

**MEETING MINUTES**  
**NORTHWEST PORT CHARLOTTE STREET & DRAINAGE**  
**ADVISORY COMMITTEE**  
**October 5, 2009**  
**2:30 p.m.**

**Attendees:** Hubert Daniely, Jr., Deborah Manna, Paul Pilch, Nancy Razvoza, and Fred Brown  
County – Dawn Harrison, Bob Halfhill, Alan Holbach, Tim Free, and Tara Musselman  
**Absent:** Dave Rubin

The Chairman called the meeting to order at 2:35 p.m.

Roll call was taken and Mr. Daniely introduced the Committee members and County staff.

**Minutes:** The Committee unanimously approved the minutes from the meeting held on August 5, 2009.

**New Business:**

- The Committee members discussed what the cost was for the paving - \$716,109.22 verses what the budgeted cost was.
- The report that was given to Mr. Daniely, on the meeting held with Mr. Halfhill and Mrs. Harrison, was not intended to be discussed with the Committee, was only information from that day per his request. Mrs. Harrison explained the report is not a report that is provided by the MSDR staff and cannot be given in the future. Mr. Daniely handed out the report to the Committee members and requested explanations on the report.
- Mrs. Harrison handed out MSBU financial history reports from June 1, 2009. The Committee was provided a budget with the rate of \$50.00 for vacant and \$43.00 for occupied lots. Reports e-mailed to the Committee members were Activity Reports and Accomplishments by Activity Report. The Committee reviewed the Activity Report and Accomplishments Report.
- An explanation was given on what a child service request is from Mr. Free.
- The Committee discussed the funding collected with the rate for 2010.
- Mr. Holbach explained that the Committee may not always agree or approve the work that is being done in the field. Public Works has a responsibility to the welfare and safety of the Community.

- Outstanding work requests were reviewed; some of the requests were not on file. Biscayne and Erwin peppertree cutting due to a line of sight still needs to be addressed.
- Mr. Daniely requested all service requests be released from being on hold.
- Some work requests are drainage, where pipes need to be cleaned.
  - 1) Chancellor and Cornelius - repair pavement at the edge of the road and line and grade
  - 2) Galilee at College and Dietrich drainage problem. Mr. Free stated that the swale crossings need to be done.
  - 3) Water back-up at Commerce and Academy and Gary may have to do with new construction
  - 4) Eisenhower and Armitage - will open the ditch going east to Irwin, and a line and grade is needed.
- If out falls were never installed, we have to request approval from the state prior to installation. A canal should be present from the original drainage plans along Armitage. This is where there is standing water at Batlin. Irwin was never completed, out falls were never installed. A cul-de-sac on Irwin needs to be maintained. The swale intersection will be budgeted every year. The cost is \$11,000 per intersection. Zone One is Zone 54 and is water logged and will be completed in June 2010. Replacement of metal pipe and swale intersection will be done. We can make where citizens live a higher priority.
- Some areas have a high water table and may not be able to be corrected. Clarification of what work is going to be done.
- The plan is to have Zone 54 drain as much as possible. The Committee will wait until we have a total cost of the project prior to starting the project.
- There may be areas that need to be addressed where no homes are located, which affects other drainage issues that will corrected.
- We will perform a combination of pipe replacement and swale intersection in addition to line and grade.
- Pepper tree cutting will be done in Zone 1, 5, and half of Zone 2, from Joshua heading south. A new contractor will be hired for pepper tree cutting and mowing; both contracts are out for renewal.

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**Open discussion:** Mr. Halfhill made a proposal of designing the bridge on Markham this year. Putting a 5-year work plan together, to present to the BCC, and will request the funding to complete the work program. Combining the MSBU's, and how they will benefit the North West Port Charlotte, and how the 5-year work program will be arranged. Discussion on the advantages of MSTU's and the advantage of MSBU's. If the rate is not approved to be increased for NW Port Charlotte by year 2011 the unit funding will be in the red.

The Committee discussed what outreach was done to communicate with the Community on the MSBU rate. The statement was made that work needs to be done in the Community that will not go away; we will pay now or pay more later.

### **Public Input**

One of the citizens mentioned the drainage problem he has on Lomond.

The next meeting to be held for North West Port Charlotte was scheduled for December 9, 2009

The meeting was adjourned

Respectfully submitted,

Dawn Harrison  
Municipal Services District Representative

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