



**CHARLOTTE COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT**

**Form to Request an
Excavation Exemption**

Office Use Only

Date Received: _____

Review Fee Receipt #: _____

Review Fee: \$200.00 checks made out to Charlotte County Board of County Commissioners (CCBCC)

Applicant's Information

Name _____

Phone _____ Fax _____

Email Address _____

Mailing Address _____

City _____ St _____ Zip _____

Owner's Name if different from applicant _____

Phone _____

Address of Site on which digging will occur

Property ID# of Site on which digging will occur _____

Purpose of Request

The following operations are considered exemptions from excavation review. Please check the one that is applicable to your project:

___ The installation of utilities;

___ The construction of a foundation for a building or structure provided that a building permit has been issued;

___ Excavation relating to the accessory use of land and designed to be filled upon completion (e.g., graves, septic tanks, etc.);

___ Swimming pool;

___ Maintenance dredging of lakes or canals;

___ Insignificant excavation directly related to agricultural uses (e.g., ditches, livestock water holes, fish and alligator ponds, etc.); provided that:

- The land is zoned agricultural, agricultural estates or residential estates;
- The design otherwise meets the standards required for Group I excavations;
- For all excavations other than ditches, but inclusive of all previous excavations on the site, the surface area of the excavation does not exceed twenty percent of the property or 5 acres, whichever is less, and the depth does not exceed twelve feet; However, agricultural excavations may exceed twelve feet in depth if consistent with an approved Agricultural Ground and Surface Water Management (AGSWM) project from a water management district; and
- All excavated material remains on site.

___ Stormwater retention/detention pond otherwise approved by the county not exceeding twenty percent of the site area or 3 acres, and for which the depth does not exceed twelve feet, slopes are graded at 6:1 or flatter to a depth of no less than 5 feet below the mean water table, and all excavated material remains on-site.

___ Excavation or earthmoving incidental to public roadway construction provided that all other required permits, including stormwater, are obtained.

Size of Site on which digging will occur _____

Pit Size _____

Pit Depth _____

How will the excavated material be used – what is the end use?

Additional Submittal Requirements

- Submit a site plan showing the Site and where the excavation will be located with measurements of pond and setbacks. A minimum 25 foot setback is required from all sides of the property line unless it is an agricultural excavation which must meet Group I standards.
- Obtain and submit an Application for Tree Permit
- If applying for an agricultural excavation and requesting a depth greater than twelve feet, submit a copy of the SWFWMD ERP and a copy of the approved contract(s) with NRCS and/or SWFWMD.
- Additional information may be required by the Excavation Administrator prior to approval.

The following conditions shall apply:

1. **Hours of operation are restricted to 7:00 a.m. to 6:00 p.m. Mon. to Fri., and 7:00 a.m. to Noon on Saturday.**
2. **Install erosion control barriers to prevent dirt from leaving the site due to storm water run-off, work vehicle traffic, or other erosion.**
3. **No material shall be removed from the site**
4. **No work shall commence prior to issuance of exemption approval. An Exemption Card will be issued and the card shall be posted on site.**

Owners Affidavit: I hereby certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning. I have read and understand the conditions of the exemption permit.

Print Name: _____ Signature: _____
Date: _____

APPROVED:

Natural Resources _____ **Date** _____
Signature

Excavation Administrator or designee _____ **Date** _____
Signature

REJECTED by _____ **Date:** _____

Reason: _____