

**REGULAR MEETING**

**BOARD OF COUNTY COMMISSIONERS**

**JANUARY 11, 2005**

A regular meeting of the Board of County Commissioners was held at the Murdock Administration Complex in Room 119, Port Charlotte, Florida. The following members were present: Chairman Sara Devos and Commissioners Thomas G. Moore, Adam Cummings, Thomas C. D'Aprile and Matthew D. DeBoer. Also in attendance were County Administrator Bruce D. Loucks, County Attorney Janette S. Knowlton, Chief Deputy Board Services Tommy Q. White, Executive Assistant to the Board of County Commissioners Bonnie Stoner and Supervisor of Minutes Caroline W. Lounsbury. The meeting was called to order at **9:03 A.M.**

The **invocation** was given by Pastor David Weiss, Cleveland Baptist Church, followed by the Pledge of Allegiance to the Flag.

**CHANGES TO THE AGENDA**

**ADDITIONS:**

**Proclamations** Barbara Degen, Arts and Humanities Council,  
Artist of the Month

**Regular Agenda** Agenda Item Y-8, - Community Development -  
Approve the DRC-PD-03-07 Final Detail Plan  
Resolution permitting KB Home Fort Myers,  
LLC to develop Creekside Residential  
Subdivision

**COMMISSIONER MOORE MOVED FOR APPROVAL OF THE ADDITIONS TO THE  
AGENDA, SECONDED BY COMMISSIONER DeBOER AND DECLARED UNANIMOUS.**

**I. SPECIAL RECOGNITION**

**Proclamations:**

**THE BOARD AGREED TO THE ISSUANCE OF A PROCLAMATION STIPULATING  
THE WEEK OF FEBRUARY 5, 2004 THROUGH FEBRUARY 12, 2004 AS "LEMON**

**BAY FEST: ENGLEWOOD HISTORY WITH ZEST!" ON MOTION BY COMMISSIONER DeBOER, SECONDED BY COMMISSIONER CUMMINGS AND DECLARED UNANIMOUS.** Donald Platt and Esther Horton accepted the proclamation.

**THE BOARD AGREED TO THE ISSUANCE OF A PROCLAMATION STIPULATING THE DAY OF JANUARY 11, 2005 AS "SHARON NEUHOFFER DAY" ON MOTION BY COMMISSIONER DeBOER, SECONDED BY COMMISSIONER MOORE AND DECLARED UNANIMOUS.** Sharon Neuhofer accepted the proclamation.

**THE BOARD AGREED TO THE ISSUANCE OF A PROCLAMATION STIPULATING THE MONTH OF JANUARY AS "BARBARA DEGEN ARTS & HUMANITIES COUNCIL ARTIST OF THE MONTH" ON MOTION BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER DeBOER AND DECLARED UNANIMOUS.** Barbara Degen accepted the proclamation.

**Presentation:**

Tom Rice, Fawcett Memorial Hospital CEO, presented a plaque to various departments in Charlotte County Government for their assistance to the hospital before and after Hurricane Charley. **Chairman Devos** complimented Mr. Rice for his leadership during Hurricane Charley.

**Employee Recognition:**

Bruce D. Loucks, County Administrator and **Commissioner D'Aprile** recognized the following employees for their service with the County: **Five Years** - Robert C. Labossiere, Public Works; Joseph Paul Payette, Real Estate Services; Danny J. Quick, Public Works; Beth Reed, Public Works; and Robin E. Williams, Public Works; **Fifteen Years** - Vincent Adamo, Public Works; Roseanne Collins, Fire/EMS; John P. Hunter, EES; and John Lynch, Public Works; **Twenty Years** - Debra Alexander, Real Estate Services Department; and Sylvia S. Kennedy, Parks, Recreation & Cultural Resources; and **Twenty Five Years** - William J. Dukes, Public Works.

**II. CITIZENS' INPUT - AGENDA ITEMS ONLY**

Sharon Neuhofer, Charlotte Builders and Contractors Association, Inc. (CBCA) Member, addressed **Agenda Item Y-4, Community Development** - It is requested that the Commission authorize

staff to pursue Option 2, which is to relocate Community Development to the existing Library site; construct a second floor; enclose open areas; and include trailers and urged Board approval.

Shannon Chesser, CBCA Executive Director, addressed Agenda Item Y-4, Community Development - It is requested that the Commission authorize staff to pursue Option 2, which is to relocate Community Development to the existing Library site; construct a second floor; enclose open areas; and include trailers, stated she strongly supports Option 1 but will support Option 2 and urged Board approval.

Russell Garrod, CBCA President, addressed Agenda Item Y-4, Community Development - It is requested that the Commission authorize staff to pursue Option 2, which is to relocate Community Development to the existing Library site; construct a second floor; enclose open areas; and include trailers and urged Board approval of Option 2.

Pat Soder, City of North Port Utilities Engineer, addressed Agenda Item Y-7, Approve revised agreement for water allocation from the Peace River Water Supply Authority to Charlotte County, stated this agreement will not provide for the ability for the authority to obtain funding for the plant expansion and asked that the plant expansion not be phased.

Richard Loftus, Charlotte Harbor CRA Chair, addressed Agenda Items F-1, Approve Budget Transfer #05-002 for \$50,731 and Budget Amendment #05-A08; and Sign Grant Program and the redevelopment plan consolidation and amendment and H-1, Approve the use of Greater Charlotte Street Lighting District Funds to conduct a street lighting study and installation of streetlights along Bayshore Road within the Charlotte Harbor CRA and urged Board approval of both.

Grace Amodeo addressed Agenda Items F-1, Approve Budget Transfer #05-002 for \$50,731 and Budget Amendment #05-A08; and Sign Grant Program and the redevelopment plan consolidation and amendment and H-1, Approve the use of Greater Charlotte Street Lighting District Funds to conduct a street lighting study and installation of streetlights along Bayshore Road within the Charlotte Harbor CRA and urged Board approval of both.

**III. COMMITTEE VACANCIES**

Charlotte County is seeking volunteers to serve on the following committees:

**Affordable Housing Advisory Committee**

- one (1) Building Industry volunteer - **appointee on agenda**

**Beaches & Shores Advisory Committee**

- one (1) qualified volunteer vacancy for a four-year term. The appointee must live in District #1

**Construction Board of Adjustment and Appeals**

- one (1) qualified volunteers to serve as the Architect for a four year period and one (1) member to serve as the Engineer for a three year term

**Construction Industry Licensing Board**

- one (1) qualified volunteer representing the Licensed Mechanical Contractor category for a four year term

**Housing Finance Authority**

- one (1) qualified volunteer in labor, finance and or commerce

**South Gulf Cove Advisory Committee**

- one (1) qualified volunteer for meetings the fourth Wednesday of the month from 9:00 A.M. to 11:00 A.M.

