CIE; met with County Administrator and Concurrency Manager to discuss implementation of new point system LOS
 - Prepared for and met with Director on organization issues
 - Completed interim financial report for IMLS Grant (Charlotte County History Project). Financial and Narrative Reports submitted electronically to agency
 - Met with HR, Administration and Budget regarding reduction of force planning
 - Continued work on contracts for recreation equipment rental and park advertising
 - Investigated ice vending machines; began development of specifications for RFP
 - Prepared for and attended meeting on CLASS software patch. Identified necessary steps to coordinate with ITD and end users
 - Finalized contract negotiations for concessions at Englewood Beach and Port Charlotte Beach. Met with Englewood Beach vendor on-site to establish location of equipment.
 - Investigated ice vending machines; began development of specifications for RFP
 - Finalized contract negotiation for vending machines
 - Completed 2010 CIP Budget Preparation.
- Public Meetings:
 - Parks & Recreation Advisory Board
- Public Outreach:
 - Historical Marker Dedication Program (First Punta Gorda Home site)
 - 15 Press Releases written and published for the Department for the month of June

- Administrative Support staff fielded 1,265 telephone calls, 26 web mail inquiries for month of June
- 25 Citizen Concerns were processed for the month of June
- 133,679 hits to the Department website in the month of June
- HR/Volunteer Coordination:
 - Processed 4 Notice of Injury forms
 - Processed 1 Worker's Compensation forms
- Cultural Resources

Use Statistics:

 - 80,300 items checked out at libraries, an average of 3,800 per day and an 8% increase over June 2008
 - 51,600 library visits, an average of 2,450 per day and a 17% over last June
 - 10,400 computer uses, an average of 500 per day and an 18% increase over last year
 - Summer reading program kickoff event at Mid-County Library on June 6 drew over 1,500
 - 900 attendances at other June summer reading programs for children
 - 30 attended the monthly teen program; 60 entries in the teen "Express Yourself @ Your Library" summer book review program
 - 5 Library outreach events at summer recreation camps (average attendance 90 per event)
 - 92 attended the Family Super Saturday movie at Mid-County
- Other:
 - 9th historical marker dedicated at first Punta Gorda Home Site 6/17 –second marker of 3 joint City-County markers
 - *Just Above the Water: Florida Folk Art* exhibit opened at County Historical Ctr -exhibit is collaborative effort with Arts & Humanities Council of Charlotte County.
 - Volunteers donated 1,600 hrs to Div in June, staffing a volunteer story-time at Pt Charlotte Library
 - Images and cemetery records scanned in first year of Cty History proj available at ccflhistory.contentdm.oclc.org.
 - Library staff participated in the Cultural Center Charity Challenge
 - Library automation system upgraded to a newer version with increased functionality
- Recreation/Athletics/Aquatics:
 - 14 Charlotte Stone Crabs games scheduled at Sports Park in June 1-game cancelled due to inclement weather, total 13 played, attendance 25,347 '09 season total 36 games scheduled and 32 games played -attendance for '09 season through June is 77,195 individuals.
 - Tampa Bay Rays Gulf Coast League began 60 game season 6/23, Charlotte Sports Park its home field total, 28 games played at facility thru 9/09 -3 home games played in June, est attendance 75 people.
 - Charlotte Harbor Event & Conf Ctr hosted 10 events during month. Total attendance 2,162. Highlights of month the first Touch-A-Truck event attracted over 800 people and Realtors Association of Florida Conference that had over 400 attendees.
 - Since officially opening its doors in January, Charlotte Harbor Event & Conf Ctr hosted 113 events utilized 135 usage days and attracted 63,201 attendees.
 - 4 County Recreation Centers and 2 County Skate Parks open a combined 1217 hours served over 8000 patrons paid and non-paid. Fitness, Instructional, Youth Leagues and Arts & dance programs held at each facility. Registration for classes and leagues totaled 624 with 3242 touches combined. Recreation facilities rented 51 times achieving a rental attendance of 2190 people. Summer Safari offered at 2 locations, total of 270 campers registered and 2722 touches.
- Athletics:
 - 872 children participated from youth athletic org's at 5 different County parks. Activities: baseball, softball, flag football, horse shows, soccer. Parks include Harold Ave, Oyster Creek Regional, S County Regional, Carmalita, North Charlotte Regional -received 7,114 touches combined.
- Aquatics:
 - 3 Aquatic Facilities open combined 705 hrs for 9860 patrons. 2724 Patrons spent 275 hrs participating in prog's: water aerobics, swim practice, swimming lessons. Regional Pools hosted 1970 patrons from outside summer camp prog's and 802 County Parks and Recreation campers.

