

**BOARD OF COUNTY COMMISSIONERS**

**DECEMBER 12, 2006**

A regular meeting of the Board of County Commissioners was held at the Murdock Administration Complex in Room 119, Port Charlotte, Florida. The following members were present: Chairman Loftus, Commissioner Duffy, Commissioner Cummings, Commissioner D'Aprile, and Commissioner Moore. Also in attendance were County Administrator Loucks, County Attorney Knowlton, Chief Deputy Board Services White, Executive Assistant Hunter, and Deputy Clerk Mitchell. The following members were absent: None.

The meeting was called to order at **9:00 AM**, followed by the Pledge of Allegiance.

The invocation was given by Doug Zipperer, Port Charlotte United Methodist Church.

**Changes to the Agenda**

**Addition #1:** Agenda Item Z-5, Commission Office - Board discussion, consideration and selection of Commissioner Committee Assignments

**Addition #2:** Agenda Item Z-6, Utilities - Direction and approval from the Board to implement the use of the Emergency Water Usage Rates as of January 1, 2007 due to water shortage conditions

**Addition #3:** Public Hearing #9, County Attorney's Office - Conduct a final public hearing on December 12, 2006 at 10:00 AM or as soon thereafter as may be heard to consider an ordinance amending the Charlotte County Occupational License Tax Ordinance.

**Change #1:** Agenda Item L-9, Add - b) Authorize the County Administrator to approve renewal options for up to two (2) additional one-year periods, at the same prices, terms and conditions, by mutual consent.

COMMISSIONER D'APRILE MOVED TO APPROVE THE CHANGES TO THE AGENDA, SECONDED BY COMMISSIONER MOORE.

Motion Carried 5:0.

Special Recognition:

Proclamations:

COMMISSIONER D'APRILE MOVED TO APPROVE ARTS AND HUMANITIES COUNCIL ARTIST OF THE MONTH BEVERLY YANKWITT PROCLAMATION, SECONDED BY COMMISSIONER MOORE.

Motion Carried 5:0.

Proclamation accepted by Beverly Yankwitt.

COMMISSIONER D'APRILE MOVED TO APPROVE NATIONAL HOMELESS PERSONS' MEMORIAL DAY IN CHARLOTTE COUNTY PROCLAMATION, SECONDED BY COMMISSIONER MOORE.

Motion Carried 5:0.

Proclamation accepted by Anna Romillo.

COMMISSIONER MOORE MOVED TO APPROVE RICHARD "DICK" KEEN DAY PROCLAMATION, SECONDED BY COMMISSIONER D'APRILE.

Motion Carried 5:0.

Proclamation accepted by Richard "Dick" Keen.

Employee Recognition:

Teddie Hamilton, 5 Years - Real Estate Services

Pamela Shaner, 5 Years - Parks, Recreation, & Cultural Resources

Herta Adamo, 10 Years - Environmental & Extension Services

Judy Eggleston, 10 Years - Budget-MSBU

Carl Drawdy, 15 Years - Environmental & Extension Services

Tina Nusbaum, 15 Years - Utilities

Frank Belodowski, 20 Years - Parks, Recreation, & Cultural Resources

Yvette Hamilton, 20 Years - Parks, Recreation, & Cultural Resources

Richard Johnston, 20 Years - Building Construction Services

Dallas Isaacs, 25 Years - Fire/EMS

Not Attending:

Nicholas Cifarelli, 5 Years - Fire/EMS  
Charles McCollum III, 5 Years - Fire/EMS  
Angela Dunaway, 15 Years - Fire/EMS  
George Menz, 20 Years - Fire/EMS

Presentation to the Board by Joyce Ross: Recognition of four awards received by Charlotte County at Florida Government Communications Association 2006 Annual Awards competition

I. CITIZEN INPUT - AGENDA ITEMS ONLY

Joe Fleming spoke in support of Agenda Item Z-4.

Michele McCarthy, Englewood Rotary Club President, distributed a handout, spoke in support of the proposed skate park at Oyster Creek Park, updated the Board on their fund raising efforts, and requested Board support.

Jean Berlin presented a check in the amount of \$200,000 with naming rights to the skate park in the name of her late husband J. M. Berlin, and Kathy Pickett presented a check in the amount of \$23,000 representing Rotary Club donations to date.

Patrick Randall addressed Agenda Item E-2 and asked the Board to sign off on this settlement so the Manchester Lock improvements can move forward.

Jim Goulette spoke in support of Agenda Item E-2.

Sue Reske addressed Agenda Item Z-1, commended Commissioner Cummings for his efforts, and asked the Board to select him to represent Charlotte County.

Kendall Leach spoke in support of Agenda Item L-5 and asked the Board to approve this item.

Douglas Tucker addressed Agenda Item Z-1 and spoke in support of regionalism.

**II. COMMITTEE VACANCIES**

Charlotte County is seeking volunteers to serve on the following Committees:

*Environmentally Sensitive Lands Oversight Committee - is seeking seven volunteers who are residents and electors of the County to serve as members of the committee. Two members with expertise in business, real estate or land development, three members with expertise relating to environment or in one of the natural sciences; and two members representing civic, charitable or homeowners groups or recreational users of lands or other community interests. The terms for each member will be pulled by lot number at the first scheduled meeting.*

*Gardens of Gulf Cove Street and Drainage Advisory Committee - is seeking six volunteers to serve on the advisory committee, five regular members and one alternate member. All members shall be residents of the Unit. The terms of each of the five regular members shall be chosen by lot number at the first scheduled meeting of the advisory committee. The term of the alternate member shall be for two years.*

*Lemon Bay Street and Drainage Advisory Committee - is seeking six volunteers to serve on the advisory committee, five regular members and one alternate member. All members shall be residents of the Unit. The terms of each of the five regular members shall be chosen by lot number at the first scheduled meeting of the advisory committee. The term of the alternate member shall be for two years.*

*Manasota Key Street and Drainage Advisory Committee - is seeking six volunteers to serve on the advisory committee, five regular members and one alternate member. All members shall be residents of the Unit. The terms of each of the five regular members shall be chosen by lot number at the first scheduled meeting of the advisory committee. The term of the alternate member shall be for two years.*

*South Gulf Cove Street and Drainage Advisory Committee - is seeking six volunteers to serve on the advisory committee, five regular members and one alternate member. All members shall be*

residents of the Unit. The term of each of the five regular members shall be chosen by lot number at the first scheduled meeting of the advisory committee. The term of the alternate member shall be for two years.

