

BOARD OF COUNTY COMMISSIONERS
January 10, 2011

A Pre-Agenda meeting in preparation of the January 11, 2011 Regular Meeting was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

Members present were: Chairman Starr, Commissioner Constance, Commissioner Deutsch, Commissioner Duffy and Commissioner Skidmore, County Administrator Sandrock, County Attorney Knowlton, and Administrative Secretary Sandra Colon. The following members were absent: None. The meeting was called to order at **9:00 AM**.

There was Board Discussion held on the following items:

Administration:

Agenda Items D-1 and D-2

County Attorney:

Agenda Item E-1

Budget and Administrative Services:

Agenda Item F-1

Purchasing:

Agenda Items F-3 and F-4

Real Estate Services:

Agenda Items F-5 and F-6

Parks and Natural Resources:

Agenda Item H-2

Economic Development:

Agenda Items J-1 and J-4

Regular Agenda:

Agenda Items Z-2, Z-3 and Z-4

ADJOURNED: 10:50 AM

Signature on file in Commission Minutes
Chairman

ATTEST:

**BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS**

By: Signature on file in Commission Minutes
Deputy Clerk

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COUNTY OF CHARLOTTE
Board of County Commissioners

18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.com

County Commissioners

Bob Starr, District 1, Chairman
Tricia Duffy, District 5, Vice-Chairman
Christopher Constance, District 2
Robert Skidmore, District 3
Stephen R. Deutsch, District 4



County Administrator
Raymond J. Sandrock
County Attorney
Janette S. Knowlton
Clerk of the Circuit Court
Barbara T. Scott

Regular Meeting
1/11/2011 9:00:00AM
18500 Murdock Circle, Room 119

The Charlotte County Commission meeting room is accessible to the physically disabled. If you need assistance, please contact our office at 941-743-1392. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Desk.

9:00 A.M. Call to Order and Roll Call
Invocation

Commissioner Bob Starr

Pledge of Allegiance

Changes to the Agenda: See last page

Proclamations/Awards

- I. **Citizen Input - Agenda Items Only**
- II. **Committee Vacancies**
- III. **Reports Received and Filed**
- IV. **Consent Agenda**
- V. **Regular Agenda**
- VI. **Public Hearing**
- VII. **Presentation**
- VIII. **Public Workshop**
- IX. **Board Workshop**
- X. **Citizen Input - Any Subject**

Proclamations - Commissioner Christopher Constance

Arts and Humanities Council Artist of the Month - Fran Richardson
The 50th Anniversary of the Charlotte County Cultural Center

Employee Recognition - County Administrator Raymond J. Sandrock

5 Years

Jill Boyd
Tracy Horner

Community Services
Public Works

Arthur Markham	Purchasing
Elizabeth Robling	Utilities
Sandra Wright	Human Resources
Gary Zoia II	Public Works
Joseph Zwierzynski	Utilities
10 Years	
James Anderson Jr.	Building & Growth Management
Thomas Macchia	Public Safety
Bruce Morris	Utilities
Bruce Schellinger	Utilities
20 Years	
Denise Caruthers	Utilities
25 Years	
Douglas Denison	Public Safety
Donald Purcell	Public Works
30 Years	
Gordon Clay	Public Safety

Presentations

Presentation of plaque to Charlotte County Utilities from the Florida Section of American Water Works Association, 2010, Achievement of Outstanding Water Distribution Service Award.

I. CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must state one's name for the record and what agenda subject is to be discussed. Discussion is limited to matters identified on this agenda and each citizen will be allowed no more than three minutes to express an opinion.

II. COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Ackerman Waterway Advisory Committee is seeking three volunteers; two regular members, (one-three year term/one-one year term); and one alternate member for a term of two years. Volunteers must reside within the boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

Alligator Creek Waterway Advisory Committee is seeking two volunteers to serve as regular members for a three year term. Volunteers must reside within the boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

Construction Board of Adjustments and Appeals is seeking three members to serve on the committee. One licensed engineer and one licensed architect to serve as regular members and one alternate member. The alternate member must be a resident of the County and hold a current construction license. These terms are for three years. This committee meets the 1st and 3rd Monday of each month in Room 119 at 8:30 a.m.