- S Cty Regional Park Pool teaching swim lessons to Busy Bee Learning Ctr part of Day Care swim lesson prog. -classroom at Oyster Creek Regional Park Pool rented 4 times, 80 patrons.
- Aquatic staff spent a combined 166 hours performing maintenance tasks and 193 hours performing In-Service training such as rescue skills, first aid and conditioning swimming.
- Support Services/Parks:
 - Installed lights on Bayshore Live Oak Park Fishing Pier
 - Facilitated shift of Parks Env Land Mgt personnel, equipment/duties to Natural Res Division
 - Conducted public outreach for Vegetative Reduction in South Gulf Cove parks
 - Coordinated technical aspects of RFQ for pool drain cover retrofit in compliance with Virginia Graeme Baker Pool and Spa Safety Act
 - Evaluated and recommended new Parks level of service for concurrency purposes.

Public Information

- Designed inserts for CCU bills for new prescription drug card. Working with vendor to organize marketing, media support, etc.
- Finalized volunteer program with 2,195 hits to volunteer webpages in first few weeks.
- Assisted EES with design of flyers; mass mailing, etc.
- Assisted CCU in event planning
- Compiled information from other jurisdictions regarding Census 2010 support
- Met with new Parks Director. He requested training of Parks staff in a variety of communications issues and we will be scheduling over the coming months.
- Met with editor of new local newspaper. Florida Weekly establishing local editions in several cities and has asked for our support for story ideas, columns, photos, etc. so that our organization can be properly represented in publication.
- Prepared 5-year report on Hurricane Charley for media request
- Web database on Scrub Jay locations had 10,367 hits in the month of June
- Since Wayne Sallade's Hurricane Caravan in late May, we've seen 9,300 inquiries to storm surge online database, which provides information on property elevations and storm threat areas.
- Published final issue of ENews, monthly electronic newsletter
- Published final issue of CCNews, employee newsletter.

Public Safety

Animal Control:

- Department met with Administration and Animal Welfare League Board Members discussed animal sheltering alternatives/options in response to changes on 10/1/09, County will be reduced to only one participating animal shelter. Several options discussed such as expanding kennel space within the Animal Welfare League to building a free-standing facility in the western area of the County.
- Dept. met with Facilities Mgt at Animal Welfare League, discussed expansion of kennels in facility.

Emergency Management:

- Start of '09 hurricane season. Director had 4 public speaking engagements all in West County area.
- Evening address at Oak Hollow Property Owner's Assoc in Pt Charlotte & Fawcett H2U group at CC Cultural Ctr, -over 300 attended to hear from Director as hurricane season commenced.
- Continuation of training at Public Safety Building on new Web EOC software acquired -bringing team members up to speed.
- Annual address to Punta Gorda Chamber of Commerce at Edison State College, residents and families at Harbor Health Center, S. Pt. Square Village Place Assisted Living in Murdock.
- Pair of ALF's and 3 in-service training sessions at home health agencies in Pt Charlotte & Punta Gorda. Director participated in Amer Red Cross Chapter Bd of Directors meeting.
- VP of External Affairs, police chief from Edison St College toured EOC and coordinated a meeting.
- Participation in Tom Rooney's Hurricane Seminar at CC Sheriff's Office in conjunction with Cong. Vern Buchanan and Connie Mack, 2 hr session on current capabilities of Amer Red Cross, FEMA, FI National Guard and FI Div of Emergency Mgt. Attendance from Southwest Florida, Charlotte County Airport, the Red Cross and Salvation Army.

- Director spoke at Seafarer's Club Punta Gorda & residents at Villa San Carlos retirement centers.
- 1st monthly radio prog., hour-long (sponsored by Storm Smart) start of hurricane season w/6 callers.
- Salvation Army's FI Div Disaster Coordinator visited EOC in a coordination session. He is headquartered in Tampa and controls significant assets in terms of disaster response.
- 6/27 office hosted CERT refresher training course at Family Serv Ctr. 2 hr session should help in promoting future classes. Fox TV of Ft. Myers did positive piece on the training.
- 1st tropical scare of season of little concern, dissipated over Yucatan gave rains to Florida Peninsula.

Fire/EMS:

- No report for June.