South Gulf Cove Waterway Advisory Committee - is seeking six volunteers to serve on the advisory committee, five regular members and one alternate member. All members shall be residents of the Unit. The terms of each of the five regular members shall be chosen by lot number at the first scheduled meeting of the advisory committee. The term of the alternate member shall be for two years.

**III. REPORTS RECEIVED AND FILED - No items**

**IV. CONSENT AGENDA**

**COMMISSIONER D'APRILE MOVED TO APPROVE CONSENT AGENDA EXCEPT AGENDA ITEM L-3, SECONDED BY COMMISSIONER MOORE.**

**Motion Carried 5:0.**

**Clerk of the Circuit Court**

**A. Finance Division**

(1) RECOMMENDED ACTION: Approve Clerk's Finance Memoranda.  
BUDGETED ACTION: None

**B. Minutes Division - No items**

**Board of County Commissioners**

**C. Commission Office - No items**

**D. Administration**

(1) RECOMMENDED ACTION: a) Approve the ranking of CDBG applicants; b) Approve the bids for reconstruction and rehabilitation applicants; c) Waive bid ceilings for four applicants; d) Allow one contractor to have more than three contracts at one time; and e) Amend the HOME Again program design to allow non-profit organizations to act as contractors.

BUDGETED ACTION: No need to be budgeted since these are all grant funds with individual funds. No cost to the County.

E. County Attorney

(1) RECOMMENDED ACTION: Approve attached "Proposed Budget FY 2006-2007, Peace River Phosphate Policy Initiatives," and approve Budget Transfer 07-008. BUDGETED ACTION: Funds will be available in the County Attorney's budget via the attached Budget Transfer 07-008.

(2) RECOMMENDED ACTION: Approve a settlement agreement in the total amount of \$15,000 in the administrative case of Robert W. Mudge v. Charlotte County and State of Florida Department of Environmental Protection, Case Nos.: 06-2421, 06-0277; and the case of Robert W. Mudge v. Charlotte County and State of Florida Department of Environmental Protection, Case No.: 06-2249CA, filed in the 20th Judicial Circuit, Charlotte County, Florida. BUDGETED ACTION: None

**Agreement 2006-068**

F. Budget Office

(1) RECOMMENDED ACTION: Approve the FY2006/2007 County/State Department of Health Contract for the operation of the Charlotte County Health Department. BUDGETED ACTION: FY2006/2007 Budget \$1,203,732

**Agreement 2006-069**

(2) RECOMMENDED ACTION: Approve the issuance of tax exempt bonds by the Charlotte County Housing Finance Authority (HFA) to construct 192 apartments for qualified low income non-elderly households (Hampton Point Phase II Apartments.) BUDGETED ACTION: None

**Resolution 2006-217**

G. Community Development

(1) RECOMMENDED ACTION: a) Approve Final Plat FP 05-12-11, Mariner's Landing; and b) Approve Developer's Agreement and

Surety Bond Number SB 9092 from M&I Marshall & Ilsley Bank in the amount of \$1,161,299.32, which is 110% of the Engineer's Probable Cost Estimate. BUDGETED ACTION: None

**Agreement 2006-070**

H. Economic Development - No items

J. Environmental Services

(1) RECOMMENDED ACTION: a) Approve Budget Amendment #07-005 in the amount of \$41,880 for Charlotte County Sea Turtle Light Impact Reduction (2006-0114-003) contract; and b) Approve and authorize the Chair to sign the contract issued by the National Fish and Wildlife Foundation for \$41,880 to be provided in consideration for Charlotte County to perform the project as outlined in the agreement. BUDGETED ACTION: Budget Amendment #07-005 in the amount of \$41,880 for Charlotte County Sea Turtle Light Impact Reduction

**Agreement 2006-071**

K. Facilities Construction and Maintenance - No items

L. General Services

(1) RECOMMENDED ACTION: Award File #05-262, Burnt Store Water Treatment Plant Expansion Phases II and III, Work Order #7, to Contract #05-042, Engineers of Record, with Malcolm Pirnie, Inc. in the amount of \$1,466,200 with a revised contract amount of \$2,736,200. BUDGETED ACTION: FY07 Budgeted amount \$4,704,000 in c330404 Burnt Store R.O. Water Plant expansion CIP

(2) RECOMMENDED ACTION: Approve Change Order #1 to Contract #06-258, Medical Supplies Charlotte County Fire/EMS with Tri-anim Health Services, Inc. to amend the unit pricing on the requested line items. BUDGETED ACTION: \$123,200 is budgeted for FY06/07.

(3) RECOMMENDED ACTION: Award File #06-148, East Port Water Reclamation Facility Expansion, Work Order #39, to Contract #05-042, Engineers of Record, with Jones Edmunds & Associates, Inc.

in the amount of \$546,862. BUDGETED ACTION: Budgeted amount \$565,000 in CIP c350302 East Port Plant Expansion.

**Chairman Loftus** noted the 10-year old drawings from Phase II weren't being utilized, if they pay for new drawings now for a two-phase system which will be 10 years out when we go into the second phase will the drawings be usable, and if not then he felt the cost to the rate payers is excessive.

Jeff Pearson explained staff has identified some problems with the plant that need to be corrected, the new design will include a number of things that need to be implemented and changed, they can move forward with the preliminary for 3 mgd which will save money on engineering, and they won't end up with a set of plans that aren't any good 10 years down the road when they need the extra 3 mgd.

**COMMISSIONER MOORE MOVED TO TABLE UNTIL THE NEXT MEETING, SECONDED BY COMMISSIONER D'APRILE.**  
**Motion Carried 5:0.**

**Commissioner D'Aprile** asked if it was possible to this bring back next week at the land use hearings.

Mr. Pearson said yes, time was of the essence to meet DEP guidelines, and he felt confident he could provided the information to enable the Board to make a good decision.

(4) RECOMMENDED ACTION: Award File #06-319, Wastewater Force Main Upgrade, Work Order #45, to Contract #05-042, Engineers of Record, with Greeley and Hansen, LLC, in the amount of \$285,898. BUDGETED ACTION: Budgeted amount \$300,000 in CIP c350602 Wastewater Force Mains.