Charlotte Harbor Community Redevelopment Agency Advisory Committee is seeking one volunteer to serve as the residential representative. Must reside within the Community Redevelopment Area. Effective immediately. Please submit resume to: Charlotte County Commission Office, 18500 Murdock Circle, Port Charlotte, FL 33948 or call 941-743-1300 or fax to: 941-743-1310.

Charlotte Ranchettes Advisory Committee is seeking two volunteers; one regular member for a three year term and one regular member for a one year term. Volunteers must reside within the boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

Greater Port Charlotte Street and Drainage Advisory Committee is seeking three volunteers; two regular members, (one-three year term/one-two year term) and one alternate member for a two year term. Volunteers must reside within the

boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

Grove City Street and Drainage Advisory Committee is seeking three volunteers; two regular members for a three year term and one alternate member for a two year term from date of appointment. Volunteers must reside within the boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

Gulf Cove Street and Drainage Advisory Committee is seeking two volunteers to serve as regular members for a three year term. Volunteers must reside within the boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

Gulf Cove Waterway Advisory Committee is seeking one volunteer to serve as a regular member for a three year term. Volunteers must reside within the boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

Little Gasparilla Island Committee is seeking three volunteers to fill terms expiring January 22, 2011. These are all two year terms. Please submit your resume to the Charlotte County Board of County Commissioners at 18500 Murdock Circle, Port Charlotte, FL 33948 or call 941-743-1300 or fax to 941-743-1310.

Manchester Waterway Advisory Committee is seeking three volunteers; two regular members for a term of three years and one alternate member with a term expiring two years from date of appointment. Volunteers must reside within the boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

Rotonda West Street and Drainage Advisory Committee is seeking three volunteers; two regular members, (one-three year term/one-two year term), and one alternate member for a two year term. Volunteers must reside within the boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

South Gulf Cove Street and Drainage Advisory Committee is seeking four volunteers; two regular members for a term of three years, one regular member for term of one year and one alternate member with a term expiring on January 13, 2012. Volunteers must reside within the boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

South Gulf Cove Waterway Advisory Committee is seeking on volunteer to serve as a regular member for a three year term. Volunteers must reside within the boundaries of the MSBU. Submit application to the Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call 941-575-3600; fax 941-637-9265; or e-mail: msbu@charlottefl.com

III. REPORTS RECEIVED AND FILED

IV. CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

- (1) **RECOMMENDED ACTION:** Approve Clerk's Finance Memoranda. **BUDGETED ACTION:** None
- (2) **RECOMMENDED ACTION:** Approve the unanimous recommendation of the County Finance Committee to move forward with the refinancing of selected utility debt issues to provide an economic gain in aggregate and provide other benefits such as updating of critical bond covenants that benefit rate payers of the utility in a continuous effort to maintain rates or reduce the need in the future for rate increases. **BUDGETED ACTION:** None at this time. Reduction in future debt service will be reflected in the budgets of the years affected.

B. Minutes Division

- (1) **RECOMMENDED ACTION:** Approve Minutes for November 23, 2010, 9:00 a.m. Regular Meeting. **BUDGETED**

ACTION: None

Board of County Commissioners

C. Commission Office

- (1) **RECOMMENDED ACTION:** Approve reappointments to the Agricultural and Natural Resources Advisory Committee - Andy Dodd, Dan Ryals and Harry "Orrin" Webb. These members have been nominated by the committee to serve another four year term. **BUDGETED ACTION:** None
- (2) **RECOMMENDED ACTION:** Appoint Eddie Hale to the Charlotte Harbor-Community Redevelopment Area Advisory Committee as a Resident Representative. This appointment fills the vacancy left by the resignation of Evelyn Loeffler. **BUDGETED ACTION:** None
- (3) **RECOMMENDED ACTION:** Appoint Katherine Ariens as the District 2 Representative on the Parks and Recreation Advisory Committee. This is a three year term that shall expire January 11, 2014. **BUDGETED ACTION:** None

D. Administration

Administration

- (1) **RECOMMENDED ACTION:** Approve Charlotte County's 2011 Federal Legislative agenda. **BUDGETED ACTION:** None
- (2) **RECOMMENDED ACTION:** Approve appointment of Lorah Steiner as Director of Charlotte County Tourism. **BUDGETED ACTION:** Funds are budgeted.