Public Works

- Maintenance and Operations Division relocated 43 palm trees from medians on Veterans Blvd to shoulder of Veterans Blvd right-of way between Cochran Blvd & Atwater Street.
- Received final 100% construction plans from DMK Assoc Inc. for Manasota Key Drainage Improvements Phases I and II.
- Opened Jacobs Street Bridge to all traffic, June 3, 2009.
- Received Notice to Pro to contractor Pine Hills Landscaping for landscape maintenance in right-of-way on Manasota & Sandpiper Keys -ornamental palms, canopy & flowering trees, evergreen & flowering shrubs & color rotation beds irrigated by low volume drip and bubbler irrigation system.
- Received ACE permit for Rotonda Weirs proj. awaiting FDOE Protection permit.
- Began working on design element of Year One Sales Tax Sidewalk proj. -including CCU as part of team to ensure continuity of project.
- Completed forming & pouring of south end wall, Jupiter Waterway Drainage Control Structure on Chancellor Blvd. Completed installation of the triple barrel 72" storm drain and began pouring base foundation to north of weir structure.
- Closed road, began dewatering operations for Apollo WW Drainage Control Structure; driving sheet piling and building a settling area for dewatering operations that lower turbidity levels downstream.
- Received SWFWMD approval for revised dewatering plan for Cheshire WW Drainage Control Structure proj. -Chancellor Blvd closed at Cheshire Waterway and dewatering of the project began.
- Completed Greater Pt Charlotte MSBU paving -contractor in process of completing all shoulder restoration and will then move into North West Port Charlotte MSBU.
- Met with Oyster Creek Subdiv. Homeowners Assoc to kick off Oyster Creek Flow Enhancement proj.
- Design for Cape Horn Entry Features project to include decorative lighting and landscaping.
- Received 90% plans to review for South Gulf Cove Entry Features project.
- Began negotiations, scope & fee for design element of Year One Sales Tax Sidewalks proj.
- Received permitting for Alligator Creek S-Curve proj. from U.S. Army Corps of Engineers and FDEP.
- Completed ADA compliant pedestrian push button project on State roadways.
- Replaced illuminated street name sign faces at 3 intersections for City of Punta Gorda.
- Began dredging the northern canals for Gulf Cove Waterway Dredging project.
- Poured street light bases -installed roadway lighting conduit for Toledo Blade & Hillsborough Blvd pj.
- Installed white lights for Sheriff's Dept, SR 776 & Gasparilla; US 41 & West Tarpon Blvd.

Tourism

- Director:
 - Attended weekly directors' meeting (April) with County Administrator
 - Approved revised ECONomical Summer Escapes prog designed to promote summer business
 - Held regularly scheduled monthly meeting with advertising agency account representative to discuss ongoing projects and budget issues
 - Met w/ Airport Director, Gary Quill on issues relating to flight service and destination promotion
 - Conference call w/Direct Air rep's concerning summer promotion and impact of flight cancellations
 - Met with representatives of FGCU regarding potential Customer Service program coordinated for industry partners through the University

- Wrote monthly *Charlotte Sun Herald* column
- Reviewed and approved all purchase requisitions, invoices and check and travel requests
- Chaired FACVB Annual Marketing Summit for statewide industry partners & CEO's
- Attended Chamber of Comm Gov't Affairs mtg –gave update on Visitor Bureau prog's/initiatives.
- Edited and approved all media releases
- Held bi-weekly staff meeting on a variety of operational, budget, marketing and planning issues
- Participated on Event Center Professional Services Committee and reviewed all management proposals; assisted in short-listing the firms
- Attended VISIT FLORIDA Tourism Commission mtg as FACVB Chairman provided input on staff reorganization & need for more transparency & increased communications with industry partners
- Met with Clear Channel sales representative regarding proposal for Event Center advertising
- Meeting participation as a member of the Capital Campaign Committee for the Visual Arts Center
- Went to Punta Gorda Revitalization Comm., express opposition to locally-coordinated branding effort for City; suggested a professional approach and recommended a potential company
- Presentation to Chamber's Networking Breakfast, spoke on VCB initiatives, ECONomical Summer Escapes prog, Hurricane Guarantee, new direct booking engine on VCB website and other ongoing projects
- Developed comprehensive Marketing & Public Relations RFP to Purchasing for posting
- Met with Miles Media representative, the VCB website contractor regarding ongoing website development and future planning issues related to budget reductions
- Attended local artist, Michael Vires new studio open house and reception
- Met with new Parks & Recreation Director, John Jackson to discuss mutual areas of interest and ongoing projects with the Event Center and development of sporting events
- **Communications & Marketing:**
 - Print advertising targeting the leisure travel industry appeared in the VISIT FLORIDA in-state newspaper insert.
 - June internet advertising included promotional spots on www.TravelInformation.com, www.VacationPlanning.net, www.gordonsguide.com, www.wmtx.com and FSAE e-zine.
 - Interacted with advertising agency on a daily basis addressing multiple issues including project approvals, the media flight plan, as well as campaign, ads, collateral and program development
 - Worked with agency providing supervision, direction and implementation of summer campaign: ECONomical Summer Escapes – worked with Agency in updates of promotional materials and key messaging; performed ongoing updates to corresponding program pages for CharlotteHarborTravel.com; assembled and packaged voucher packets to provide to winners
 - Attended the Florida Association of Convention & Visitor Bureau's Annual Marketing Conference
 - Provided input and direction for content in advertising agency RFP; developed agency contact database for use in distribution of RFP
 - Continued to work with select partners and Jack Rabbit/Book Direct representatives as part of the ongoing implementation process
 - Wrote and distributed 'Have You Heard', monthly e-news for local tourism partners
 - Rotated and updated feature spots on www.CharlotteHarborTravel.com home page, created new landing pages and updated various pages of the web site
 - Provided direction and final approval for CRM program components for July – Beaches, Boating, and Island Hopping ePromotions
 - Presented Charlotte tourism and VCB presentation to Punta Gorda Boaters Alliance
 - Compiled monthly Return on Investment (ROI) reports, and reviewed existing programs to assess performance and ascertain needed improvements/enhancements for the next fiscal year
 - Continued development of FY09-10 Strategic Marketing Plan
 - Made site visits to Placida tourism businesses, as well as Manasota Key – Conch Out Vacation Rentals to view and become familiar with a selection of new and unique inventory available on the Key