**IV. REPORTS RECEIVED AND FILED**

No agenda items.

**V. CONSENT AGENDA**

**COMMISSIONER MOORE MOVED FOR APPROVAL OF THE FOLLOWING ITEMS, SECONDED BY COMMISSIONER CUMMINGS AND DECLARED UNANIMOUS.**

**CLERK OF THE CIRCUIT COURT**

**A. Finance Division**

Agenda Item A-1, Adoption of Clerk's Finance Memoranda

Memorandum #1 Status of Contingency Reserves - FY 03/04  
Memorandum #1A Status of Contingency Reserves - FY 04/05  
Memorandum #2 Total Disbursements for the period December 8,  
2004 through January 3, 2005 in the amount of  
\$24,179,807.84  
Memorandum #3 Quarterly report unclaimed excess money  
Memorandum #4 Excess funds on tax deed applications

**B. Minutes Division**

Agenda Item B-1, Approval of Minutes

9:00 A.M. November 23, 2004 BCC Regular Meeting  
1:05 P.M. November 30, 2004 BCC Murdock Village Workshop  
9:00 A.M. December 7, 2004 BCC Regular Meeting  
2:00 P.M. December 13, 2004 BCC Public Hearing TDU

**BOARD OF COUNTY COMMISSIONERS**

**C. Commission Office**

Agenda Item C-1

**Appoint** Shannon Chesser as the Building Representative to the Affordable Housing Advisory Committee.

Agenda Item C-2

**Appoint** Gerald Meckenberg representing the U.S. Coast Guard Auxiliary Flotilla 87 of Englewood to fill the unexpired term of Mr. Wilson.

Agenda Item C-3

**Surety Bond** for Charlotte County Sheriff John Davenport.

Agenda Item C-4

**Resolution #2005-001** adopting the Charlotte Harbor And Its Tributaries Recovery task force (CHAIR).

**D. Administration**

No agenda items.

**E. County Attorney**

No agenda items.

**F. Budget Office**

Agenda Item F-1

**Budget Transfer #05-002** for \$50,731 towards the action items determined at the November 18<sup>th</sup> Advisory Committee meeting. (Charlotte Harbor CRA); and **Budget Amendment #05-A08** for \$50,731 (Charlotte Harbor CRA fund) and appropriate these dollars for the Sign Grant Program and the redevelopment plan consolidation and amendment.

Agenda Item F-2

**Budget Amendment #S05-A01** for \$33,376 to appropriate funds received from the State Grant for Voter Education; and **Budget Transfer #S05-001** for \$5,007 to move matching funds from the printing account to the education account within the Supervisor's budget.

**G. Community Development**

No agenda items.

**J. Environmental Services**

No agenda items.

**L. General Services**

Agenda Item L-1

**Bid #05-044, Shell/Rock Material** to the sole responsive, responsible bidder, Florida Shell & Fill Company, LLC of Punta Gorda, FL for the period from the date of award up to and including September 30, 2005, at the submitted prices; and **authorize** the County Administrator to approve renewal options up to two (2) additional one-year terms, at the same prices, terms and conditions, by mutual consent.

Agenda Item L-2

**Rescind award of Bid #04-412, Water/Wastewater Chemicals, Hydrogen peroxide only** with Univar USA, Inc.; and **award** the hydrogen peroxide to Altivia Corporation of Orlando, FL, at a unit price of \$3.69 per gallon for the term from the date of award up to and including September 30, 2005; and **authorize** the County Administrator to approve two (2) additional one-year terms at the same prices, terms and conditions, by mutual consent.

Agenda Item L-3

**Deletion of property inventory items** for the month of January, 2005 - destroyed during Hurricane Charley, and the fourth donation request to the Coast Guard Auxiliary of one Ambulance from Fire Rescue.

Agenda Item L-4

**Bid #05-039, Collection Agency Services** to Gulf Coast Collection Bureau, Inc. of Sarasota, FL, for the term from date of award up to and including December 31, 2005, with the option to renew for two additional one-year terms at the same prices, terms and conditions; and **authorize** the County Administrator to approve the annual renewals.

Agenda Item L-5

**File #05-086, Mueller Parts & Accessories** sole source purchase with Hughes Supply, Inc. for the period from the date of approval up to and including December 31, 2005; and **authorize** the County Administrator to approve renewal of two additional one-year terms, at the same prices, terms and conditions, by mutual consent.

Agenda Item L-6

**Bid #05-029, Simplex Electrical Panels** to Best Controls Corporation at the unit prices indicated on tab sheet with an initial contract term beginning from date of award through December 31, 2005; and **authorize** the County Administrator to approve renewal options for up to two additional one-year terms, at the same prices, terms and conditions, by mutual consent.

Agenda Item L-7

**Bid #05-074, Cape Horn Storm Water Structure** to Lovin Construction, Inc. of Bradenton, FL for a total cost of \$85,107.75.

Agenda Item L-8

**Piggyback of File #05-188, Electrical Installation onto the School District of Palm Beach County Contract #01C-23J, Term Contract for Electrical Contractors** for electrical services for two locations with Davco Electrical Contractors Corp. of Lake Worth, FL for a total of \$88,600.

Agenda Item L-9

**Bid \$05-056, Wheeled Excavator** to Badger Equipment Company for a total cost of \$183,540.

Agenda Item L-10

**File #05-117 for the Purchase of Vehicles piggyback off the State of Florida Bid and Florida Sheriff's Association/Florida Association of Counties** with Garber Ford at a total cost of \$428,970.00; Don Reid Ford at a total cost of \$130,277.00; Duval

Ford at a total cost of \$60,512.00; and Atlantic Trucks at a total cost of \$69,375.00 for a total cost of \$689,134; and Budget Transfer #05-003 in the amount of \$61,882 to fund the replacement of several vehicles added after the budget hearing date.

**M. Human Resources**

Agenda Item M-1

**Agreement #2005-001** for a three year collective bargaining successor agreement with Local 2546, Suncoast Professional Firefighters and Paramedics, of the International Association of Firefighters (IAFF), AFL-CIO, beginning October 1, 2004 through September 30, 2007.

