

**CHARLOTTE HARBOR RESIDENTIAL REHABILITATION PROGRAM**  
**GRANT APPLICATION**

Applicant \_\_\_\_\_

Street Address \_\_\_\_\_

Daytime  
Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Night  
Phone \_\_\_\_\_

Charlotte County Parcel ID number: \_\_\_\_\_

Email Address \_\_\_\_\_

**I. Building Type** (Please  $\surd$  the appropriate box)

The building is a:  Block Construction  Wood Frame  Other \_\_\_\_\_

The building is a  Single-Family  Multi-Family

If Multi-Family: how many units \_\_\_\_\_

The structure is  owner-occupied  rental

What year was the building constructed? \_\_\_\_\_

Are you current on your property taxes?  yes  no

Are there any code enforcement liens on the property?  yes  no

Is your property connected to the Charlotte County Central Sewer System?  yes  no

**II. Scope of Work**

Total Project Cost: \_\_\_\_\_

Total Grant Request: \_\_\_\_\_

Are design services included in your grant request?  yes  no

Will your renovations require a building permit?  yes  no

Brief Description of Proposed Project (please included paint color if appropriate):

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**Required Information:**

1. Photos of the existing property highlighting the area to be renovated.
2. Paid Tax Certification.
3. Copy of CCU Bill
4. Line Item Budget of Project Cost

**APPLICANT CERTIFICATION**

THE APPLICANT assures that all information in this application, and all information furnished in support of this application, is true and complete to the best of the applicant’s knowledge and belief.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

Please keep these things in mind:

- The program provides micro-grants of up to \$2,000;
- The program cannot reimburse you for past expenses or items already under contract;
- ONLY exterior façade improvements are eligible – interior renovations and the purchase of furnishings do not qualify;
- Professional Design services are permitted provided that the services will lead to renovations of the structure (Design Sketch of proposed improvements are encourage to be included in Grant Application);
- Charlotte County Permits may be required and must be obtained. Grant funds can be used to pay for permits;
- Front yard improvements are limited to Florida Friendly Plants, fencing (no higher than 4 feet and no chain-link fence is permitted) and pervious driveway and pavers;
- All work must be used in compliance with Charlotte County codes and regulations (the Charlotte Harbor CRA will assist with these requirements);
- Property owners are encouraged to take the free Home Energy Audit offered online by FPL at [www.fpl.com/residential](http://www.fpl.com/residential) to prepare an energy-saving analysis of your home’s energy use.
- The CRA Advisory Committee must approve your application.
- **Property Owner will receive a 1099 Tax Form from the county for the amount of grant funds received under this program.**

Pending the approval of the grant application, the property owner will be required to enter into a contract that will include the following information:

1. Bid Proposal by selected contractor that includes detailed cost for the work being completed with grant funds.
2. The name of the contractor selected to complete the work, along with the contractor’s license number and address.

Please send the completed application to:

Debrah Forester, AICP  
Redevelopment Manager  
18501 Murdock Circle, Suite 502  
Port Charlotte, FL 33948