(5) RECOMMENDED ACTION: Award File #06-408, Rotonda Sands and Meadows - Final Design, Work Order #53, to Contract #05-042, Engineers of Record, with Boyle Engineering, in the amount of \$954,708. BUDGETED ACTION: Budgeted amount \$542,000 in CIP c350402 Rotonda Meadows MSBU - Budgeted amount \$508,000 in CIP c350703 Rotonda Sands MSBU

(6) RECOMMENDED ACTION: a) Approve award of Bid # 07-019, Annual-Effluent Pump Supply, to Alpha General Services, Inc. of Sebring, Florida for the period of January 1, 2007 up to and including December 31, 2007; and b) Authorize the County Administrator to approve renewal options for up to two (2) additional one-year periods, at the same prices, terms and conditions, by mutual consent. BUDGETED ACTION: Budgeted amount for the Effluent pumps is \$175,000 in FY 07.

(7) RECOMMENDED ACTION: a) Approve award of Bid #07-022, Generator Maintenance, at the unit rate bid, to All Power Generators Corporation of Medley, FL. Term of contract is January 1, 2007 through and including December 31, 2007; and b) Authorize the County Administrator to approve up to two (2) additional one-year terms at the same prices, terms and conditions, by mutual consent. BUDGETED ACTION: Monies are budgeted in various cost centers.

(8) RECOMMENDED ACTION: a) Approve Award of Bid #07-066, Annual Supply of Perlite, to Dicaperl Minerals Corp. at the unit price bid of .30 per pound. Term of contract is to be from January 1, 2007 through and including December 31, 2007; b) Approve Change Order #1 eliminating the 'per pallet' charge from the contract; and c) Authorize the County Administrator to approve the renewal options for up to two additional one-year terms, at the same prices, terms and conditions, by mutual consent. BUDGETED ACTION: Budgeted amount for the Perlite approximately \$175,000 for FY 07.

(9) RECOMMENDED ACTION: Approve to award Bid #07-067, Service & Maintenance of Chillers, to the lowest responsive, responsible bidder, Air Mechanical and Service Corp. at the unit prices bid (see bid tabulation); and b) Authorize the County Administrator to approve renewal options for up to two (2) additional one-year periods, at the same prices, terms and conditions, by mutual consent. BUDGETED ACTION: Monies are budgeted in various cost centers.

(10) RECOMMENDED ACTION: a) Award Bid No. 07-081, Ready Mix Concrete - Supply & Deliver, to the sole responsive, responsible bidder, Tarmac Concrete of Venice, FL, at the unit costs submitted; and b) Authorize the County Administrator to approve renewal options for up to two additional one-year terms, at the

same prices, terms and conditions, by mutual consent. BUDGETED ACTION: Concrete will be placed into inventory and charged to the appropriate MSBU/TU or Transportation Trust as used.

(11) RECOMMENDED ACTION: a) Approve CIP Amendment # 07-C03 in the amount of -\$7,284,000; b) Approve CIP Amendment # 07-C04 in the amount of \$950,000; and c) Approve Amendment #5 to Contract #03-456, Oyster Creek Regional Park - Construction Management, with Mathews Taylor Construction, LLC, for the Guaranteed Maximum Price (GMP) of \$855,629 for the construction of a skate park at the regional park and associated storm water management, parking and infrastructure. BUDGETED ACTION: Approve CIP budget amendments #07-C03 in the amount of -\$7,284,000 which re-allocates park impact fees from the Park Land Acquisition project for the skate park and #07-C04 in the amount of \$855,000.

(12) RECOMMENDED ACTION: a) Approve the Guaranteed Maximum Price (GMP) for Contract #05-411 Design/Build Services - Michael Kosinski Timber Bridge with York Bridge Concepts in the amount of \$4,214,649.98 to construct a timber replacement structure/bridge; b) Authorize the Chairman to sign the Amendment to Contract #05-411 for the GMP; c) Approve CIP amendment no. 07-C06 in the amount of \$1,425,383; d) Approve budget amendment no. 07-A06 in the amount of \$1,000,000; and e) Approve budget transfer no. 07-007 in the amount of \$425,383. BUDGETED ACTION: Upon approval of CIP amendment no. 07-C06 in the amount of \$1,425,383, budget amendment 07-A06 in the amount of \$1,000,000 and budget transfer 07-007 in the amount of \$425,383, funding will be available in the Don Pedro/Knights Island MSTU. This action may result in a rate increase for this district in FY 07/08.

(13) RECOMMENDED ACTION: Approve deletion of the property inventory items listed on the attached for the month of December, 2006. BUDGETED ACTION: None

M. Human Resources - No items

N. Human Services - No items

P. Information Technology - No items

Q. Parks, Recreation & Cultural Resources

(1) RECOMMENDED ACTION: Approve a \$10,000 (LSTA) Library Services and Technology Act grant agreement for Glades County Library. BUDGETED ACTION: Approve budget amendment # 07-A05 in the amount of \$10,000.

**Grant 2006-074**

R. Public Safety

(1) RECOMMENDED ACTION: Approval to purge \$524,368.80 of unpaid EMS Ambulance Transport Accounts for the period of October 1, 2002 to April 1, 2005. BUDGETED ACTION: None

(2) RECOMMENDED ACTION: Approve an agreement between Nextel and Charlotte County for Phase 1 of the rebanding of the public safety 800 Mhz Radio System. BUDGETED ACTION: None

**Agreement 2006-072**

S. Public Works - No items

T. Real Estate Services

(1) RECOMMENDED ACTION: Approve the attached Resolution authorizing the Chairman of the Charlotte County Board of Commissioners to accept a fifteen foot (15') wide drainage and utility easement for maintaining existing drainage and utility facilities located in the westerly fifteen-feet of Lot 2, Block 2, Rotonda Lakes, Unit 2 (Owner: Doug and Marsha Needham) BUDGETED ACTION: None

**Resolution 2006-218**

(2) RECOMMENDED ACTION: Approve the Resolution releasing portions of two (2) twenty-foot (20') wide canal maintenance easements, and authorizing the Director of Real Estate Services to execute the County Deeds releasing portions of said easements. (Owners: Jeffrey Slater, and Kenneth J. and Karen W. Starr) BUDGETED ACTION: None