**N. Human Services**

Agenda Item N-1

**Grant #2005-007** for the annual FTA Section 5307 grant application, master agreement and standard assurances; and authorize the County Attorney, the MPO Director and the Transit Manager to enter their PIN numbers to make the required electronic application (Dial-A-Ride expenses for the current fiscal year up to \$984,704).

Agenda Item N-2

**Grant #2005-008** for the annual Section 5310 grant application and authorizing **Resolution #2005-002** in the amount of \$79,978 for the purchase of a replacement 18 passenger lift bus, and one full size sedan.

Agenda Item N-3

**Grant #2005-009** for the Annual Section 5311 grant application and authorizing **Resolution #2005-003** providing \$29,800 funding approximately 6,590 trips provided by Transit Department buses for Charlotte County residents.

Agenda Item N-4

**Resolution #2005-004** accepting the CDBG Housing Plan drafted by staff and Meridian Community Services and approve naming the Affordable Housing Advisory Committee to serve as the Citizens Advisory Task Force, a requirement of the CDBG program.

**P. Information Technology**

No agenda items.

**Q. Parks, Recreation & Cultural Resources**

No agenda items.

**R. Public Safety**

Agenda Item R-1

**Grant #2005-010** for the EMS County Grant application in the amount of \$63,350.73 and authorizing **Resolution #2005-005**.

**S. Public Works**

No agenda items.

**T. Real Estate Services**

Agenda Item T-1

**Resolution #2005-006** and County Deed releasing portions of two six (6) foot wide utility and drainage easements located in Lots 18 and 19, Block 1708, Port Charlotte Subdivision, Section 52 in Charlotte County, FL. (Owners: Jack W. Calloway and Judy A. Calloway.)

Agenda Item T-2

**Resolution #2005-007** and County Deed releasing portions for four ten (10) foot wide utility and drainage easements located in Lots 5, 6, 9 and 10, Block B, Charlotte Commercial Center, in Charlotte County, FL. (Owners: Donald J. Novak and Gayle A. Novak.)

Agenda Item T-3

**Resolution #2005-008** and County Deed releasing portions of two six (6) foot wide utility and drainage easements located in Lots 2 and 3, Block 3718, Port Charlotte Subdivision, Section 63, in Charlotte County, FL. (Owners: Daniel Roleson and Robin Roleson.)

Agenda Item T-4

**Resolution #2005-009** and County Deed releasing portions of two six (6) foot wide utility and drainage easements located in Lots 14 and 15, Block 1718, Port Charlotte Subdivision, Section 52, in Charlotte County, FL. (Owners: Ronald J. Wozniak and Geraldine Wozniak.)

Agenda Item T-5

**Resolution #2005-010** authorizing and directing the acquisition by any legal means of fee simple and/or easement interests in certain real property in connection with the expansion of the existing lift station facilities at 21185 Higgs Drive in Port Charlotte, FL.

Agenda Item T-6

**Resolution #2005-011** authorizing the acquisition of a two (2) acre tract of land, located on the north side of Palm Shores Boulevard, for the purpose of the construction of Fire Station 16 and further authorizing the Chairman of the Board of County Commissioners to execute the contract and other documents relative to this purchase.

Agenda Item T-7

**Resolution #2005-012** approving the exchange of the County's interest in one platted lot identified as Lot 32, Block 1045, Port Charlotte Subdivision, Section 14 for one privately owned platted lot identified as Lot 7, Block 2746, Port Charlotte Subdivision, Section 31 located within the Tippecanoe Scrub Environmental Park II. (Owners of record: Noel A. Morrison and Cherry Morrison-Thomas.)

Agenda Item T-8

Resolution #2005-013 approving the exchange of the County's interest in one platted lot for one privately owned lot located within the Murdock Village Redevelopment Area. (Owners: Diana L. Lamb and Darla J. Carvey.)

V. Tourism Development

No agenda items.

W. Utilities

No agenda items.

X. Tax Collector

Agenda Item X-1

**Surety Bond** to cover a term of four years for Vickie L. Potts, Charlotte County Tax Collector. Her bond will remain in effect through January 9, 2009.

ITEMS FOR DISCUSSION

H. Economic Development

Agenda Item H-1, (a) The use of Greater Charlotte Street Lighting District Funds to conduct a street lighting study and installation of streetlights along Bayshore Road within the Charlotte Harbor CRA; (b) Approve CIP Amendment #05-A05 in the amount of \$351,000 to set up the Bayshore Road Street Lighting project; and (c) Approve Budget Transfer #05-001 in the amount of \$351,000 to fund the Bayshore Road Street Lighting project

**Commissioner DeBoer** questioned as to where does the County stand on their recovery efforts on street and traffic lights. Thomas O'Kane, Public Works Director, stated as regards street lighting he has been assured by FDOT the design on U.S. 41 and Kings Highway will require no County funding match, and Florida Power & Light (FP&L) informed him replacements are close to being finished and FP&L will not be asking for any County funding. Mr. O'Kane stated the State will be handling the traffic signals

and was not looking for any County funding. **Commissioner DeBoer** questioned the total funding committed so far from the General Fund to the CRA. Debra Forrester, Redevelopment Manager, stated the Board can choose to make this a grant and repay through TIF dollars which is approximately \$51,000. Ms. Forrester said her understanding was the monies allocated to the Charlotte Harbor CRA has been primarily used for the Bayshore Park land acquisition and development of particular project. **COMMISSIONER DeBOER MOVED APPROVAL OF THE USE OF GREATER STREET LIGHTING DISTRICT FUNDS TO CONDUCT A STREET LIGHTING STUDY AND INSTALLATION OF STREETLIGHTS ALONG BAYSHORE ROAD WITHIN THE CHARLOTTE HARBOR CRA; CIP AMENDMENT #05-A05 IN THE AMOUNT OF \$351,000 TO SET UP THE BAYSHORE ROAD STREET LIGHTING PROJECT; AND BUDGET TRANSFER #05-001 IN THE AMOUNT OF \$351,000 TO FUND THE BAYSHORE ROAD STREET LIGHTING PROJECT, SECONDED BY COMMISSIONER CUMMINGS AND DECLARED UNANIMOUS.**

