

BOARD OF COUNTY COMMISSIONERS

June 7, 2010

A Pre-Agenda meeting in preparation of the June 8, 2010 Regular Meeting was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

Members present were: Chairman Starr, Commissioner Duffy, Commissioner Cummings, Commissioner Loftus, Commissioner Loftus, County Administrator Baltz, County Attorney Knowlton, and Administrative Secretary Sandra Colon. The following members were absent: None

The meeting was called to order at **9:02 AM**.

There was Board Discussion held on the following items:

Budget and Administrative Services:
Agenda Items F-1 and F2

Fiscal Services:
Agenda Item F-4

Purchasing:
Agenda Item F-5 and F-8

Public Works:
Agenda Items Q-1 and Q-2

Regular Agenda:
Community Services:
Agenda Item Z-1

Utilities:
Agenda Item Z-3

Changes to the Agenda:

Addition #1:
Agenda Item Z-4 - Gulf Oil Spill Presentation:

ADJOURNED: 10:25 AM

Signature on File in Commission Minutes
Chairman

ATTEST:

**BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS**

**By: Signature on File in Commission Minutes
Deputy Clerk**

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COUNTY OF CHARLOTTE

Board of County Commissioners

18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.com

County Commissioners

Bob Starr, District 1, Chairman
Robert Skidmore, District 3, Vice-Chairman
Adam Cummings, District 2
Richard Loftus, District 4
Tricia Duffy, District 5



County Administrator

Roger Baltz

County Attorney

Janette S. Knowlton

Clerk of the Circuit Court

Barbara T. Scott

Regular Meeting
6/8/2010 9:00:00AM

18500 Murdock Circle, Administration Building, Room 119

The Charlotte County Commission meeting room is accessible to the physically disabled. If you need assistance, please contact our office at 941-743-1392. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Desk.

9:00 A.M. Call to Order and Roll Call

Invocation - Pastor Rich Webb - Maranatha Fellowship

Pledge of Allegiance

Changes to the Agenda: See last page

Proclamations/Awards

- I. Citizen Input - Agenda Items Only
- II. Committee Vacancies
- III. Reports Received and Filed
- IV. Consent Agenda
- V. Regular Agenda
- VI. Public Hearing
- VII. Presentation
- VIII. Public Workshop
- IX. Board Workshop
- X. Citizen Input - Any Subject

Proclamations - Commissioner Richard Loftus

Arts and Humanities Council Artist of the Month - Joy Geer

Barbara Kula Day

Mote Marine Laboratory Week

Race Unity Week
Shop Charlotte Weekend
World Elder Abuse Awareness Day

Employee Recognition - County Administrator Roger Baltz

5 Years

Nicole Dozier	Growth Management
William Leonard	Public Works
John McGinnis	Public Works
Wanda Smith	Utilities
Steven Zannotti	Utilities

15 Years

Patricia Kuehne	Public Works
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25 Years

Vincent LaPorta	Building Construction Services
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Not Attending

Christina Powell	5 years	Community Services
William Johnson	20 years	Human Services
John Gurney	20 years	Fire/EMS
Robert Hendrickson	25 years	Fire/EMS

Presentations - No Items.

I. CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must state one's name for the record and what agenda subject is to be discussed. Discussion is limited to matters identified on this agenda and each citizen will be allowed no more than three minutes to express an opinion.

II. COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Children's Services Council is seeking volunteers, must be a resident of Charlotte County and maintaining residency for 24 months. The Commissioners will nominate three names to the Governor and one will be selected by the Governor for appointment. Submit resume to: Bonnie Stoner of the Charlotte County Commission Office, 18500 Murdock Circle, Port Charlotte, FL 33948, or call 941-743-1300, or e-mail BCC@charlottefl.com or fax 941-743-131

Charlotte County is seeking volunteers to serve on the following Committees:

Construction Industry Licensing Board is seeking a volunteer to represent the mechanical contractor category. Volunteer must be a resident of Charlotte County for at least two years and be a licensed mechanical contractor. Length of term - until June 9, 2013.

Citizens' Advisory Committee (CAC) is seeking a Charlotte County resident to voluntarily serve as a representative of the MPO Citizens' Advisory Committee (CAC) for the following position: Elderly Interests Representative. The CAC reviews transportation plans and projects that the MPO Board will consider. Your letter or email of interest stating the positions for which you are qualified to represent should be sent to: Charlotte

County-Punta Gorda MPO, 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980. Fax: 941-883-3534
Email: office@ccmpo.com

South Gulf Cove Community Plan Advisory Committee is seeking four (4) volunteers. Must reside in or own property within the boundaries of the South Gulf Cove Community planning area. Terms are for two years, effective on July 24, 2010. Submit resume to Bonnie Stoner of the Charlotte County Commission Office, 18500 Murdock Circle, Port Charlotte, FL 33948 or call 941-743-1300, or e-mail BCC@charlottefl.com or fax 941-743-1310.