**Resolution 2006-219**

(3) *RECOMMENDED ACTION:* Approve the attached Resolution authorizing the Chairman of the Charlotte County Board of County Commissioners to accept a twenty-five foot (25') wide permanent easement for right-of-way and drainage purposes to be located in a certain portion of Lots 29, 30 and 31, Ten Acre Farms of Grove City Land Company's Subdivision, Section 28, Township 41 South, Range 20 East. (The Hammocks Cape Haze, L.L.C., a Florida limited liability company) *BUDGETED ACTION:* None

**Resolution 2006-220**

V. Tourism Development - No items

W. Utilities - No items

X. Building Construction Services - No items

Y. Constitutional - No items

**V. REGULAR AGENDA**

**Z. Regular Business**

(1) County Attorney *RECOMMENDED ACTION:* Board of County Commissioners to consider an amendment to the Peace River Authority Master Supply Contract making the County an Exclusive Provider Customer *BUDGETED ACTION:* None

Attorney Knowlton requested this be postponed because some of the participants had not yet arrived due to an accident on I-75. **(Board consensus.)**

(2) County Attorney *RECOMMENDED ACTION:* Adopt a Resolution of "No Objection" to the establishment of an independent Special District in Lee County and Charlotte County for the Babcock Ranch Community. *BUDGETED ACTION:* None

Attorney Knowlton stated the proposed resolution of no objection indicates the Board's support for the creation of an Independent Special District or ISD, the proposed ISD is consistent with our Comprehensive Plan, and explained an ISD is needed because the district involves more than one County whereas a Community Development District or CDD must be contained within one County.

Attorney Knowlton reviewed the two areas that changed dealing with the eminent domain provision and the qualified electors thresholds; and reported Lee County deferred action on this last week due to timing issues within their County dealing with their Comprehensive Plan.

Attorney Knowlton distributed copies of two additions and one change she recommended the Board approve - the addition of Section 2(1)(q) and Section 2(1)(r) on page 4; and Section 10(q) on page 44 was revised.

**Commissioner Cummings** asked if they were in approving the creation of an ISD in general or supporting this specific thing. Attorney Knowlton responded the Board would be approving this specific thing but they would have an opportunity to rescind their approval during the process.

**Commissioner Cummings** noted the number is based on qualified electors but not the number of residents at build-out.

Charles DeSanti said the Commissioner was accurate in that this was a qualified electorate approach which is appropriate for the type of seat these folks would be seeking to hold, commented on the calculation of qualified electors, and explained control of the ISD needs to be in their hands until they have completed the requirements of the ISD.

Mr. DeSanti commented on the two non-voting members - one from Charlotte County and one from Lee County, and said the Board could appoint one of the Board members to fill the one from Charlotte County.

**COMMISSIONER D'APRILE MOVED TO APPROVE RESOLUTION 2006-221 WITH THE CHANGES MADE BY LEGAL AND KITSON GROUP ON ITEMS 3, 4 AND 5, SECONDED BY COMMISSIONER MOORE.**

**Motion Carried 4:1. Commissioner Cummings opposing.**

**Commissioner Cummings** said he's a little frustrated because he thought he could support this but the numbers changed in a big way this morning which bothers him.

**RECESS: 10:09 AM - 10:22 AM**

**VI. PUBLIC HEARING AGENDA - 10:00 AM (Proofs of Publication  
were in Order.)**

(1) Economic Development RECOMMENDED ACTION: Conduct a public hearing at 10 AM or as soon thereafter as may be heard to consider approving an amendment to the Economic Development Incentive Program Ordinance to provide that applicants who enter into an economic incentive program agreement with Charlotte County will be entitled, at the County's option, to receive those economic incentive rates in effect at the time the program agreement is approved by the Board of County Commissioners for the entire term of the program agreement. BUDGETED ACTION: None

Betty Williams briefly explained the purpose of the proposed ordinance.

**COMMISSIONER D'APRILE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER MOORE.  
Motion Carried 5:0.**

**COMMISSIONER D'APRILE MOVED TO APPROVE ORDINANCE 2006-103, SECONDED BY COMMISSIONER MOORE.  
Motion Carried 5:0.**

(2) Public Works RECOMMENDED ACTION: Conduct a public hearing for the Board of County Commissioners to consider an ordinance creating an advisory board for the Town Estates Street and Drainage MSBU. BUDGETED ACTION: Recording fees of approximately \$44 are available in the Town Estates Street and Drainage MSBU

Thomas O'Kane briefly explained the purpose of the proposed ordinance.

**COMMISSIONER D'APRILE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER MOORE.  
Motion Carried 5:0.**

**COMMISSIONER D'APRILE MOVED TO APPROVE ORDINANCE 2006-104, SECONDED BY COMMISSIONER MOORE.  
Motion Carried 5:0.**

(3) Public Works RECOMMENDED ACTION: Conduct a public hearing for 10:00 a.m., or as soon thereafter as may be heard, for the Board of County Commissioners to consider amending the purpose of the Boca Grande Street and Drainage MSBU ordinance to include control of exotic animals. BUDGETED ACTION: Recording fees of approximately \$44 are available in the Boca Grande Streets and Drainage MSBU.

Tara Musselman briefly explained the purpose of the proposed ordinance.

**COMMISSIONER MOORE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER D'APRILE.  
Motion Carried 5:0.**

**COMMISSIONER D'APRILE MOVED TO APPROVE ORDINANCE 2006-105, SECONDED BY COMMISSIONER MOORE.  
Motion Carried 5:0.**

(4) Public Works RECOMMENDED ACTION: Conduct a public hearing for 10:00 a.m. or as soon thereafter as may be heard for the Board of County Commissioners to consider an ordinance creating an advisory board for the Northwest Port Charlotte Street and Drainage MSBU. BUDGETED ACTION: Recording fees of approximately \$44 are available from the Northwest Port Charlotte Street and Drainage MSBU.

Mr. O'Kane briefly explained the purpose of the proposed ordinance.

Jack Fawsett distributed a handout that included three recommendations and spoke in support of the proposed ordinance.

**COMMISSIONER MOORE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER D'APRILE.  
Motion Carried 5:0.**

**Commissioner D'Aprile** asked if Mr. O'Kane had read the three recommendations Mr. Fawsett presented.

Mr. O'Kane said no. **Commissioner D'Aprile** asked Mr. O'Kane to review them before any motion is made.