**K. Facilities Construction and Maintenance**

Agenda Item K-1, Agreement between Charlotte County and the School Board for funding toward the renovation of the Charlotte High and Lemon Bay High gyms as well as the construction of a new secondary gym at Port Charlotte High and between Charlotte County and the School Board for funding toward the expansion of the School Board's existing 800 megahertz radio network. (Budget Action: Funding of \$2.0 million is from the Sales Tax Extension fund school gymnasiums and \$100,000 toward the 800 megahertz system)

**Commissioner DeBoer** questioned if these monies were from the sales tax extension. Michael Sheridan, Facilities, Construction & Maintenance Director, responded affirmatively. **Commissioner DeBoer** questioned why they don't just give them the monies allocated for the facilities instead of making them wait. **COMMISSIONER DeBOER MOVED APPROVAL TO AMEND THE AGREEMENTS THAT ON PARAGRAPH #4 THAT ALL REFERENCES WHERE IT STATES PAYMENT UPON COMMENCEMENT BE STRICKEN OUT AND ADD THE WORD "FOR," SECONDED BY COMMISSIONER D'APRILE AND DECLARED UNANIMOUS. COMMISSIONER DeBOER MOVED APPROVAL OF AGREEMENT #2005-003 (GYM) AND AGREEMENT #2005-004 (800 MEGAHERTZ RADIO) AS AMENDED, SECONDED BY COMMISSIONER D'APRILE AND DECLARED UNANIMOUS.**

VI. REGULAR AGENDA

Y. Regular Business

Agenda Item Y-1, Commission Office - Evaluation of County Administrator

**Chairman Devos** stated they've been in the process of evaluating the County Administrator and looking at salaries for all employees, and Human Resources has been asked for a study of comparable salaries with counties and cities with similar demographics. **Chairman Devos** said the County Administrator's salary was much lower than most and recommended they increase Mr. Loucks' base salary by \$10,000 to \$135,000 which puts him in the middle and then based on his performance provide for a 4% raise. **COMMISSIONER MOORE MOVED APPROVAL OF THE CHAIR'S RECOMMENDATION, SECONDED BY COMMISSIONER CUMMINGS. CALL ON THE MOTION: CHAIRMAN DEVOS AND COMMISSIONERS MOORE, CUMMINGS AND D'APRILE VOTED "YES" AND COMMISSIONER DeBOER VOTED "NO." MOTION CARRIED: (4:1).**

Agenda Item Y-2, Emergency Management - Request that a member of the Charlotte County Board of Commissioners be selected to attend the Local Mitigation Strategy Working Group meeting on January 20, 2005

Gerald Mallet, Emergency Management Coordinator, asked the Board to select someone to attending the meeting on January 20, 2005. **Chairman Devos** volunteered. **COMMISSIONER CUMMINGS MOVED APPROVAL FOR CHAIRMAN DEVOS TO ATTEND THE LOCAL MITIGATION STRATEGY WORKING GROUP MEETING ON JANUARY 20, 2005, SECONDED BY COMMISSIONER DeBOER AND DECLARED UNANIMOUS.**

Agenda Item Y-3, Facilities - Request Board approval for reallocation of funding for the Emergency Operations & 911 Center. Current allocation is design of a 10,000 square foot building to house EOC/911 operations only, recommended alternative is the design of a 75,000 square foot building to house EOC/911, Sheriff & Fire/EMS administration.

Michael Sheridan, P.E., Facilities, Construction & Maintenance Director, requested approval for reallocation of funding for the design of the Emergency Operations and 911 Center. Mr. Sheridan

stated the current allocation is design of a 10,000 square foot building to house EOC/911 operations only and the recommended alternative is the design of a 75,000 square foot building to house EOC/911, Sheriff & Fire/EMS administration. Mr. Sheridan asked if the Board desired to stop the current design project for a 10,000 square foot building, reallocate that funding toward a larger public facility and pursue funding for the larger facility. **COMMISSIONER DeBOER MOVED APPROVAL OF STAFF'S RECOMMENDATION FOR A LARGER FACILITY, SECONDED BY COMMISSIONER CUMMINGS AND DECLARED UNANIMOUS.**

Agenda Item Y-4, Community Development - It is requested that the Commission authorize staff to pursue Option 2, which is to relocate Community Development to the existing Library site, construct a second floor, enclose open areas and include trailers

Michael Konefal, Community Development Director, presented the following options:

**Option 1: New One or Two Story Stand Alone Building (30,000 sq. ft.) and 7 trailers (10,500 sq. ft.)**

Cost: \$5,250,000 New Building

Cost: \$ 225,000 Trailers if purchased, \$500,000 if leased

Time: 24 months

Advantages

- All space needs of Community Development met for 10 years
- Building can be designed without any limitations
- Remaining 16,000 sq. ft of Library or 20,000 sq. ft. of Building B available for other uses

Disadvantages

- Funding shortfall of \$2,387,500
- Multiple buildings on government center property site are less efficient than a few larger buildings

**Option 2: Renovated Two Story with Open Areas Closed-In (32,000 sq. ft.) and 7 trailers (10,500 sq. ft.)**

Cost: \$3,837,225 Renovated Two Story Library with Open Areas Closed-In

Cost: \$ 225,000 Trailers if purchased, \$500,000 if leased

Time: 18 months

Advantages

- All space needs of Community Development met for 10 years
- The existing Library will be available and vacant in the next few months
- Remaining 20,000 sq. ft. of Building B available for other uses

Disadvantages

- Funding shortfall of \$1,610,474
- Building has some limitations with respect to design on first floor

**Option 3: Modifications to One Story Library (16,000 sq. ft.) and 7 trailers (10,500 sq. ft.) and use of Existing Building B (14,000 sq. ft.)**

Cost: \$880,000 Modifications to One Story Library

Cost: \$225,000 Trailers if purchased, \$500,000 if leased

Time: 6 months

Advantages

- Sufficient funding available
- All sections of Community Development with building functions would be co-located

Disadvantages

- Community Development would be split up into two buildings. Library would consist of Construction Services, Zoning, and Development Review and Building B would consist of Comprehensive Planning, Code Compliance and Administration

- Building B which is in relatively poor condition would continue to be utilized near capacity
- Library Building, if utilized has some limitations with respect to design on first floor

**Option 4: Lease Space for Construction Services Only Off-Site (13,500 sq. ft.) and utilize space in the Library or Building B for remainder of Community Development (15,500 sq. ft.) and 7 trailers (10,500 sq. ft.)**

