

**BOARD OF COUNTY COMMISSIONERS**

**June 27, 2011**

A Pre-Agenda meeting in preparation of the June 28, 2011 Regular Meeting was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

Members present were: Chairman Starr, Commissioner Constance, Commissioner Deutsch, Commissioner Duffy, Commissioner Skidmore, County Attorney Knowlton, County Administrator Sandrock, Assistant County Administrator Shoemaker, and Deputy Clerk Lansing. The following members were absent: None. The meeting was called to order at **9:00 AM**.

**There was Board Discussion held on the following items:**

**Purchasing:**

F-3, F-4, F-5, F-8

**Real Estate Services:**

F-9

**Building and Growth Management:**

G-1, G-2

**Human Services:**

M-1

**Public Works:**

P-1

**Commission Office:**

Z-1 (Change # 1 - Rescheduled to July 12, 2011 Regular Meeting)

**Utilities:**

Z-2 (Change #2 – Rescheduled to July 12, 2011 Regular Meeting)

**ADJOURNED: 10:11 AM**

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**Chairman**

**ATTEST:**

**BARBARA T. SCOTT, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS**

**By: \_\_\_\_\_**

**Deputy Clerk**

**jl**

**County Commissioners**

Bob Starr, District 1, Chairman  
Tricia Duffy, District 5, Vice-Chairman  
Christopher Constance, District 2  
Robert Skidmore, District 3  
Stephen R. Deutsch, District 4

**County Administrator**

Raymond J. Sandrock  
**County Attorney**  
Janette S. Knowlton  
**Clerk of the Circuit Court**  
Barbara T. Scott

Regular Meeting  
6/28/2011 9:00 AM  
18500 Murdock Circle, Room 119

The Charlotte County Commission meeting room is accessible to the physically disabled. If you need assistance, please contact our office at 941-743-1392. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Desk.

**9:00 A.M. Call to Order and Roll Call**

**Invocation** - Peter Burnett, Port Charlotte International Church

**Pledge of Allegiance**

**Changes to the Agenda: See last page**

**Proclamations/Awards**

	<b>I. Citizen Input - Agenda Items Only</b>
	<b>II. Committee Vacancies</b>
	<b>III. Reports Received and Filed</b>
	<b>IV. Consent Agenda</b>
	<b>V. Regular Agenda</b>
<b>10:00 A.M.</b>	<b>VI. Public Hearing</b>
<b>9:00 A.M.</b>	<b>VII. Presentation</b>
	<b>VIII. Public Workshop</b>
	<b>IX. Board Workshop</b>
	<b>X. Citizen Input - Any Subject</b>

**Proclamations** - Commissioner Robert Skidmore

2011 National Women's Golden Gloves Championship Days  
James E. Shelton Day  
Parks and Recreation Month

**Employee Recognition** - County Administrator Raymond J. Sandrock

Employee of the month of May is Marcie DeGiovine.

**Presentations 9:00 a.m.**

Presentation to Charlotte County Board of County Commissioners by the Florida Green Building Coalition of the Green Local Government Certification.

### I. CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must state one's name for the record and what agenda subject is to be discussed. Discussion is limited to matters identified on this agenda and each citizen will be allowed no more than three minutes to express an opinion.

### II. COMMITTEE VACANCIES

**Charlotte County is seeking volunteers to serve on the following Committees:**

**Code Enforcement Board** - is seeking the following members: One architect, one appraiser or engineer, one subcontractor, one member-at-large and one general contractor. Terms are effective immediately and will expire in July 2015.

**Murdock Village Community Redevelopment Agency Advisory Committee** - is seeking one (1) volunteer to fill the "banking and finance" sector or "appraisal" sector, the latter as defined in Chapter 475, Florida Statute; term to expire September, 2012. Please contact the Commission Office at 743-1300 or e-mail to [BCC@charlottefl.com](mailto:BCC@charlottefl.com) or fax to 941-743-1310

### III. REPORTS RECEIVED AND FILED - None

### IV. CONSENT AGENDA

**Clerk of the Circuit Court**

**A. Finance Division**

(1) **RECOMMENDED ACTION:** Approve Clerk's Memorandum. **BUDGETED ACTION:** None required.

**B. Minutes Division**

(1) **RECOMMENDED ACTION:**

5/10/11 9:00 AM Regular Meeting  
5/12/11 1:30 PM Budget Workshop  
5/17/11 9:00 AM Land Use/Regular Meeting  
5/23/11 9:00 AM Pre-Agenda Meeting  
**BUDGETED ACTION:** None required.