- Attended a variety of meetings/events to include meetings with advertising agency representative, Miles Media, Google Media Partnership, Magazines, IT Needs Assessment, and attended the Sheraton Four Points Ribbon Cutting and the Grand Opening
- Issued film permit and additional materials for Tigress Productions from the UK to shooting in Punta Gorda on June 17
- Public Relations:
 - Gathered, wrote and submitted content: weekly for the County Administrator; bi-monthly for CNews, monthly for the Southwest Florida Parrot.
 - Wrote and Distributed Two Media Releases:
 - "Punta Gorda's Five-Year Xtreme Makeover Celebration Set for August 15, 2009"
 - "Charlotte Harbor & the Gulf Islands Celebrates Independence Day with Family-Friendly Activities"
 - Wrote the Following Media Releases to be Distributed in July:
 - "FHSAA Cross Country Championships Set for November 13, 2009 in Charlotte Harbor & the Gulf Islands"
 - "Inaugural Snowbird Baseball Classic Generated an Estimated \$2.5 Million for Charlotte County's
 - Researched and fulfilled 7 editorial leads.
 - Media Visits: Included creating itineraries, working with industry partners to provide services and in some cases, escorting the media person during their visit:
 - Gary Cralle', Toronto-based photographer/travel writer, visiting following Canadian Chapter SATW meeting in Miami: June 5 & 6
 - Christopher Elliott, National Geographic Traveler's reader advocate, syndicated travel columnist, columnist for MSNBC.com and prolific Web 2.0 writer: June 12 – 14. Some of the resulting posts can be found at <http://www.souvenirist.com/category/beach/>, <http://twitter.com/elliottdotorg> And <http://www.flickr.com/photos/elliottdotorg/>
 - Southeastern Outdoor Press Association (SEOPA)
 - Liaison with SEOPA members and various Florida destinations and Charlotte County industry members for pre- and post- conference trip options.
 - Continued working on logistics including securing function space for events and ground transportation.
- Additional Activity:
 - Liaison between Eco Development & BCS and Punta Gorda hotels securing proposals and rooms for November Green Expo.
 - Contact information for Central Massachusetts CVB on submitted ideas on how they can promote Direct Air service and visitation to Worcester, Mass., to Southwest Florida market.
 - Surveyed local media interest to cities serviced by Direct Air and Allegiant Air. Response minimal.
 - Continued working with Punta Gorda Xtreme Makeover Publicity Committee to build publicity for the 8/15 event including pitching national publications.
 - June 3 & 4 Attended Florida Association of Convention & Visitors Bureaus Marketing Meeting.
 - June 21 & 22 Desk side media calls in Orlando.
- Sales & Sports Marketing:
 - Followed up with all military reunion planners that I made contact with at The Reunion Network ConFAM in May, giving them additional information and pitching them on the advantages of hosting one of their future reunions in our destination.
 - Attended the Florida Association of Convention & Visitor Bureaus Marketing Summit in Tampa taking part in a variety of educational sessions and networking functions.
 - Conducted a site visit of the Charlotte Harbor Event & Conference Center for representatives of the First Baptist Church of Fort Ogden who are in the planning stages of organizing a regional men's conference that would attract attendees from as far as Tampa, Orlando, and Miami.
 - Obtained group rates from Charlotte County lodging properties for the participants & attendees.
 - Attended FI Sports Foundation meeting in Ft. Lauderdale update given on modifications to grant program for sporting events and discussed a strategy for next year's legislative session.

- Compiled and submitted the Florida Sports Foundation post event report for grant reimbursement for the Snowbird Baseball Classic.
- Followed up with the District 22 Power Squadron to inquire about the status of their decision of where they plan to host their 2010 meeting as well as to offer any additional information.
- Met with organizer of Snowbird Baseball Classic to discuss improvements for 2010 event including additional lodging options, minor facility upgrades, attraction discounts, and volunteers.
- Worked with various entities to devise a strategy for recruiting the Florida Golden Gloves State Championship to the Event Center in Punta Gorda.
- Met with the President of the Gulf Coast Banjo Society to discuss the bureau's potential involvement in assisting with tourism-related issues for the event that is projected to bring people in from around the country as well as some international visitors.
- Followed up with the Florida Association of Counties to offer any further assistance relating to lodging or other tourism-related needs for their August meeting to be held in the Event Center.