Public Information Office - No Items.

E. County Attorney

- (1) **RECOMMENDED ACTION:** Approve a resolution amending the bylaws of the Marine Advisory Committee, providing for the creation of an executive committee of the members and for a pre-agenda process. **BUDGETED ACTION:** None

F. Budget and Administrative Services

Budget and Administrative Services

- (1) **RECOMMENDED ACTION:** Schedule two public hearings in January 2011 to allow Citizen input concerning the upcoming Charlotte County Budget. The first meeting will be held at Murdock Administration Center, Room 119, 6:00 p.m. on January 31, 2011; the second meeting will be at Lemon Bay High School Auditorium, 6:00 p.m. on February 2, 2011. **BUDGETED ACTION:** None
- (2) **RECOMMENDED ACTION:** Set Budget Workshops and Public Hearings for FY 2011/2012 as set forth on the attached schedule. **BUDGETED ACTION:** None

Fiscal Services - No Items.

Information Technology - No Items.

Purchasing

- (3) **RECOMMENDED ACTION:** Approve deletion of the property inventory items listed on the attached for the month of January, 2011. **BUDGETED ACTION:** None
- (4) **RECOMMENDED ACTION:** a) Approve ranking of firms for Request for Proposal #10-330, Design - Greater Port Charlotte Water Control Structures with the following firms: 1st -Johnson Engineering, Inc. of Port Charlotte, FL; 2nd - Kimley-Horn and Associates, Inc. of Sarasota, FL.; and 3rd - Giffels-Webster Engineers, Inc. of Englewood, FL and; b) Approve start of Negotiations; and c) Authorize the Chairman to sign the contract after completion of negotiations. This is for professional Engineering services for the design and permitting of six (6) water control

structures in Greater Port Charlotte. **BUDGETED ACTION:** None. Budgeted in CIP project c390304, Greater Port Charlotte Drainage Control Structure Replacement. \$595,000 is budgeted for engineering in FY11. The project total is \$41,608,000.

Real Estate Services

- (5) **RECOMMENDED ACTION:** Accept the donation of lots as described on the attached list (see Exhibit "A") entitled Lot Donation to Charlotte County. The annual taxes collected by the County for all of the lots is \$489.81. Should the BCC accept these donations, the lot owners will pay any outstanding property taxes before the property is conveyed to the County. **BUDGETED ACTION:** None
- (6) **RECOMMENDED ACTION:** Approve the attached Resolution authorizing the establishment of certain procedural requirements for the release of the County's interest in certain drainage, utility and canal maintenance easements. **BUDGETED ACTION:** None

G. Building and Growth Management - No Items.

H. Community Services

Parks and Natural Resources

- (1) **RECOMMENDED ACTION:** Approve renaming Oyster Creek Regional Park to Ann Dever Memorial Regional Park as requested by the Parks and Recreation Advisory Board. **BUDGETED ACTION:** None
- (2) **RECOMMENDED ACTION:** Approve submission of the application for the Section 6 Cooperative Endangered Species Conservation Fund titled "Development of a Habitat Conservation Plan for Charlotte County, Florida Phase II – Economic Analysis to Determine Funding Alternatives". **BUDGETED ACTION:** Budgeted in the CIP project Environmental Lands, c370401. Funding is provided by a grant from the Department of Interior (if awarded) and by the .05 Environmentally Sensitive Lands millage. The total project cost is \$126,700. Estimated grant amount is \$95,025 with \$31,675 match from the County.

Recreation - No Items.

Libraries and Historical - No Items.