III. REPORTS RECEIVED AND FILED

IV. CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

- (1) **RECOMMENDED ACTION:** Approve Clerk's Finance Memoranda. **BUDGETED ACTION:** None

B. Minutes Division

- (1) **RECOMMENDED ACTION:** Approve Minutes for:
May 11, 2010, 9:00 a.m. Regular Meeting
May 13, 2010, 1:30 p.m. Budget Workshop
May 18, 2010, 9:00 a.m. Land Use Meeting
May 20, 2010, 1:30 p.m. Budget Workshop
May 24, 2010, 9:00 a.m. Pre-Agenda Meeting
BUDGETED ACTION: None

Board of County Commissioners

C. Commission Office — No Items.

D. Administration

Administration - No Items.

Public Information Office - No Items.

E. County Attorney - No Items.

F. Budget and Administrative Services

Budget and Administrative Services

- (1) **RECOMMENDED ACTION:** Cancel the public hearing to consider approving Resolutions setting assessment rates for West County MSBUs scheduled for Thursday, July 22, 2010 at Lemon Bay High School in Englewood. **BUDGETED ACTION:** None

- (2) **RECOMMENDED ACTION:** a) Approve the Sheriff's Office to update and resubmit its application for the COPS Hiring Program grant in the amount of \$1,900,130 for a three year grant period, and b) Approve staff to make any necessary changes to the application to resubmit it. **BUDGETED ACTION:** If needed, funding for the above requirements will be in the Charlotte County Sheriff's Office budget.
- (3) **RECOMMENDED ACTION:** a) Accept the role as the coordinating unit of government in the Florida Department of Law Enforcement's (FDLE) Edward Byrne Memorial Justice Assistance Grant (JAG) Program with the Budget and Administrative Services Department administrating the grant, and b) Designate the individual responsible for coordinating the County's application, and c) Authorizing the submission of the application for the FDLE JAG in the amount of \$112,977 and d) Authorize the BCC Chair to sign all necessary documents associated with the grant application. **BUDGETED ACTION:** None – no match is required. This item will be budgeted when the grant is accepted.

Fiscal Services

- (4) **RECOMMENDED ACTION:** Authorize and approve mailing the required first-class notification of proposed Municipal Services Benefit Unit (MSBU) assessment rates for FY10/11 for those units with a proposed rate increase above the previously established maximum rate or units assessed for the first time. **BUDGETED ACTION:** None. Mailing costs are budgeted in the General Fund - BCC Control, and will be charged back to the appropriate MSBU.

Information Technology - No Items.

Purchasing

- (5) **RECOMMENDED ACTION:** Approve Change Order #3 to Contract #08-186 Water Booster Station Upgrades awarded to General Contracting Services Inc. of Placida, Florida in the amount of \$34,530 for a revised total of \$2,556,326.99, with a contract time extension of an additional 180 calendar days. **BUDGETED ACTION:** Change Order #3 is budgeted at \$38,000 for FY 2010
- (6) **RECOMMENDED ACTION:** a) Approve Amendment #1 to both Contracts #09-207, In-Home Elder Care Services, and #09-258, Additional In-Home Elder Care Services, revising the records retention from five to six years; b) Authorize the Chairman to sign the Amendments; and c) Approve renewal of both Contracts for the term July 1, 2010 up to and including June 30, 2011. These are annual Contracts with firms to provide services such as, but not limited to, chores, companionship, emergency alert services, homemaker, personal care and respite. **BUDGETED ACTION:** None
- (7) **RECOMMENDED ACTION:** a) Approve Change Order #2, Contract 09-345, South Gulf Cove Entry Features in the amount of \$59,730, to increase the original contract amount to \$346,115.78 to Holland Landscaping, Inc., of Osprey, FL and b) Approve CIP amendment no. 10-C07 in the amount of \$90,000, for additional curbing, palm trees relocated, and different tile installed. **BUDGETED ACTION:** Funds are available in CIP project C410905, South Gulf Cove Entry Way Signs upon approval of CIP amendment no. 10-C07.
- (8) **RECOMMENDED ACTION:** Approve deletion of the property inventory items listed on the attached for the month of June, 2010. **BUDGETED ACTION:** None

Real Estate Services - No Items.

G. Building & Construction Services - No Items.

H. Community Services

Parks and Natural Resources - No Items.

Recreation - No Items.

Libraries and Historical - No Items.