Utilities

- Engineering Services:
 - Major Work Orders: 104 developer project inspections, 484 CIP inspections, 10 LPS installations, 12 Start-up Inspections, 13 LPS mandatory re-inspections; 2 developer agreements prepared; 238 active developer projects; 5 closed projects; 0 new sets of plans received; 1 revised set of plans submitted for approval; 93 residential service availability letters prepared, 3 commercial service availability letters prepared; 7 water and sewer services field verified; 1,144 locates processed from Sunshine State One; 10 residential service applications processed; 6 permits received, 6 permits approved by CCU for FDEP submittal; 1 record/as built drawing reviewed; 41 large area intersection locates.
- Operations Division:
 - Treatment Facilities:
 - Reuse Ordinance: Received 2nd draft for reuse protocol for regional reuse system -under review by staff and will be sent to Wilson Miller July. Once a final doc is prepared, Wilson Miller will submit to FDEP for approval.
 - Personnel: 1 operator position filled, 2nd is scheduled to start 7/8. This will have filled all vacancies in Treatment Facilities Division. 1 BS RO Water Operator returned from FMLA and facilities have full staffing. 1 operator & 1 residuals operator assigned to EP WRF are on FMLA.
- Water Distribution:
 - Completed 3 new water service line installations; repaired 22 line breaks; exercised 239 system water valves; maintained and flow tested 175 hydrants for system maint; changed out 16 galvanized service lines as system maint; responded to 41 water quality calls; serviced 5 vehicles at Fleet; replaced 1 broken system water valve; replaced 1 broken hydrant; replaced 8 sample stations; started relocating meters in Maple Leaf estates from trailer to edge of pavement; completed installation of 750' of 6" water main, and installed 2 new hydrants on Tradewinds Dr.
 - Training: All employees attended 4 tailgate safety meetings. Reviewed copy of potable water service line SOP with all line techs. Hosted regional training session with Mueller training van that was attended by several area utilities. Held 2 CPR classes and 1 first aid class. 1 employee obtained his WW "C" certification and 1 employee obtained his Level 2 Distribution License.
- Personnel: No changes.
 - Booster Stations: #2 (Golf Course) remains out of service -contractor installed supply and discharge lines, removed roof from building, prepared forms for chemical areas, installed distribution pumps with no connection to tank. #3 (Gulf Cove) performed preventative maint; ADF 2.293 MGD. #4 (Walenda) performed monthly preventative maint; replaced faulty motion sensor at site; ADF 3.109 MGD. #6 (Rotonda) performed monthly preventative maint. Installed a new VFD for #1 pump; generator relocated from Burnt Store Water Plant to booster site -contractor set generator on pad and switch gear delivered. ADF 1.758 MGD. #7 (Ingraham Injection Station) site operating normally. ADF 273,813 GPD. #8 (Englewood Interconnect) Currently shut down but remains ready to return to service when needed.

- Sampling: Monthly compliance samples have been completed.
- Boil Water Notices: 1 boil water notifications were processed.
- Wastewater Collection:
- Gravity Force Mains: Repaired risers, rings, covers, 15 manholes; 5 point repairs; 2 lateral connections; cleared 2 gravity main blockages; cleaned & televised 7,486' gravity sewer main; installed 5' barrel section on 1 manhole; resurfaced & lined 2 manholes; installed 1- 4" valve; pressured tested 4" LPS main on Kings Circle; inspected 21 manholes.
- Lift Stations: Performed 328 LS preventative maint work orders; performed 96 corrective maint work orders which included check valve cleaning, pump deragging and wet well cleaning; started LS 855 in-house rehab; repaired broken discharge line in manhole from air lift #8; repaired 3 pumps in-house; connected emergency generator to LS 406 during emergency poser service line repair; installed new pump bases/HDPE discharge lines, and pump in LS 405; started construction of LS 84 new control panel; performed 5 MOTs; performed 9 confined space entries; start up LS 801 sent flow that was directed to Englewood back to LS 801.
- Low Pressure Sewer: Performed 274 service calls in field; replaced 2 collapsed tanks; completed 16 mandatory connections and 4 new sewer taps.
- Personnel: 7 employees attended Mueller training class; 3 employees attended control panel/pump repair class off-site at Barney's Pumps.
- Business Services:
 - IVR Project: Still in "soft live" where application responsiveness being evaluated and various kinks being worked out -also working toward an e-check solution to eliminate need for 2 electronic payment sites.
 - Mass Notification: Began updating commercial account numbers, 85% complete. IT providing delinquency report with phone numbers. We will begin notifying customers of a disruption in service within the next 2 days if they do not pay their utility bill.
 - New Bill: After paying almost \$58,000. on a new bill design and still not having a product, we endeavored to negotiate a cap on this project. Since Group 1 would make no commitments, it was agreed to scratch the new bill design for now and stay with the current bill. IT and CCU are working together to develop an electronic bill for our customers at the least possible cost.
 - Electronic Bill: Banner software and current business practices can be modified to accommodate an e-billing solution. In order to accomplish e-bill presentation, Group 1 retrieval/presentation software needed to generate PDFs from bill archive. End users would then have option to see Banner-driven summary page or open an image of their actual bill.
 - BCS Liaison: 23 utility inspections performed – 21 passed and 2 failed.
 - Batch Mailing: From Employee Recommendation Group asked to look into batch mailing bills to County Dept's. We like this idea and expanded the concept to all customers. We have mailing equipment to complete task -will need to add bar code to our current bill for mail scanners to read. In negotiations with vendor to accomplish this.
 - EZ Pay: 13,937 bills processed. Transaction break down: 3,325 one-time pays, 5,751 recurring payments and 4,861 payments through Customer Service Reps -124 returned items; 43 for insufficient funds and 90 for invalid bank number.
 - AMR Replacement: 561 Orion AMR transponders installed -23,955 customers with AMR transponders 4,750 have ITRONs and 19,205 have Orion. 23,955 represent 43% of our customer base with AMR meters.
 - Customer Service: Business Service received 9,601 phone calls. Grade of service was 78.2%. There was 1 new service request representing \$13,701. in connection fees and 1,219 walk-in customers. We had three employees on FMLA impacting our ability to meet service levels.
 - Meter Services: Installed 0 new meters (existing lines); 41,573 meters manually read; 103 skipped (less than .1% of all reads) -50 misread (less than .1%); 2,551 service orders closed, including check meter/verify read, box/lid maintenance, shut-off, and turn-on.
 - Billing & Collections:

- Delinquencies: 988 accounts shut-off for non-payment. Reconnection revenue (meter was turned off) collected \$36,200 penalty revenue \$61,547 premise visit revenue (payment made before shut-off occurred) \$1,400. Total delinquency revenue: \$99,147. FY-YTD 09 total: \$791,112.
- Returned Checks: Revenue \$4,050. FY-YTD 09 total: \$24,564.
- Tampering: 52 meter tampering occurrences total revenue of \$2,232.52; FY-YTD 09 total: \$65,765.
- Liens: 202 filed addressing balances at time of filing \$52,506 -104 liens released total of \$60,112.
- Bad Debt: No activity.
- Community Outreach: No activity.
- Real Estate: No activity.
- Enforcement: SWFWMD implemented modified Stage 3 watering restrictions -most significant changes no more warnings; any violators go right to first penalty. Utilities must also track residential customers using over 15K a month, and notifying them of water restrictions and need to conserve water. Using the Mass Notification telephone system notified 718 customers their consumption was 15K or greater and directed them to SWFWMD website for tips on conservation. -31 unauthorized use 1st offense violations total of \$7,500 in net penalty fees.
- Sharepoint/Doc Mgt: IT to discuss transfer of 10,000 + data files -files modified to allow for data transfer from "P:" drive to Sharepoint. Awaiting date from IT for employee training on prog.
- Utility Regulation: No activity.
- ID Theft/Red Flag Policy: Policy developed and reviewed. Red Flag Policy submitted late June.
- Community Relations & Water Conservation:
 - Internal Communications: Researched relevant daily news articles, maintained clippings.
 - General Services: Maintained customer contact databases; provided phone coverage for Administration; provided scheduling services for the Campus Training and Conference rooms; participated in weekly teleconferences for the Utility Council Legislative Committee to discuss proposed legislation that could affect utilities statewide.
 - Media Relations: Currently updating media list.
 - Inter-Departmental Communications: Provided input to PIO for Communications Tally Sheet; provided weekly press items; continued working with Finance staff on annual budget process, performance based budget documents and CIP sheets.
 - Customer Relations/Community Outreach: Researched/responded to customer questions; provided updates additions to CCU Web page & new forms, new hours, revised water conservation info; gave water conservation literature to various organizations/events; participated in SHERM event, a campus promoted Emergency Preparedness and Water Conservation.
 - Water Conservation: Continued Showerhead Exchange Prog; Toilet Rebate Prog: Reviewed and approved invoices. Continued working with CCPS on replacement of 130 toilets in older schools. Continued tracking customer usage info per SWFWMD contract. Prepared bimonthly report to SWFWMD -required; requested extension on time frames for prog to SWFWMD due to Schools unable to start implementation of replacement until summer. Approved by SWFWMD; worked with Business Services, Operations & IT staff to complete new SWFWMD monthly reporting; requirements on our water conservation outreach enforcement efforts; prepared lobby displays in Murdock & East Port on water conservation; phase III water restriction in effect till 7/31. SWFWMD Governing Bd to review District conditions make ruling with regard to restriction in July.
 - Safety & Security: Completed review/updates to Safety SOP's; CCU WPSC meeting cancelled; continue to be active member of County Safety Committee and working with Utility; continue Vulnerability Assessments for WRF's; hard copies of the CCU Emergency Response Plan completed and handed out to Managers and EOC manager.
 - Human Resources: 5 skill-based pay changes processed (2 decreases & 3 increases); 215 approved positions; 6 vacancies (2 frozen, 3 to be eliminated & 1 Director's position to be filled).
- Administration:
 - Sun River Utilities: Settlement agreement to resolve pending PSC case & Wholesale Water Supply Contract for sale of water to Sun River for expanded certificated service approved.

