

MEETING MINUTES
BURNT STORE VILLAGE STREET & DRAINAGE ADVISORY COMMITTEE
August 21, 2008
2:00 p.m.

Attendees: Dawn Carriere, Charles Costa, Robert Mercier, Joann Mercier, Sally Walsh
County - Dawn Harrison, Gregg O'Connor, Kim Raymond

The meeting was called to order at 2:10 p.m.

Minutes: The May 15, 2008, minutes were revised at the first bullet of the second page to read, "The MSBU will assume maintenance of the site(s) after the first year, as per the contract." The minutes were approved unanimously as amended.

Business:

- Landscaping
 - Mr. Gregg O'Connor, Landscape Project Manager, explained the Native Tree Replacement Fund. This funding comes from developers and covers native trees and their care for the first year. The funding is currently being considered by Administration to utilize what already exists within the County. Some MSBU's have been advised about the availability of this funding. Mr. O'Connor has reviewed the plans and can suggest replacements for non-native trees requiring low maintenance. Plans can be put together and put out for public bid, if the estimated cost is over \$50,000. If the estimated cost is under \$50,000, a public quote would be required.
 - Per Ms. Harrison, it is possible that no MSBU will receive any of this funding. She said the Committee needs to decide if the MSBU will fund this project if other funding is unavailable. Ms. Carriere asked if the net amount could be reduced. Mr. Mercier suggested waiting to see if funding becomes available before a decision is made about using MSBU funds.
- Mr. Costa was unanimously approved as Chairman, and Ms. Carriere was unanimously approved as Vice-Chairman.
- The Committee reviewed the 2008/09 Revised Budget, Nine-Month Actuals, and Activity Report dated May through July 2008.
- This MSBU consists of 14 miles of roads. The previous minutes reflect 26 miles, which includes the roads in and out. Ms. Harrison explained that the assessment would need to be increased by \$100 per ERU for 10 years to pave the 14 miles. The Committee will need to decide by December 2008 whether to have this included in the 2009/10 budget. The members will need to take this information to the residents and establish a consensus, which will be requested from the Board of County Commissioners (BCC). The roads were last paved in 1995. The cracking is due to a concrete base under the asphalt. The dipping in the roads could be base failure, which will increase the cost of the project. Ms. Walsh stated that, before the roads were established, trees were piled for fill and now they are decomposing. There is no drainage under the roads where the dips are occurring, but it could possibly be a water or sewer leak, which is not the responsibility of the MSBU.

- Ms. Carriere suggested increasing the assessment by \$50 for future paving and establishing a plan with a gradual increase. Ms. Harrison said BCC approval will be needed, because they do not like to see money saved over time without residents seeing completion of the work. The cost of asphalt could increase or decrease, so costs will fluctuate. All metal pipes will need to be replaced with concrete ones prior to paving. Maintenance & Operations will do inspections after October to locate all metal pipes.
- Ms. Carriera inquired about a Minorca Drive pipe replacement, which seems to have been completed.
- Ms. Harrison suggested that the Committee increase the maximum rate to \$150, which eliminates annual Public Hearings for any increases up to that amount. The Committee discussed increasing the rate by \$20 each year. The MSBU can pull out before July 2009, if it decides not to go through with the project. Once approved, the MSBU can always decrease, but not increase, the rate.
- The Committee discussed grass growing in the roads and deterioration of the cul-de-sacs.
- Ms. Harrison submitted a change to the ordinance to include beautification. Funds cannot be used for beautification until the BCC approves this change.
- Ms. Harrison suggested that unused work program funds be carried over and put into reserves for future paving.
- Ms. Walsh expressed concern about cleaning the ditches. Ms. Harrison requested a list of the problem areas.
- Ms. Walsh discussed that clippings from the cutting along Burnt Store Road were left, and water is moving them into the ditches and clogging them. Ms. Harrison said it would be a safety issue for residents to pick up the clippings but mentioned a Committee that does clean-up work.
- Ms. Walsh inquired about retrieving detailed information about paving costs from other MSBU projects. Per Ms. Harrison, residents can find this information online.
- If taxes do not increase for next year, Ms. Carriere suggested moving forward with the MSBU assessment increase.
- Mr. Mercier said the roads are not bad now, but he is concerned about the building industry increasing in a couple of years and tearing up the newly paved roads.
- There was discussion about cleaning around driveway drainage pipes. Residents are responsible for mowing and weed-whacking their own ditches.
- Mr. Mercier said the assessment increase might have to be used for pipe replacements, which would be a valid reason to explain the increase to residents.
- Mr. Costa inquired about the paving process. The Committee requested that Mr. Jeff Keyser, Paving Project Manager, attend the next meeting.

The next meeting has been scheduled for Thursday, November 20, 2008, at 3:00 p.m. at Charlotte County Public Works, 7000 Florida Street, Punta Gorda.

The meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Dawn Harrison
Municipal Services District Representative

DH:srb

copy: File 27020001 – 080908DH.doc