

**CHARTER REVIEW COMMISSION  
MINUTES OF SPECIAL MEETING  
OCTOBER 29, 2009  
Draft**

A special meeting of the Charter Review Commission (CRC) was held at the Administration Complex, Room B-106, Port Charlotte, Florida, for the purpose of populating four (4) sub-Committees and examining future actions of those sub-Committees.

Roll Call:

The following members were present:

*Ken Doherty (Chairman)*

*Kevin Russell (Vice Chairman)*

*Julie Mathis, Bill Folchi, Maureen Garrard*

Call to Order:

The meeting was called to order at 4:00 p.m. EST by *Chairman Doherty*. *Chairman Doherty* noted that *Maureen Garrard* had not yet arrived but was expected momentarily. *Chairman Doherty* indicated for the record that this was a special meeting of the sub-Committee chairpersons.

(*Maureen Garrard* arrived at approximately 4:05 p.m. EST. *Johnny Vernon* was unable to attend due to job commitments).

Agenda Items:

*Chairman Doherty* reviewed a list of the four (4) sub-committees which showed the respective chairpersons as well as the names of all of the other Commission members and their first choice for assignment.

*Chairman Doherty* first examined OTHER BOARDS AND AGENCIES which showed only one non-voting member and the chairperson, and indicated that he would be glad to serve on that committee. *Chairman Doherty* also placed *John Hitzel* on there as Mr. *Hitzel* had indicated he would serve where needed.

*Chairman Doherty* then noted that the sub-Committee for CONSTITUTIONAL OFFICERS showed only one member in addition to the chairperson. *Vice Chairman Russell* expressed a willingness to switch to that committee but after brief discussion and concerns put forth by *Julie Mathis* it was determined that there may be a perception of

a conflict of interest and this was declined. *Chairman Doherty* emphasized the need for an experienced member on this Committee and recommended moving *Andy Dodd*. He also suggested placing *Joseph Goggin* there.

These changes resulted in the three (3) main sub-Committees having four (4) voting members. (OTHER BOARDS AND AGENCIES was determined to have less workload). *Vice Chairman Russell* raised the issue of a possible voting tie on those committees populated with four (4) voting members and discussion ensued resulting in the concensus that after the initial vote the process moves forward regardless. *Chairman Doherty* asked everyone present if they were in agreement with the composition of the sub-Committees as discussed and all agreed. **A copy of the final list is attached to these Minutes and made a part hereof.**

Discussion turned to future meetings and agendas. *Vice Chairman Russell* voiced a concern that the three (3) public hearings are sometimes held too late in the process to address the matters that are brought up by citizens at those meetings, and urged that an additional one should be held earlier to obtain input. All in attendance agreed and discussed the possibility of holding the regular January meeting in the large Board of County Commissioners meeting room and getting word to the public to attend. This will be placed on the agenda for discussion at the November meeting and room availability and video taping will be examined. *Julie Mathis* suggested that during the December meeting the sub-committees split up and determine their future meeting dates. This will also be placed on the November agenda for discussion (Note: CRC will obtain a determination from the County Attorney as to the proper noticing and procedure for Minutes if that takes place).

*Chairman Doherty* stated that he would not be able to attend the November meeting and expressed a desire to listen and/or participate remotely including voting for legal counsel after the oral interviews. There was brief discussion of the various ways this could take place. (Note: CRC will obtain a determination from the County Attorney on this issue also, and administrative support will look into the various conferencing options available).

Final discussion was the issue of how the voting for legal counsel will take place, ie., ranking system or single vote on the ballot. It was decided that the members will vote for the applicant of their choice on the ballot and the process will be repeated if necessary until a majority vote, ie. eight (8) votes, is obtained.

*Julie Mathis* left the meeting at 4:30 p.m. due to another commitment.

THESE MINUTES ARE NOT OFFICIAL  
UNTIL ADOPTED BY THE  
CHARTER REVIEW COMMISSION

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Public Input:

None

Adjournment:

The meeting was adjourned at 4:35 p.m. EST

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Kenneth W. Doherty, Chairman