- Multi-party Agreement for Sun River to construct a 20" pipeline extension from Wal Mart Distribution Ctr in DeSoto Cty to Charlotte Cty, ending near Palm Shores Blvd still pending.
- PG Interconnect: No amended Agreement between Authority County & City of PG -have stand-alone separate agreement for Kings Hwy pipeline sale & transfer -agreement being constructed.
- North Port 36" Pipeline Interlocal Agreement: Authority, North Port & County approved 5/26.
- Burnt Store Area Expansion: Meeting on 6/3, discussed status of proposal to initiate Home Rule Assessment Area for Burnt Store development community.
- PRMRWSA: As of 6/22 Authority reported 35 days of combined water storage remaining in reservoir & Aquifer Storage & Recovery wells (ASR). Approx 101.40 CFS, or 65.5 MG of running water available from Peace River to divert to facility storage & Authority was taking withdrawals of up to 45 MG sporadically through month. Average customer demands approx 13.3 MGD. Authority remains exempt from State Water Quality Standards for Total Dissolved Solids (TDS) and sulfate as result of impact on water quality from continued drought conditions for Peace River watershed -conditions make it necessary for Authority to obtain greater proportions of its supply from groundwater wells than in past years, and customers may notice higher hardness levels.
- WO#6: Regional Reclaimed Water Expansion: Transmission Main: 2 contracts completed -final invoice for Contract 1B paid and approval given to release contract retainage.
- Booster and Storage Sites: Engineering consultant submitted revised Operating Protocol Addendum currently under review by staff -few minor bugs in SCADA system remain and are to be worked out with DataFlow Systems.
- WO#7: Production & Monitoring Wells: Some time lost to equipment problems on RO 15, project on schedule.
- Plant Expansion: Old RO train removed. Preps for installation of final new RO train completed in early July. Extensive testing of new control systems progressing. Existing plant generator taken out of service and moved to the Rotonda booster station site.
- Generator Set: The generator is now the backup power for all Burnt Store Plant functions except the waste treatment plant.
- Operations Building: Punch list created. All processes to gain occupancy completed.
- WWRF Expansion: Review schedule for latest version of plans starting. FP&L line (being installed to serve new production wells) staked by surveyor. Engineer of Record to evaluate in relation to proposed plans for BS WRF expansion.
- WO#7: Provided pump curve info on EWD Interconnect to Jones-Edmunds -staff completed updating Geodatabase with back log of water system as-built information & revised GDB sent to J.E. Jones E. reviewed data, worked on establishing boundary conditions for water model. They started delineating areas within system where additional data will be collected.
- WO#28: Ph I equipment, including MBR units, continue to operate reliably and quality of final effluent is well below state limits -major work activities are as follows: plant operators moved into new ops building; final grading of site & installation of sidewalks 95% complete; installation of retaining walls 90% complete; pulled power feeds to effluent pump station #1; completed all work on reject pump station; paving subcontractor mobilized & started preliminary work on roads & parking lot; 6/24 FDEP released Ph II to be put into service except for RAS/WAS pump station, effluent pump station #1 & plant water pumps; continued to work on completing punch list items.
- WO#29: Walenda: Progress on electrical installation, removal of old surge tank, painting pump & yard piping; Golf Course: Complete major portion of electrical conduit runs. Formed & placed reinforcing for chemical feed pad foundation; Gulf Cove: Partial installation of chemical feed lines.
- WO#32: Method for replacing existing air-lift pump stations being reviewed further prior to bidding process. Alternative bids being considered to obtain cost comparisons of options available to correct problem. Final plans and specs should be completed in the next few weeks.
- WO#39: Deep Injection Well: Technical specs and related documents sent to Purchasing for bidding. Rehab of Headwork Structure: Plans and specs sent to Purchasing for bid in July. East Port Ops Bldg: Technical and pricing section of bid pkg submitted to Purchasing 6/24. Package should be out to bid during second half of July -cost estimate for project is \$780,500.