Attorney Knowlton noted the second recommendation was already in place.

Mr. O'Kane stated the first recommendation is already part of the proposed ordinance, and the third item was a Board policy to allow each speaker five minutes during a public hearing but recalled the Board also has made exceptions to that time limit.

**Commissioner D'Aprile** agreed allowing sufficient time for them to present their position would not be an issue, and said he just wanted to make sure Mr. Fawsett was satisfied before he moved the ordinance.

**COMMISSIONER D'APRILE MOVED TO APPROVE ORDINANCE 2006-106, SECONDED BY COMMISSIONER MOORE.  
Motion Carried 5:0.**

(5) Public Works **RECOMMENDED ACTION:** Conduct a public hearing for 10:00 a.m. or as soon thereafter as may be heard for the Board of County Commissioners to consider an ordinance creating an advisory board for the Farabee Road Street and Drainage MSBU. **BUDGETED ACTION:** Recording fees of approximately \$44 are available in the Farabee Road Street and Drainage MSBU.

Mr. O'Kane briefly reviewed the proposed ordinance.

**COMMISSIONER MOORE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER D'APRILE.  
Motion Carried 5:0.**

**COMMISSIONER MOORE MOVED TO APPROVE ORDINANCE 2006-107, SECONDED BY COMMISSIONER D'APRILE.**

**Commissioner D'Aprile** asked if the sod farm that's utilizing that road was included.

Mr. O'Kane said at the moment yes but advised there was some movement afoot by them to be taken out of the district.

**Commissioner D'Aprile** stated they cannot be excluded for a road they use constantly for the purposes of business and making money because they are damaging that road just as much as anyone else.

Mr. O'Kane agreed.

**Motion Carried 5:0.**

(6) Public Works RECOMMENDED ACTION: Conduct a public hearing for 10:00 a.m., or as soon thereafter as may be heard, for the Board of County Commissioners to consider an ordinance creating an advisory board of the Rotonda West Street and Drainage MSBU as requested by the residents. BUDGETED ACTION: Recording fees of approximately \$44 are available in the Rotonda West Street and Drainage MSBU.

Ms. Musselman briefly explained the purpose of the proposed ordinance.

**COMMISSIONER MOORE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER D'APRILE.**

**Motion Carried 5:0.**

**COMMISSIONER MOORE MOVED TO APPROVE ORDINANCE 2006-108, SECONDED BY COMMISSIONER D'APRILE.**

**Motion Carried 5:0.**

(7) Budget RECOMMENDED ACTION: Conduct a Public Hearing at 10:00 a.m. or as soon thereafter as may be heard to consider adopting an ordinance updating the Capital Improvements Program for FY2006/2007 through FY2010/2011. BUDGETED ACTION: Adopted FY2006/2007 Total CIP Budget is \$464,185,000.

Raymond Sandrock briefly reviewed the purpose of the proposed ordinance and stated the total five year budget is \$963,337,000.

**COMMISSIONER MOORE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER D'APRILE.**

**Motion Carried 5:0.**

**COMMISSIONER D'APRILE MOVED TO APPROVE ORDINANCE 2006-109, SECONDED BY COMMISSIONER MOORE.**

**Motion Carried 5:0.**

(8) Budget RECOMMENDED ACTION: Conduct a public hearing on December 12, 2006, at 10:00 a.m. or as soon thereafter as may be heard, to consider adopting a resolution of intent to use the uniform method of collection of non-ad valorem assessments for the Rotonda Villas Water, Reuse and Wastewater MSBU, the Charlotte Harbor CRA Wastewater MSBU, the Ackerman Waterway MSBU, and the Northwest Port Charlotte Waterway MSBU. BUDGETED ACTION: None

Mr. Sandrock briefly explained the purpose of the proposed resolution.

**COMMISSIONER MOORE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER D'APRILE.  
Motion Carried 5:0.**

**COMMISSIONER D'APRILE MOVED TO APPROVE RESOLUTION 2006-222, SECONDED BY COMMISSIONER MOORE.  
Motion Carried 5:0.**

(9) County Attorney's Office RECOMMENDED ACTION: Conduct a final public hearing on December 12, 2006 at 10:00 AM or as soon thereafter as may be heard to consider an ordinance amending the Charlotte County Occupational License Tax Ordinance. BUDGETED ACTION: None

Deputy County Attorney Gallagher briefly explained the purpose of the proposed ordinance.

**COMMISSIONER MOORE MOVED TO CLOSE THE PUBLIC HEARING, SECONDED BY COMMISSIONER CUMMINGS.  
Motion Carried 5:0.**

**COMMISSIONER CUMMINGS MOVED TO APPROVE ORDINANCE 2006-110, SECONDED BY COMMISSIONER D'APRILE.  
Motion Carried 5:0.**

**V. REGULAR AGENDA (Continued)**

**Z. Regular Business**

(3) Commission Office RECOMMENDED ACTION: Select one (1) person by ballot for the Member at Large open position on the

Beaches & Shores Advisory Committee. This is a four year term, effective December 31, 2006 and will expire on December 31, 2010. BUDGETED ACTION: None

**Chairman Loftus** asked everyone to complete their ballot. Mr. Loucks announced there were three votes for Mr. Landis and two votes for Mr. Weller.

**COMMISSIONER MOORE MOVED TO APPROVE JACK LANDIS, SECONDED BY COMMISSIONER D'APRILE.**  
**Motion Carried 5:0.**

(4) Community Development RECOMMENDED ACTION: Authorize the Charlotte County Attorney's Office to initiate all necessary and appropriate legal action to enjoin those individuals and entities known as Jack Allen King, Sherri Lynn King, Gordon P. Bigness, Nancy J. Bigness, and King Enterprises of CC, Inc. (hereinafter referred to as the "Property Owners") from the continued violations of Charlotte County Code of Laws and Ordinances. BUDGETED ACTION: The requested action would be funded through the Community Development/Code Compliance operating expense account for legal services.

Shawn Horton reviewed the goldenrod, gave a slide presentation which paralleled the material and detailed the violations of each of the involved property owners, and requested approval for staff to initiate the appropriate legal action.