J. Economic Development

- (1) **RECOMMENDED ACTION:** Authorize the Growth Management Department to prepare and process a small scale map amendment and accompanying zoning changes as requested by the Charlotte Harbor Community Redevelopment Agency (CRA) Advisory Committee.
BUDGETED ACTION: None

K. Facilities Construction and Maintenance - No Items.

L. Growth Management - No Items.

M. Human Resources - No Items.

N. Human Services - No Items.

P. Public Safety - No Items.

Q. Public Works

- (1) **RECOMMENDED ACTION:** Approve and authorize the Chairman to sign a Development Agreement between Jones Loop LLC and Charlotte County. **BUDGETED ACTION:** None. All costs are the responsibility of Jones Loop LLC.
- (2) **RECOMMENDED ACTION:** a) Approve an agreement with the Florida Department of Transportation (FDOT) to have Charlotte County Public Works assume responsibility for mowing the right-of-way on US 41, from the Peace River Bridge to Cochran Boulevard (formerly South Toledo Blade Boulevard), and b) Approve a Resolution authorizing the Chairman to sign the agreement. This work will include roadside mowing; roadside litter removal; and edging and sweeping curbs, gutters, and sidewalks. FDOT will pay Charlotte County \$37,089.87 per year for three years for a minimum of ten mowing cycles per year, with litter removal determined by conditions. **BUDGETED ACTION:** None. The revenue and expenses related to this agreement will be part of the Transportation Trust Fund budget (gas taxes).
- (3) **RECOMMENDED ACTION:** a) Approve a Landscape Maintenance Agreement with the Florida

Department of Transportation (FDOT) to maintain a landscape project on SR 776, in the median between San Casa Boulevard and Sunnybrook Boulevard, and b) Approve a Resolution authorizing the Chairman to sign the Agreement. **BUDGETED ACTION:** None. Funding is supplied from gas taxes.

R. Tourism Development - No Items.

S. Utilities - No Items.

T. Other Agencies - No Items.

V. REGULAR AGENDA

Z. Regular Agenda

(1) Community Services

a) Approve the reallocation of funds for the North Charlotte Regional Park Phase 3 to provide design, construction documents and construction support for a new tournament level baseball field and restroom in support of the Snowbird Classic College Baseball Tournament.
b) Authorize the Purchasing Division to begin negotiations with Johnson Engineering for a new scope of services under contract 99-169 for the additional field and support facilities.

(2) Economic Development

Approve Budget Amendment #10-A46 for \$28,427.33 for new business development staff member for the Economic Development Office.

(3) Utilities

a) Consideration of Sarasota County's proposed Amendment (Exhibit 2); and/or
b) If Sarasota County's proposal is not accepted, consideration of Charlotte County's proposed Amendment (Exhibit 3).

VI. PUBLIC HEARING AGENDA - 10:00 A.M.

(1) Utilities

Conduct a public hearing to consider revisions to County Code Section 3-8-105(7)c. "Waste Discharge Fees."

(2) Growth Management

Peachland Promenades Shopping Center is requesting the Board of County Commissioners to grant a waiver of the prohibition against commercial uses accessing a road that also lies adjacent to property zoned for single-family residential use.

VII. PRESENTATION AGENDA - No Items

VIII. PUBLIC WORKSHOP AGENDA - Public input permitted. - No Items

IX. BOARD WORKSHOP AGENDA - No public input. - No Items

X. CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state his/her name for the record and may address his/her comments to items that were or were not discussed during the meeting. Each citizen will be allowed no more than three minutes to express his/her opinion.

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

Bob Starr, District 1, Chairman
Robert Skidmore, District 3, Vice-Chairman
Adam Cummings, District 2
Richard Loftus, District 4
Tricia Duffy, District 5

Schedule of Future Closures/Hearings/Workshops

Tuesday, June 15, 2010, 9:00 a.m. - Board of County Commissioners **Land Use Meeting**, Administration Building, Room #119, Port Charlotte

Thursday, June 17, 2010, 4:00 p.m. - **Charter Review Commission Public Hearing**, Administration Building, Room #119, Port Charlotte

Tuesday, June 22, 2010, 9:00 a.m. - Board of County Commissioners Regular Board Meeting, Administration Building, Room #119, Port Charlotte

Thursday, July 1, 2010, 4:00 p.m. - **Charter Review Commission Public Hearing**, Tringali Recreation Center, 3460 North Access Road, Englewood

Monday, July 5, 2010, Independence Day Holiday observed all County Buildings Closed

Thursday, July 8, 2010, 10:00 a.m. - **Presentation of Tentative Budget**, Administration Building, Room #119, Port Charlotte

Friday, July 9, 2010, 10:00 a.m. - If needed, Presentation of Tentative Budget, Administration Building, Room #119, Port Charlotte

Tuesday, July 13, 2010, 9:00 a.m. - Board of County Commissioners Regular Board Meeting, Administration Building, Room #119, Port Charlotte

Thursday, July 15, 2010, 4:00 p.m. - **Charter Review Commission Board Meeting**, Administration Building, Room #106-B, Port Charlotte

Tuesday, July 20, 2010, 9:00 a.m. - Board of County Commissioners **Land Use Meeting**, Administration Building, Room #119, Port Charlotte

Wednesday, July 21, 2010, 5:01 p.m. - **MSBU Public Hearing**, Administration Building, Room #119, Port Charlotte

Friday, July 23, 2010, 10:00 a.m. - **CIP Presentation** [per BOCC approval on 5/25/10 BOCC Meeting], Administration Building, Room #119, Port Charlotte

Tuesday, July 27, 2010, 9:00 a.m. - Board of County Commissioners Regular Board Meeting, Administration Building, Room #119, Port Charlotte