Cost: \$2,362,500 Lease for Construction Services Only Off-Site  
Cost: \$ 880,000 Modifications to One Story Library  
Cost: \$ 0 Use of Building B  
Cost: \$ 225,000 Trailers if purchased, \$500,000 if leased  
Time: 3-6 months

Advantages

- Funding shortfall minimal, \$300,000 to \$600,000

Disadvantages

- Community Development is split up into two buildings. Off-Site location would consist of Construction Services and the remaining five divisions of Zoning, Development Review, Comprehensive Planning, Code Compliance, and Administration would be in either the Library or Building B
- Not all sections of Community Development with building functions would be co-located
- Building B, if utilized, which is in relatively poor condition would continue to be near capacity
- Library building, if utilized has some limitations with respect to design on first floor
- An appropriate lease site must be found
- After ten years, lease expires and requires renegotiation
- Off-Site Information Technology needs are greater

Mr. Konefal recommended the Board authorize staff to pursue Option 2 which is to relocate Community Development to the existing Library site, construct a second floor, enclose open areas and include trailers. **Commissioner D'Aprile** commented on Option 2 and asked if the building could be occupied during

construction. Mr. Konefal said no. **Commissioner D'Aprile** asked if the Option 2 timeframe for completion could be moved up. Mr. Konefal said it couldn't. **Commissioner D'Aprile** asked if the inspectors would be in the same building. Mr. Konefal stated it would only be for a short term basis and advised the Commissioner that a third floor couldn't be added to the existing building. Mr. Konefal said if he could have his way he would like to see everyone in the same building. **Commissioner Cummings** commented on Option 1 and asked if the cost included site development. Mr. Konefal said under Option 1 it would be a turn key project and construction of additional parking spaces would be towards the rear of the Library out toward the wooded area. **(Board discussion ensued regarding construction of a new facility, building fees and minutes of office space workshop held March 8, 2004.)** **Commissioner DeBoer** asked where staff was regarding construction of a new five story building. Mr. Loucks stated the property which was being considered to purchase for the new five story building is not available. **Chairman Devos** said she supports Option 1 but would go along with Option 2. **Chairman Devos** stated the most cost effective method in the long run would be to go ahead with Option 1. **Commissioner DeBoer** stated construction of a new building used to be higher than renovations of an existing building but he is now hearing a completely different story. Mr. Konefal said adding a second floor to an existing building would definitely cost more, the cost per sq. ft. for new construction is \$175 and the renovation cost per sq. ft. is \$185.00. **Commissioner DeBoer** said if that's true then all the information given to him in the past regarding renovations wasn't accurate. Mr. Konefal stated we're not renovating the building but using the existing first floor structure for an open space floor. **Commissioner DeBoer** said he likes Option 1 and doesn't like the fact of government facilities being in trailers. **Commissioner DeBoer** stated that Option 2 doesn't provide additional space in the future and recommended Option 1. **Chairman Devos** stated that Option 1 is the best and right way for this project. **COMMISSIONER DeBOER MOVED APPROVAL TO DIRECT STAFF TO MOVE FORWARD WITH OPTION 1, SECONDED BY CHAIRMAN DEVOS.** **Commissioner Moore** commented on the shortfalls between Option 1 and Option 2 and asked if this was fair for other departments in the County. Mr. Loucks said the County will have to look at the CIP for funding for Option 1 and hopefully there might be some funding available from State and Federal sources. **Commissioner D'Aprile** stated he likes Option 1

but has severe concerns regarding the state of financial difficulties the County is in right now due to the hurricanes. **Commissioner D'Aprile** stated he has financial concerns for Option 1 but will definitely support Option 2. **Commissioner Cummings** stated he agrees with the intent of the motion but there are many other deficiencies in the County, i.e. office space. **Commissioner Cummings** stated with Option 2 they would have a larger building with fewer buildings scattered around the property. **CALL ON THE MOTION: CHAIRMAN DEVOS AND COMMISSIONER DeBOER VOTED "YES" AND COMMISSIONERS CUMMINGS, MOORE AND D'APRILE VOTED "NO." MOTION FAILED: (2:3). COMMISSIONER CUMMINGS MOVED APPROVAL TO DIRECT STAFF TO MOVE FORWARD WITH OPTION 2, SECONDED BY COMMISSIONER D'APRILE AND DECLARED UNANIMOUS.**

Agenda Item Y-5, Community Development - Set a Public Hearing on January 25, 2005 at 10:00 A.M. regarding an exception from the Interim Development Control Period imposed on Manasota and Sandpiper Key - Venetian Sands Condominium, DRC-P-04-35

Jorge Perez, Planner III, requested approval. COMMISSIONER DeBOER MOVED APPROVAL TO SET A PUBLIC HEARING ON JANUARY 25, 2005 AT 10:00 A.M. REGARDING AN EXCEPTION FROM THE INTERIM DEVELOPMENT CONTROL PERIOD IMPOSED ON MANASOTA AND SANDPIPER KEY - VENETIAN SANDS CONDOMINIUM, DRC-P-04-35, SECONDED BY COMMISSIONER CUMMINGS AND DECLARED UNANIMOUS.

Agenda Item Y-6, Community Development - Set a Public Hearing on January 25, 2005 at 10:00 A.M. regarding an exception from the Interim Development Control Period imposed on Manasota and Sandpiper Key - Boulder Pointe Condominium, PD-03-01

Mr. Perez requested approval. **COMMISSIONER DeBOER MOVED APPROVAL TO SET A PUBLIC HEARING ON JANUARY 25, 2005 AT 10:00 A.M. REGARDING AN EXCEPTION FROM THE INTERIM DEVELOPMENT CONTROL PERIOD IMPOSED ON MANASOTA AND SANDPIPER KEY - BOULDER POINTE CONDOMINIUM, PD-03-01, SECONDED BY COMMISSIONER CUMMINGS AND DECLARED UNANIMOUS.**

Agenda Item Y-7, Utilities Department - Approve revised agreement for water allocation from the Peace River Water Supply Authority to Charlotte County