Attorney Knowlton said at this point she felt Code Enforcement had done everything they could, and they'd like to go ahead and take this to Circuit Court.

**Commissioner Moore** agreed it's time for that action.

**Commissioner D'Aprile** said King Enterprises has been a very big problem where he resides as well, it has to be rectified one way or the other, and he felt it was their obligation to give Code Enforcement the powers to fix these problems before they come to the Board's attention.

**COMMISSIONER D'APRILE MOVED TO AUTHORIZE THE CHARLOTTE COUNTY ATTORNEY'S OFFICE TO INITIATE ALL NECESSARY AND APPROPRIATE LEGAL ACTION TO ENJOIN THOSE INDIVIDUALS AND ENTITIES, SECONDED BY COMMISSIONER MOORE.**

**Motion Carried 5:0.**

(1) County Attorney RECOMMENDED ACTION: Board of County Commissioners to consider an amendment to the Peace River Authority Master Supply Contract making the County an Exclusive Provider Customer BUDGETED ACTION: None (**Continued from earlier.**)

Attorney Knowlton recalled the Board had requested them to proceed with amending the Peace River Water Authority Master Supply contract to make Charlotte County an Exclusive Provider Customer, said the only unresolved issue is the Babcock Ranch water, some of the Commissioners wanted the water from Babcock to be identified on Exhibit "I" as being an existing water source that the County should retain, and it is her understanding the Water Authority's attorney Doug Manson was not prepared to recommend Charlotte County doing that.

Attorney Knowlton said she'd received some additional language this morning, and rather than putting Babcock Ranch on Exhibit "I" which was where they would list everything else the County would be retaining, language would be added to the effect that Babcock Ranch water issues will be a joint regional study of the SWFWMD, SFWMD, WA, Charlotte County and Kitson & Partners.

**Commissioner Moore** said he's guilty of that recommendation, and he felt it was fair and appropriate to Charlotte County.

Attorney Doug Manson said he didn't have a problem with the proposed language.

**Commissioner Cummings** noted approving this contract is an irrevocable step, urged everyone to remember that exclusivity doesn't mean cooperative regionalism, and reiterated this is not in the benefit of the County's citizens.

**Commissioner D'Aprile** said he respects **Commissioner Cummings'** experience but he fails to see how this will doom Charlotte County and cost the citizens millions of dollars.

**Commissioner Cummings** opined if this is approved he assured the Board the County's issues will never get addressed, and the County will be nothing more than a figurehead so it won't make any difference who they send to represent the County.

**Commissioner Duffy** said they need to look at the advantages and disadvantages, commented on her concerns but said having water was the most important to her, she attended the WA meeting last week and listened very carefully, opined they have a very great potential for water at Babcock Ranch but if they do this they will lose that, she felt they were not ready to make a decision on this, and suggested they review this in another six months to a year.

**Chairman Loftus** said he feels very strongly about regionalism but he felt this is not the time, there is a lot they need to do before they would be ready to regionalize, and they have a lot of work to do before moving forward.

**Commissioner D'Aprile** said this has been a very good discussion, he supports regionalism and this plan, and commented on questions that haven't been answered but if a vote is needed today he'd vote yes.

**COMMISSIONER DUFFY MOVED TO TABLE, SECONDED BY COMMISSIONER D'APRILE.**

**Motion Carried 5:0.**

(5) Commission Office RECOMMENDED ACTION: Board discussion, consideration and selection of Commissioner Committee Assignments. BUDGETED ACTION: None

Following discussion the results are as follows:

**Chairman Loftus:** PR/MRWSA (Water Supply Authority)/Alt.; SWFRPC (Regional Planning); Affordable Housing/Alt.; ANRAC (Agricultural/Natural Res.); Public Safety Coordinating Council; Metropolitan Planning Organization; West Coast Inland Nav. (WCIND)/Alt.; Community Area Advisory Board; Finance Committee; Water Alliance w/PR/MRWSA/Alt.; SWFWMD; and Value Adjustment Board/Alt.

**Commissioner Duffy:** SWFRPC (Regional Planning)/Alt.; Affordable Housing; Council on Aging; Enterprise Charlotte; Children's Services Council; Metropolitan Planning Organization/Alt.; Tourist Development Council; Indigent Health Care Advisory Board; and Juvenile Justice Council & Gang Prevention

**Commissioner Cummings:** PR/MRWSA (Water Supply Authority); Environmentally Sensitive Lands Oversight Committee; National Estuary Program; Water Alliance w/PR/MRWSA; SWFWMD/Alt.; Value Adjustment Board; and Cooperative Extension Advisory Council

**Commissioner D'Aprile:** Charlotte Harbor CRAAC; Recreation & Parks Advisory Board; Beaches & Shores Advisory Council; Marine Advisory Committee; Murdock Village CRA Advisory Committee; Metropolitan Planning Organization; and Value Adjustment Board

**Commissioner Moore:** SWFRPC (Regional Planning); Arts & Humanities Council; Metropolitan Planning Organization; West Coast Inland Navigation (WCIND); Finance Committee; and Value Adjustment Board

(6) Utilities - Direction and approval from the Board to implement the use of the Emergency Water Usage Rates as of January 1, 2007 due to water shortage conditions BUDGETED ACTION: None

Jeff Pearson reviewed the goldenrod, and requested approval for CCU to implement the Emergency Water Usage Rates.

**Commissioner Moore** said he supports the concept but not the numbers, he felt the incremental percentage increases were too high, Charlotte County's rates are higher than any of the surrounding counties, and reiterated the percentages should be lower.

**Commissioner D'Aprile** opined there weren't very many but agreed he doesn't like the percentages either.

**Commissioner D'Aprile** asked how many customers abuse the 26,000 gallons and above level.

**Commissioner D'Aprile** opined there weren't very many but agreed he doesn't like the percentages either.

Mr. Pearson said he didn't know but he will get that information, and noted these rates reflect those passed by the Board.

Mr. Loucks clarified if the Board wants to change the rates a new public hearing would be needed. Attorney Knowlton concurred.

**Commissioner Cummings** opined if the tiered structure is too low no one pays any attention so a steep increase is needed.

**Chairman Loftus** said since this has already gone through the public hearing process he felt this needs to move forward.

**Commissioner Moore** reiterated the rates are just too high, said he doesn't want to penalize small families, and suggested deferring this until next week.