- WO#44: Staff completed necessary work on back log of water system as-built information to provide updated Geodatabase to Jones Edmunds for their work on Central & West County Water Model. No further work done on field gathering GPS data on assets in areas not field verified by consultant -staff will work on field data collection.
- WO#45: Rec'd approval to place force main into service. Notified contractor of problems with restoration (seeding) of area. Area tested and reseeded. Awaiting "as-builts" for Butterford.
- WO#46: Water Transmission Main: Recorded easement received from RES 6/15 -proj. to close.
- WO#9: Rotonda Villas & Springs: FDEP wastewater permit application submitted -FDEP made request for additional info 6/16 -response to FDEP comments sent to FDEP 6/25. Revised specs and updated plans and bid forms submitted to Purchasing 6/16 & 18, respectively. Temporary Right of Entry sketches completed and forwarded to County Surveyor. Letters sent to property owners for approval of Temporary Rights of Entry. DMK Assoc continued survey work required as part of Maintenance of Roads Survey necessary to acquire road/utility Rights-of-Way in areas where cul-de-sacs constructed on private property.
- WO#53: Rotonda Sands & Meadows: Sands: All piping installed/tested. Restoration of disturbed areas continuing -expected completion next few weeks -control panel modifications for lift station in process.
- Meadows: All piping completed in next few weeks. Restoration of disturbed areas ongoing and to be completed shortly -control panel modifications for lift station in process.
- WO#42 & 59: Lift Station Rehabs: 806, 812, 816, 819 -received final plans from Stantec for remaining LS rehabilitation projects in Rotonda -under review.
- 8 - According to Clerk's site, quit claim deed has not been recorded and no time frame provided for this to occur. Property owner's residence in foreclosure -a lot exchange won't occur until cooperation received from owner of record. Staff continues to monitor situation with RES.
- 855 – Purchase of Lot 587 finalized. Easement staking of property corners being ordered to allow in-house rehab efforts to continue.
- 24 – Surveyor prepared conceptual sketch and is under review by CCU staff and Stantec.
- 84 - CCU Engineering and Ops met to review design prepared by Stantec for use as in-house rehab project. Ops to upgrade LS in-house.
- 313, 321-Stantec continues work on final design -LS moved up in status, design completed 9/09.
- 801 – LS 80% complete. System is online and flow from Englewood diverted back to this station. Station turned over to CCU within 2 wks when generator is on line and all testing has passed. Substantial completion scheduled for mid-July, and final completion is scheduled for 7/24.
- WO#60: Babcock Ranch: Malcolm Pirnie received notification to resume work on RAI #6 - groundwater modeling write-up completed and RAI nearly complete. Draft of RAI response provided on 6/26. Meeting scheduled to provide preliminary discussion of RAI -2nd meeting scheduled to discuss entire proj & develop strategy to complete WUP with SFWMD.
- Control Structures: Sunset & Lionheart WW: RS Construction contractor and pre-con meeting held on 6/9 contractor in process of submitting all docs to get his NTP.
- Jupiter WW @ Chancellor Blvd: Armadillo Underground contractor in process of replacing existing culvert for the new 12" water line to be installed. Biweekly progress meetings continue - joint project with the City of North Port and CC PW.
- Apollo WW @ Chancellor Blvd: Dave Foote Construction is contractor and is in process of replacing existing culvert for new 12" water line to be installed. Biweekly progress meetings continue -joint project with City of North Port and CC PW.
- Cheshire WW @ Chancellor Blvd: South West Utilities is contractor and removed 40' of existing water main allowing contractor to expedite installation of new culvert for a new 12" water line to be installed. Biweekly progress meetings continue -joint project with City of North Port and CC PW.
- Lionheart WW @ Quesada, Sunset WW @ Kenilworth, Dorchester WW @ Peachland, Morningstar WW @ Peachland: Engineering currently awaiting 30% plan submittal from Johnson Engineering for our review and comment.
- Rotonda Weirs: Engineering provided final review comments on proposed design to Stormwater.

- Spring Lake Park LS: Construction plans completed and FDEP permit submitted and approved for construction. All docs sent to Purchasing to prepare a Request for Quotation.
- Cape Haze Bridge: American Consulting Engineers completed final plans and submitted to FDEP permits for all CCU utility improvements -project funded thru Federal Stimulus Package and will be administered thru FDOT.
- Sidewalks: Staff met with PW staff and Johnson Engineering at Purchasing to negotiate Scope of Work to design sidewalks for 6 different areas in County. CCU facilities affected in 3 of 6 areas.
- Midway Force Main & LS Rehabs: Design of project complete. Additional design work being pursued with possibility of project becoming a large diameter "backbone" gravity feeder for systems in Mid-Cty to East Port Plant.
- Midway Widening (PW) Phase 1: CCU Engineering waiting to review final utility plans for roadway portion from Elkcam to Harbor Blvd. Final plans for Yale, Elkcam and Niagara WWs sent to Purchasing to bid. Fordham WW plans being finalized to address utility issues.
- WO#70: Rotonda Reclaimed ASR Well Final Design: Meeting held to discuss implications of reduced funding by SWFWMD on project. Decided to move forward with Engineering Services contract and to bid project once a consultant is selected.
- WO#71: Deep Creek Force Mains & LS 303 – 309: Agreement reached for easements through Hampton Point. Awaiting final documents from owner. Gopher tortoise and scrub jay issues resolved.
- Sewer Rehab & Manhole Rehab 08/20: Pipe Relining: LS 9 - Church St area and LS 11 - McGuire Park are 80% complete with no major issues.
- Coral Creek Bridge: Construction proceeding on schedule.
- SWFL Feasibility Study: Staff continues to monitor progress of study. SWFFS project team preparing final report submitted to Congress in 8/09.