David Schlobohm, Charlotte County Utilities Director, stated a draft allocation agreement different from this agreement was previously presented to the Board on October 26, 2004 and approved but in a recent turn of events the City of North Port Commission voted to not be a party to that Draft Allocation Agreement rendering it null and void, and a new three-party Agreement was approved by the Peace River/Manasota Regional Water Supply Authority (PR/MRWSA) Board on December 1, 2004. Mr. Schlobohm stated the project will provide an additional 14.7 MGD to the customers of the Water Authority and currently the Authority provides a total of 18.0 MGD to its customers of which Charlotte County receives 12.758 MGD. Mr. Schlobohm stated under this expansion the County would be allocated an additional 3.342 MGD of the 14.7 MGD total but the County has consistently requested 5.0 MGD from the Authority and this leaves a deficit of 1.658 MGD water allocated to the County. Mr. Schlobohm stated the allocation of 3.342 MGD to the County (for a total allocation of 16.1 MGD out of the total permit authorization of 32.7 MGD) will meet the needs of Charlotte County through the year 2015 at the growth rate of 4.2%. Mr. Schlobohm said the recommendation was that consideration be given to requesting an additional 1.658 MGD from the Water Authority in order to meet the historical request of 5.0 MGD. **Commissioner DeBoer** stated the PR/MRWSA was created as a vehicle to "grab water from the Peace River to supplement the water Manatee County is supplying to Sarasota County" and advocated an "adventurous" approach in challenging the allocation. **(Board discussion ensued regarding the amount of water that will be allocated to Charlotte County.)** **COMMISSIONER MOORE MOVED APPROVAL OF AGREEMENT #2005-002 AS PRESENTED BY STAFF, SECONDED BY COMMISSIONER CUMMINGS. CHAIRMAN DEVOS AND COMMISSIONERS MOORE, CUMMINGS AND D'APRILE VOTED "YES" AND COMMISSIONER DeBOER VOTED "NO." MOTION CARRIED: (4:1).**

Agenda Item Y-8, Community Development - Approve the DRC-PD-03-07 Final Detail Plan Resolution permitting KB Home Fort Myers, LLC to develop Creekside Residential Subdivision

**COMMISSIONER DeBOER MOVED APPROVAL TO ADOPT RESOLUTION #2005-014, SECONDED BY COMMISSIONER D'APRILE AND DECLARED UNANIMOUS.**

**VII. PUBLIC HEARING AGENDA**

No agenda items.

**XI. CITIZENS INPUT - ANY SUBJECT**

Kendall Leach commented on the letter from Rotonda Sands Conservation Association Manager John E. Bradenberger to Michael Saunders of CCU regarding the need for a low pressure sewer system for the Rotonda Sands and Rotonda Meadows Subdivisions. Mr. Leach stated it is in the best of interests of both the Association members and the Utility to install the system before the communities become more populated.

Nancy Griswald commented on the purchase of First Christian Church on Gibraltar and said everyone in the neighborhood is not against a youth center but it shouldn't be in a residential area. Ms. Griswald asked where the funding for the operation of this center would come from and the cost to renovate this church for a youth center.

**BB. County Administrator**

Mr. Loucks stated he and Superintendent of Schools Dr. Gaylord spoke with several Board members and he was requesting to have a budget increase into the South County Regional Park of approximately \$400,000 to \$500,000 to do two things - build a diving well with the pool and also provide locker facilities for swim teams from the schools. Mr. Loucks stated the reason this request has come from the School Board is they have filled in their pool at Charlotte High and for them to continue with their swim and dive program they would have to build another pool which wouldn't be in the best use of community resources so we've agreed to make some adjustments in the South County Regional Park design to accommodate their needs for their swim and diving team, usage would be in the early morning hours with

the meets being held during the months of August through October right after school and the impact to the community wouldn't be that significant. Mr. Loucks asked for Board consensus so staff can move forward with this item in cooperation with the School Board and if appropriate bring this back to the Board at the January 25, 2005 meeting. **Commissioner DeBoer** asked if the funds would be out of excess sales taxes. Mr. Loucks said yes. **(Board consensus.)**

**CC. County Attorney**

No agenda items.

**DD. Commissioner Comments**

**Commissioner DeBoer** said he was contacted by a resident who had a pet grooming business in a building in Charlotte Harbor which was destroyed, she would like to run this business from her home until a new location was available, she would handle one client at a time from 9:00 A.M. to 2:00 P.M. daily on a temporary basis and he thought it would be acceptable but he wanted to check with the Board before saying anything to staff. **Commissioner Moore** said he had no problem but asked if there was a time certain. **Commissioner DeBoer** said how about 12 months for an occupational license at that residence which was what he thought staff had done in the past. **(Board consensus.)** **Commissioner DeBoer** said he received a call from Waters Edge RV Park on the north end of the Airport Overlay, the problem was their wooden fence blew down, the Airport Overlay District doesn't allow for a wooden fence, normally fence permits were sort of a rubber stamp type of thing so the contractor started putting in the fence but that has been stopped by staff and asked the Board for input on whether to have staff hold Waters Edge to the letter of Overlay District or allow the wooden fence. **Commissioner Cummings** said this would be a non-conforming use that would be inconsistent with all the other uses in the Overlay District and he wasn't sure he wanted to make an exception. **Commissioner DeBoer** recalled they'd allowed for them in the Overlay District, there was discussion about the property abutting them and he was pretty sure the Board had allowed for them to remain there. **Chairman Devos** concurred. **Commissioner DeBoer** stated the only real question was whether to now force them to take the wooden fence down and put up a concrete block wall fence or one of the

other accepted fences. **Commissioner Moore** summarized there was an area of fencing that blew down which could have been replaced without any problem but there was another area where there wasn't any fencing and they want to fence that as well which conflicts with the Overlay District. **Commissioner DeBoer** said yes it conflicts with what's in the Overlay District now. **Commissioner Moore** asked what's the worst that can happen if this was allowed. **Commissioner DeBoer** said the worst thing that can happen out of something like this was that other people in the Overlay District would come to the Board later on wanting to be allowed to put up a wooden fence to save money. **Commissioner Moore** said he would follow **Commissioner DeBoer's** lead. Janette S. Knowlton, County Attorney, advised if the Board does it for one then the Board needs to be prepared to do it for all of them and then they would essentially be doing away with that requirement. **Commissioner DeBoer** commented on the Arts & Humanities Council exhibition at the Cultural Center from January 4, 2005 through February 28, 2005. **Commissioner D'Aprile** updated the Board on the Governor's work group for affordable housing. **Commissioner Cummings** commented on FEMA farm environment and the need for playground equipment for the kids. Laura Kleiss Hoeft, Parks, Recreation & Cultural Resources Director, reported the cost to be about \$15,600 for each of the two sites, they were to the grant and donation stage and as soon as she can find \$31,000 they could move forward for those two playground areas. Mrs. Hoeft added they have also started a library outreach program at that location. **Chairman Devos** said she knows the Health Department plans to operate a clinic there as well as some mental health outreach services. **Commissioner Cummings** said he would not be at the sign ordinance workshop this afternoon as he has been asked by WGPU to be on radio program panel regarding Babcock Ranch, he will represent the Board's position. **Commissioner Cummings** commented on the Rally To Tally on January 19, 2005 initiated by Lee County, the removal of the Environmental Lands Referendum this last time, recalled they were going to do a more proactive job a few years from now and opined they need to start thinking about that now. **Chairman Devos** agreed regarding the issue of the Environmental Lands referendum. **Chairman Devos** reported they were trying to set up a goals workshop but they were having trouble getting a facilitator and they were still looking at the last week of January or the first week of February. **Chairman Devos** commented on the increase of traffic accidents on S.R. 776 and said she