Mr. Pearson said staff does their best to investigate particular situations and to make every effort to correct any problems such as leaks that result in very big bills.

**Chairman Loftus** commented on the new meters being installed that will help alleviate some of **Commissioner Moore's** concerns. Mr. Pearson agreed.

**Commissioner Moore** said that's all very nice but it won't fix the problem.

**COMMISSIONER CUMMINGS MOVED TO APPROVE IMPLEMENTING THE USE OF THE EMERGENCY WATER USAGE RATES AS OF JANUARY 1, 2007, SECONDED BY COMMISSIONER DUFFY.**

**Commissioner D'Aprile** reiterated his request for the figures he asked for but said he will support this today.

**Motion Carried 4:1. Commissioner Moore opposing.**

**VII. PRESENTATION AGENDA**

Presentation by Amarilys "Amy" Alfonso-Perez, P.E., Systems Planning Administrator with the Florida Department of Transportation, regarding the U.S. 41 Corridor Access Management Plan.

John Czerepak (Growth Management Coordinator FDOT District One - Bartow) and John Wright (Parsons Brinckenhoff Consultant for FDOT) gave a slide presentation titled US 41 Corridor Access Management Plan that paralleled the packet material.

(Chief Deputy White was not present for the remainder of the meeting.)

(Commissioner D'Aprile was not present for this portion of the meeting.)

**X. CITIZEN INPUT - ANY SUBJECT**

Grace Amodeo said the CRAAC was presented with this program, they were concerned regarding the impact to their beautification program, it was great concern to the CRAAC that they would complete all their beautification work only to have it all dug up, and reiterated this issue is very important them.

Charlotte Ventola asked if the Board was still using Special Magistrates for the Value Adjustment Board (VAB) process. **Chairman Loftus** said yes they were still using Special Magistrates but there are certain functions that still have to be performed by the VAB.

**RECESS: 12:57 PM - 2:04 PM**

(Commissioner D'Aprile was present and Assistant County Attorney Browne replaced County Attorney Knowlton for the remainder of the meeting.)

VIII. PUBLIC WORKSHOP AGENDA - 2:00 PM

(1) Community Development RECOMMENDED ACTION: Discuss two chapters of the Evaluation and Appraisal Report (EAR) Comprehensive Plan Amendments in preparation for a future transmittal hearing on the entire subject. BUDGETED ACTION: None

Thomas Cookingham advised staff had met with the practitioners, they have reached consensus on all changes except for the TDU, and reviewed the Administrative change a copy of which he distributed.

Mr. Cookingham reviewed the comparison he distributed titled Policy 1.4.5 Transfer of Density Units.

Attorney Browne said during his meeting with DCA in Tallahassee they discussed the status of the TDU Comp Plan language, DCA stated they want to see what's shown on the right side of comparison including specific definitions on sending and receiving zones.

Mr. Cookingham noted they may not have an approval hearing until next May and nothing can move forward until Comp Plan is found to be in compliance.

Mr. Cookingham noted next week the Board will be asked for approval to transmit to DCA.

**Commissioner Moore** said he was concerned because he didn't feel staff was really aware of the Board's vision regarding TDUs.

Mr. Loucks clarified what's being presented is the result of conversations with DCA, it represents what DCA is looking, and this is open for Board approval or revision.

**Commissioner Cummings** asked if there is a legal means by which DCA can object if Charlotte County doesn't adopt what DCA is recommending.

Mr. Cookingham explained the reason for proposing any change at all to the TDU language was because the language the Board adopted for the ordinance was inconsistent with the policies of the Comp Plan regarding TDUs.

**Chairman Loftus** said he thought tweeking the ordinance would simply be brought to the Board but not that it has to be done before transmitting Comp Plan.

Mr. Cookingham agreed in concept, and said staff changes are in response to ordinance adopted by the Board but this isn't in compliance with the 1997-2010 Comp Plan, so the ordinance is driving the Comp Plan not the other way around. **Chairman Loftus** said then they should change the ordinance to match the Comp Plan and they shouldn't be involved with DCA.

**Commissioner Cummings** said he hasn't made a decision yet, he felt the ordinance is more reflective of the Board's vision than the Comp Plan, and raised several questions on the draft language negotiated with DCA.

**Chairman Loftus** asked why aren't they leaving the Comp Plan language as it's currently written and change the ordinance to make it compatible with the Comp Plan because now DCA has an opportunity to say what they want.

Mr. Cookingham reiterated the ordinance as adopted is inconsistent with the original Comp Plan language, said any large or small scale plan amendment sent to DCA will be found to be inconsistent and sent back, and staff is attempting to bring everything into compliance so projects in the queue or projects requiring TDUs could be found consistent rather than sending them to the state only to be found to be insistent and returned to us. **Chairman Loftus** said he was still perplexed that they would be changing a policy when they could change the ordinance to be consistent with the Comp Plan and leave DCA out of the picture.

**Commissioner Cummings** responded the Board's vision changed since 1997 and they tried to accomplish what they wanted through the ordinance instead of changing the Comp Plan which is what they should have done in the first place.

**Chairman Loftus** opined this is a huge issue and needs to be reviewed more thoroughly.

**Commissioner D'Aprile** said he'd just received this so he hasn't had a chance to go over this, the Chair's comments made sense, they need to make sure the Comp Plan represents the scope of what their vision is, and it appears what's been done so far is a good foundation.

Public input was taken during this portion of the workshop from Attorney Robert Berntsson, Attorney Geri Waksler, John Bednerik, Charlotte Ventola, Attorney Michael Haymans, Andy Dodd, and Russell Garrod.

**Chairman Loftus** stated he doesn't want to see their power taken away by DCA, they should use the Comp Plan as their broad brush how they develop their County, and the decision to make it more restrictive comes from the Board and the Board's policy.

**Commissioner D'Aprile** opined they need to let staff work with the practitioners to come up with a solutions, said he understands why the builders and others don't like it, and asked staff and practitioners to talk with him about these issues.

**Commissioner Duffy** noted they have to come to some conclusion because this has to be finished by next Tuesday. **Chairman Loftus** clarified everything has to be finalized by next Tuesday.

Michael Konefal agreed they don't have to decide today nor do they really have to decide next week, said staff does need direction, and then they will go back to work with the practitioners.