J. Economic Development

- (1) **RECOMMENDED ACTION:** Approve the use of interest in the amount of \$17,162.33 earned on funds in the Incentive Account for the payment of the mitigation study done on Charlotte County Industrial Development Authority (IDA) property and allow the use of future interest on IDA incentive funds to be used for IDA expenses or incentives as needed. **BUDGETED ACTION:** None
- (2) **RECOMMENDED ACTION:** Approve a Resolution designating specific processes and procedures for the analysis and recommendation of incentive applicants applying for County incentives through the Economic Development Incentive Program. **BUDGETED ACTION:** None
- (3) **RECOMMENDED ACTION:** Approve a Resolution that Project #2010074 be accepted as an applicant pursuant to the Charlotte County Economic Development Incentive Ordinance and the State's Qualified Target Industry (QTI) program and the Brownfield Redevelopment Bonus Program. **BUDGETED ACTION:** Funding for the required QTI and Brownfield match will be in the form of a County property deeded to the applicant's business. No budget action is necessary. However, in the event that no County-owned land is available, incentives shall be funded from general fund reserves.
- (4) **RECOMMENDED ACTION:** Approve proposed revisions to Resolution #2010-038 authorizing the Charlotte County Industrial Development Authority to commit the local match for Florida's Qualified Target Industry Tax Refund Incentive (QTI) Program. **BUDGETED ACTION:** None

K. Facilities Construction and Maintenance - No Items.

L. Human Resources - No Items.

M. Human Services - No Items.

N. Public Safety

- (1) **RECOMMENDED ACTION:** Approve Budget Amendment # 11-A07 in the amount of \$72,220 to allocate grant funds in the FY10/11 Emergency Management budget. **BUDGETED ACTION:** Approval of Budget Amendment # 11-A07, in the amount of \$72,220.

P. Public Works - No Items.

Q. Tourism Development - No Items.

R. Utilities

- (1) **RECOMMENDED ACTION:** a) Approve the 2011-2012 Charlotte County 20-year projected water demands for submittal to the Peace River/Manasota Regional Water Supply Authority (Authority), and b) Request that Exhibit C, New Water Supply Demand table in the Master Water Supply Contract, be updated with this year's future projections. **BUDGETED ACTION:** None

S. Other Agencies - No Items.

V. REGULAR AGENDA

Z. Regular Agenda

- | | | |
|-----|-------------------|---|
| (1) | Utilities | Presentation of Charlotte County Utilities' 2010-2015 Strategic Plan. |
| (2) | Commission Office | Discussion regarding Board consensus on the Peace River/Manasota Regional Water Authority agenda items. |
| (3) | Commission Office | Discussion regarding Joint Meeting with Sarasota County and the Charlotte County Airport Authority. |
| (4) | Commission Office | Discussion regarding Sign Ordinance. |

VI. PUBLIC HEARING AGENDA - No Items.

VII. PRESENTATION AGENDA - No Items.

VIII. PUBLIC WORKSHOP AGENDA - No Items

IX. BOARD WORKSHOP AGENDA - No Items.

X. CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state his/her name for the record and may address his/her comments to items that were or were not discussed during the meeting. Each citizen will be allowed no more than three minutes to express his/her opinion.

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

Bob Starr, District 1, Chairman
Tricia Duffy, District 5, Vice-Chairman
Christopher Constance, District 2
Robert Skidmore, District 3
Stephen R. Deutsch, District 4

Schedule of Future Closures/Hearings/Workshops

Monday, January 17, 2011, Martin Luther King, Jr. Day, All County Buildings Closed

Tuesday, January 18, 2011, 9:00 a.m. Board of County Commissioners *Land Use* Meeting, Murdock Administration Building, Room # 119

Tuesday, January 25, 2011, 9:00 a.m. Board of County Commissioners Regular Meeting, Murdock Administration Building, Room # 119

Tuesday, February 8, 2011, 9:00 a.m. Board of County Commissioners Regular Meeting, Murdock Administration Building, Room # 119

Tuesday, February 15, 2011, 9:00 a.m. Board of County Commissioners *Land Use* Meeting, Murdock Administration Building, Room # 119

Monday, February 21, 2011, President's Day, All County Buildings Closed

Tuesday, February 22, 2011, 9:00 a.m. Board of County Commissioners Regular Meeting, Murdock Administration Building, Room # 119

Tuesday, March 8, 2011, 9:00 a.m. Board of County Commissioners Regular Meeting, Murdock Administration Building, Room # 119

Tuesday, March 15, 2011, 9:00 a.m. Board of County Commissioners *Land Use* Meeting, Murdock Administration Building, Room # 119

Tuesday, March 22, 2011, 9:00 a.m. Board of County Commissioners Regular Meeting, Murdock Administration Building, Room # 119