would like staff to see what could be done regarding a traffic study for the entire section of S.R. 776. **Commissioner DeBoer** said he would forward the email he received from staff that this was basically Florida Department of Transportation (FDOT) and FDOT wasn't interested in putting in a light even an intersection as busy as Flamingo. **Chairman Devos** said she felt they need to address all roads coming into S.R. 776. **Chairman Devos** advised she would be out of the office January 24, 2005 to January 28, 2005 and **Commissioner Moore** would be chairing the meeting on January 25, 2005.

**RECESS: 11:30 A.M. - 2:03 P.M.**

(Commissioner Cummings, Chief Deputy Board Services Tommy Q. White, and Executive Assistant Bonnie Stoner were not present for the remainder of the meeting and Deputy Clerk Diane J. Nice replaced Supervisor of Minutes Caroline W. Lounsbury for the remainder of the meeting.)

#### X. PRESENTATION AGENDA

##### AA. 2:00 P.M.

Agenda Item AA-1, Discuss the Sign Ordinance changes suggested by the Business Community and Set a Public Hearing at 10:00 A.M. on January 25, 2005 to adopt a new Sign Ordinance

Mike Konefal, Community Development Director, explained subsequent to Hurricane Charley the Board directed staff to bring back the US 41 Overlay District and Sign Ordinances; the US 41 Overlay District Ordinance has been adopted; on November 9, 2004 the Board directed staff to revise the Sign ordinance and meet with business owners; three meetings were held with members of the business community including the Chamber of Commerce and the US 41 Coalition during which 13 additional changes were suggested; and staff agrees with the majority of the changes recommended by the business community. Mr. Konefal advised he has indicated to members of the public via e-mails that they would be given an opportunity for comments and gave a slide presentation encompassing the changes discussed on November 9, 2004 that will be applicable to the entire County except the Charlotte Harbor Community Redevelopment Area (CRA) and the City of Punta Gorda which is revising its ordinance on a

more restrictive basis. **Chairman Devos** recalled discussion at the November meeting about the 50' for wall and canopy signs using the proposed Morton's Ace Hardware sign that would not be allowable since it would be above the roof line and requested clarification regarding the 12 square feet window signs. Mr. Konefal stated the Morton's Ace Hardware sign on the copula was at issue and window signs will be addressed in the proposed changes. **Commissioner D'Aprile** questioned above the roof or soffit line. Mr. Konefal advised the issue will be addressed as part of the presentation. Mr. Konefal continued the slide presentation with 20 photographs taken recently of signs on US 41, SR 776, and The Home Depot and options proffered by staff and the business community on the 13 additional changes:

1. Mr. Konefal suggested adopting the language proposed by the business community as Option 2 on page 3, line 7 for "(13) Street frontage shall mean that length of the property which directly faces a street **including on corner lots**. For purposes of this section, frontage on alleys, **and** access easements, **or on an additional rear street** is specially excluded from this definition."
2. Mr. Konefal reported staff proposes and the business community agrees with a reduction for free standing signs from a maximum 300 square feet to 150 square feet in paragraph (1) on page 3, line 20.
3. Mr. Konefal requested direction on staff's proposed reduction for wall and canopy signs from 100 square feet to 50 square feet since the business community recommends retention of the 100 square feet maximum on page 3, line 27.
4. Mr. Konefal advised staff recommends one sign per business whereas the business community recommends up to a maximum of two signs per business if street frontage exceeds 120 linear feet on page 5, line 15.
5. Mr. Konefal indicated staff recommends construction of an elevated concrete planter approximately 18" above ground around free standing poles versus the business community's recommendation to plant vegetation at the grade of a sign on page 5, line 31.
6. Mr. Konefal pointed out staff recommends a reduction in sign height from 30 feet to 15 feet and the business community recommends 20 feet on page 5, line 39.

7. Mr. Konefal stated staff recommends wall signs not be located higher than the roof line but the business community recommends wall signs be allowed above a roof line on copulas and towers on page 6, line 11.
8. Mr. Konefal reported this is a duplicate planter for monument and pole signs wherein staff proposes a concrete planter and the business community recommends planting vegetation on page 6, line 17. **Chairman Devos** requested clarification on the sign base from the top of the planter or ground level. Mr. Konefal advised from the ground with vegetation at the base.
9. Mr. Konefal stated the language that staff proposes on page 7, line 13, is controversial because it deals with replacement of non-conforming signage because a business, product, service, or performance is no longer available on the premises versus the business community's recommendation that replacement be required only if there is a different type of business.
10. Mr. Konefal reported staff proposes 10 years for replacement of non-conforming signs, i.e. an amortization period, with an incentive program to provide grant funding to business owners for sign replacement within years 1 through 5; there are no funds budgeted for the grant program; and this would create an inconsistency with the grant program in the Charlotte Harbor CRA.
11. Mr. Konefal advised staff proposes a maximum of 25% or 12 square feet, whichever is less, for window signs as set out on page 11, line 9 and the business community recommends a flat 25% of the total footage.
12. Mr. Konefal stated a compromise was reached by staff and the business community regarding pages 12 and 13, lines 46 and 1 through 4 on replacement of non-conforming signs when the type of business establishment is changed.
13. Mr. Konefal informed the Board that the current sign ordinance, on page 13, line 10, allows flashing light signs, staff does not propose any change but the business community suggests prohibition of flashing, video, and electronic signs in their entirety.