**Commissioner Cummings** said he doesn't see this being resolved by next Tuesday.

**Chairman Loftus** opined they need to tell staff whether they want this to be broad brush or the narrow version.

**Commissioner Moore** said he isn't ready to make a decision today, he is inclined to go with the 1997 language, and he will have decision by next Tuesday.

**Commissioner Duffy** said she's leaning on keeping the old language.

**Chairman Loftus** agreed.

**Commissioner Cummings** said they do need to decide what they want staff to have in the transmittal document that comes before them next Tuesday.

**Commissioner Cummings** said he doesn't want to go to administrative hearings over this, and he'll go along with keeping the 1997 language in the transmittal document for next Tuesday.

Mr. Konefal stated this portion of the workshop would deal with the Natural Resources Element.

Mr. Konefal said they have some direction and they would not move onto the Future Land Use Element.

**Commissioner D'Aprile** commented on the issue of tract size and the need to protect rural areas from over development.

**Commissioner Cummings** said it seems that would be consistent with the intent of the suburban and rural service areas. Mr. Konefal clarified in some cases they are in the Urban Service Area, Greater Northwest Port Charlotte is an example of an area that is really more of a rural area but officially listed as Urban Infill, and suggested having staff come up with some criteria so the Board can make a 'yes/no' decision in some cases but they will take a look at this issue and come up with a new policy by next Tuesday. **Commissioner Cummings** suggested staff work tightly with legal.

**RECESS: 3:49 PM - 4:02 PM**

Public input was taken during this portion of the workshop from Attorney Robert Berntsson, Attorney Michael Haymans, Russell Garrod, Attorney Geri Waksler, Charlotte Ventola, John Bednerik, Al Cheatham, David Crane, and Andy Dodd.

Inga Williams explained the handout material was a summary of the changes made in response to the workshops with the practitioners and also new language for Policy 1.10.3 along with two new suggested policies, and reviewed the Changes to the Natural Resources and Coastal Planning Elements.

Attorney Browne stated he had no problem with having policies and procedures in the Comp Plan because that's where people would look for them.

**Commissioner Duffy** asked if adding this new language would result in the need to hire additional people. Ms. Williams said no.

**Chairman Loftus** acknowledged the need to establish policies and standards for staff to use when practitioners come to them in advance of going to federal or state agencies.

**(Commissioner Moore was not present for the remainder of meeting.)**

Discussion centered on the use of a mitigation/conservation bank for occupied versus unoccupied property regarding scrub jays.

**Chairman Loftus** said he has a major problem with this being in the Comp Plan, it should be handled by LDRs.

**Commissioner Duffy** agreed this is government intrusion, said this appears to be a matter of staff setting policy for the Board, and she is definitely not in favor of this.

**Commissioner D'Aprile** agreed.

**Commissioner Cummings** opined they need to preserve some contiguous wildlife corridors, they need to become much more proactive in their land preservation effort, it's good they're looking for unoccupied habitats to preserve but he's had a problem right along with the way endangered species act is functioning in Charlotte County, and there are more effective ways to protect endangered species.

**Commissioner Duffy** agreed with the Commissioner.

Mr. Loucks said they'll be coming back with Fish and Wildlife to discuss this issue.

Mr. Konefal said staff will remove that last policy. Mr. Konefal referred to the three new policies where staff would be involved upfront in the review process that would be subject to LDRs, explained the philosophical difference was whether the Board was okay with those three policies because staff did come up with compromise language on those but the practitioners would prefer to have just original base language in there, and Board directions was needed.

**Chairman Loftus** said he would prefer to do this through LDRs.

Mr. Konefal reiterated they need direction on the additional language.

**Commissioner Cummings** suggested they accept the staff recommendation and if they want to have it in the LDRs also they can adopt a minor change to the LDRs that cites the state and federal regulations by reference, and opined if they want to be involved in the state and federal that's a policy level issue that should be in the Comp Plan.

**Commissioner Duffy** opined they should stay broad and address it with an ordinance later.

**Commissioner D'Aprile** said he concurred with that.

**Chairman Loftus** summarized that's the direction the Board is going to go in that they will stay broad and do it through the LDRs.

Mr. Konefal responded okay.

**Commissioner Cummings** said he hopes they keep sufficient reference in the Comp Plan to support that LDR when it comes because if there's nothing to back it up in the Comp Plan the LDR isn't going to hold up.

**Chairman Loftus** opined it was up to the Board to make sure that the LDRs in the correct form, said he would like to see that jurisdiction stay within this County not to be dictated by the

state, and he felt they had good staff to make sure the product that comes to them will accomplish that.

**Commissioner Cummings** summarized there would be sufficient support in the Comp Plan to allow them to do the LDRs so they don't get them challenged and thrown out because it's not backed up by the Comp Plan, and the goal is to make sure staff are able to intervene in the review process.

Attorney Berntsson opined what the Commissioner is asking for is already in the Comp Plan with the general as well as the more specific language and said the practitioners support that.

**IX. BOARD WORKSHOP AGENDA - No items**

**AA. County Administrator:**

Mr. Loucks noted as a reminder that at 1:30 PM on Thursday they have the Charlotte County delegation meeting at the new Punta Gorda Isles Civic Association's Center, and commented on the landscaping work being done in the front parking lot.

**BB. County Attorney:**

Attorney Knowlton asked if Friday's meeting has been canceled. **Chairman Loftus** said yes.

Attorney Knowlton updated the Board on Lee County's challenge of the issuance of the federal permit regarding the Ona Mine.

**CC. Commissioner Comments:**

**Commissioner Cummings** commented on: Florida Forever and it's successive program; and Farabee Road conditions and possible urban sprawl along that 20 mile stretch of roadway.

**Commissioner Duffy** asked about plans for a retreat. Mr. Loucks said they were looking at January 12, 2007.

**Commissioner Duffy** asked about the American Assembly process. Mr. Loucks said if the Board desires he will pursue initiating this process.

Commissioner D'Aprile commented on the tent sales issue and the legal loophole, and asked legal to look into this and bring it back to the Board.

Chairman Loftus agreed.

ADJOURNED 5:51 PM

Signature on file in Commission Minutes  
Chairman Loftus

ATTEST:

BARBARA T. SCOTT, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By: Signature on file in Commission Minutes  
Deputy Clerk

/ksm