Mr. Konefal concluded the presentation with an offer to answer questions. **Commissioner DeBoer** requested the location of the video sign and the construction date. Mr. Konefal responded Dr. Baroudi's Cosmetic & Plastic Surgery Center sign within the last

month or so. **Commissioner DeBoer** recalled speaking with Dr. Baroudi about a video sign when the building was being constructed, Dr. Baroudi was advised such a sign would not be allowed, and questioned what changed to allow the sign. **Commissioner D'Aprile** opined the sign is very distracting to drivers on US 41. **Chairman Devos** stated this is not an advertised public hearing but public input will be allowed. Lucius Anthony, a resident at 3258 Sunrise Trail, provided a photograph for review by the Board of Dr. Baroudi's sign from his liana, stated the sign flashes all night, he has had conversations with Dr. Baroudi and the Sign Manager, and the lights have been toned down but the sign is still very annoying. Gary Ginter, an owner of Signs-R-Us appeared also for another sign company, reported changes have been made in the operation of flashing, LED, and incandescent style signs i.e. from a scrolling sign to a static slide show with fading; light sensors are available to tone down the lights at night to 20% to 35%; suggested such signs be shut off at 10:00 P.M. or a specific time; recalled discussion at the meetings about replacing signs if damaged by 50% of the total value including the concrete base, poles, structure, and graphics; and stated if the current ordinance restricts window signs to a maximum of 25% or 33%, it would provide enforcement to limit the size of the window sign on Eye Glass World. Kevin Graham, a business owner, Chamber of Commerce member, and a US 41 Coalition member, expressed appreciation for staff working with the business community in developing compromises; stated the current ordinance restricts signs above the bottom of the roof line and the business community suggests signs should not be above the top of the roof line; pointed out a lot of existing planters are not visible to vehicles; and suggested drive-over planters. Tram Pickett, Berlin Sign Company, provided a letter on proposed sign calculations that would be fair and proportionate to the businesses they are representing; commented on inaccuracies in staff's presentation regarding sign sizes, and the angle of some of the photographs depict more clutter than in actuality; opined planters are nice around signs if owners are willing to maintain them; suggested limiting the duration of video displays; and stated the primary purpose of the sign ordinance is esthetics to provide nice looking signs proportionate to businesses i.e. the Don Gasgarth's Charlotte County Ford sign is not overbearing for the size of the property. Keith Waltz, a Sunrise Trail resident, agreed with Mr. Anthony about Dr. Baroudi's sign

flashing 24 hours a day and stated it is almost as offensive as the big billboard across the street advertising the adult tape store; expressed the belief that a lot of businesses are trying to beat the Ordinance; and, hopefully, the November 2004 day applies. **Chairman Devos** stated the Chamber of Commerce did a great job of remodeling. **Commissioner D'Aprile** stated there are not too many differences in staff and business community recommendations; agreed with Option 2, on page 3, line 20, to allow Primary Class A (on-premise) signs measuring 2.5 square feet per linear foot of street frontage including both roadways in the case of a corner lot; agreed with most of the business community recommendations; and opined signs, when a business is purchased, should be allowed to remain. **Commissioner DeBoer** recalled discussions about manufactured and hand painted signs, stated hand painted signs are still not being addressed in the ordinance, expressed no great objection to a lot of existing manufactured signs except the video, flashing types. **Chairman Devos** suggested allowing only manufactured signs. **Commissioner DeBoer** noted usually only a small portion of a sign is used to create an identity or a destination versus advertising or a message board i.e. Charlotte State Bank and opined primary signs should create an identity or geographic location to get people off of US 41. **Chairman Devos** expressed a preference for Option 2 on #1, agreed with the 150 square feet maximum for #2, stated wall and canopy signs should be based on the size of the building instead of limiting it to 50 square feet under #3, the number of signs should be based on the size of the property and allow more than one sign if the parcel is more than two lots under #4, commented on the need to address the location of a planter due to potential damage concerning #5, opined 20' for a sign is reasonable including an elevated planter under #6, expressed a preference for allowing signs on a cupola regarding #7, commented in support of replacing signs when a new owner takes over a business in opposition to **Commissioner D'Aprile** under #8, expressed a desire to prohibit hand painted signs, indicated support for the grant incentives, joined in staff's recommendation for the 25% or 12 square feet whichever is less because she would be more restrictive, opposed flashing light signs, and requested staff to make sure that such signs will not be allowed again. **Chairman Devos** requested the date and time of the public hearing. Mr. Konefal requested more specific direction on the 13 changes. **Commissioner DeBoer** agreed with Mr. Konefal's presentation except the hand painted signs.

**Commissioner D'Aprile** agreed with the exception on replacing a sign when new business owners take over and suggested eliminating it. **Commissioner D'Aprile** requested an explanation on hand painted signs. **Commissioner DeBoer** suggested "manufactured" signs in lieu of former professionally hand painted signs. **Commissioner D'Aprile** questioned the elimination of decal signs. Mr. Konefal stated this ordinance does not address these issues. **Commissioner DeBoer** suggested putting language in that anything other than a manufactured sign requires an exception. Mr. Konefal stated a definition for manufactured signs will be developed for the next meeting. **Chairman Devos** requested staff allow sufficient time at the public hearing to discuss the definition. **Commissioner DeBoer** suggested vehicle signs need to be addressed considering the business vehicles parked in public rights-of-way along the access road which is a park strip. Mr. Konefal reiterated his request for more specific direction. **Chairman Devos** concluded Board Members have agreed with staff's presentation. **Chairman Devos** recalled discussion about parking vehicles at the rear of businesses. Mr. Konefal advised some businesses will retain front parking along the frontage road. **Chairman Devos** recalled discussion to provide parking at the rear of businesses between West Tarpon Boulevard and Port Charlotte Boulevard. Mr. Konefal indicated staff would not have a problem with eliminating vehicle signs by prohibiting parking on the frontage road. **Chairman Devos** requested the date and time for the public hearing. Mr. Konefal stated Tuesday, January 25, 2005 at 10:00 A.M. **Chairman Devos** mentioned she will not be present.

**MEETING ADJOURNED: 3:20 P.M.**

Signature on file in Commission Minutes  
Sara Devos  
Chairman

ATTEST:

BARBARA T. SCOTT, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By: Signature on file in Commission Minutes  
Deputy Clerk

cwl/djn