**Board of County Commissioners**

**C. Commission Office -No Items.**

**D. Administration**

**Administration -No Items.**

**Public Information Office -No Items.**

**E. County Attorney -No Items.**

**F. Budget and Administrative Services**

**Budget and Administrative Services**

- (1) **RECOMMENDED ACTION:** Approve budget transfer in the amount of \$500,000 in connection with the closing of the Charlotte County Sheriff's Office FY10/11 Budget. **BUDGETED ACTION:** Approve budget transfer in the amount of \$500,000 in connection with the closing of the Charlotte County Sheriff's Office FY10/11 Budget. This action has a net zero effect on the Sheriff's total original adopted FY10/11 budget.
- (2) **RECOMMENDED ACTION:** Approve budget transfer #11-030 in the amount \$1,000,000 from the General Fund Fiscal Stabilization Reserve to the Economic Development Incentive Reserve. **BUDGETED ACTION:** Approve transfer #11-030 in the amount of \$1,000,000 from the General Fund Fiscal Stabilization Reserve to the Economic Development Incentive Reserve.

**Fiscal Services-No Items.**

**Information Technology -No Items.**

**Purchasing**

- (3) **RECOMMENDED ACTION:** a) Approve award of Request for Proposal #11-190 Federal Lobbyist Services to Van Scoyoc Associates, Inc. of Washington, DC, at the monthly rate of \$7,000 plus costs for expenses not to exceed \$5,000 over a 12-month Contract period for the term October 1, 2011 up to and including September 30, 2012, with option to renew for additional one-year terms at the same prices, terms, and conditions; and b) Authorize Chairman to sign the Contract; and c) Authorize County Administrator to approve additional one-year Contract renewals. This is for Federal Lobbyist Services for Charlotte County. **BUDGETED ACTION:** None. Total of \$89,000 annually is budgeted in BCC Control-General Government.
- (4) **RECOMMENDED ACTION:** Approve award of Bid #11-205, Oyster Creek Boardwalk & Trail, to Marine Contracting Group, Inc. of Punta Gorda, in the amount of \$120,632.60. This is for construction of a boardwalk and trail connecting Oyster Creek Regional Park with Cedar Point Environmental Park in Englewood. **BUDGETED ACTION:** This item is budgeted in FY11 in the amount of \$200,000 for the Oyster Creek Underpass Trail CIP project. Funding is provided by Park Impact Fees and a Recreational Trails Program (RTP) Grant.
- (5) **RECOMMENDED ACTION:** a) Approve Amendment #1 to multi-awarded Contracts #10-248 and #10-248A, Design/Build - Bridge Projects for the Guaranteed Maximum Prices (GMPs) for the construction phase of the various bridges as follows: (1) Amendment #1 to Contract #10-248 with Wright Construction Group, Inc., for the Melbourne Bridge Replacement for the GMP amount of \$1,696,000 and total contract amount of \$1,764,226; and (2) Amendment #1 to Contract #10-248A with Owen-Ames-Kimball Company for the Elkcam Bridges Replacement (North and South) for the GMP amount of \$2,617,055 and total contract amount of \$2,906,510; and b) Authorize the Chairman to sign the Amendments to the contracts for the GMPs for the construction phases of the various bridges. **BUDGETED ACTION:** Budgeted in FY11 approved CIP projects c411009, Melbourne St Bridge Replacement; c411004, Elkcam WW Bridge Replacement NB; and c411005, Elkcam WW Bridge Replacement SB. Funding is supplied from gas taxes.
- (6) **RECOMMENDED ACTION:** Approve award of Bid #11-203, North Charlotte Regional Park - Phase III, to the lowest responsive, responsible bidder, Bonness, Inc. of Port Charlotte, FL in the amount of \$905,246.35. This project is for the services of a Contractor to supply all materials, labor, equipment and incidentals required to successfully complete the construction of the North Charlotte Regional Park - Phase III. **BUDGETED ACTION:** No budget action. This item is budgeted in FY11 in the North Charlotte Regional Park CIP project. Funding is provided from the 2002 Sales Tax Extension Fund.

- (7) **RECOMMENDED ACTION:** Approve award Bid #11-204, Generator - Tom Adams Bridge to the lowest responsive, responsible bidder, D.B. Construction Services, Inc., of Tampa, Florida, for a total project cost of \$169,725. The purpose of this bid is to secure the services of an experienced, licensed contractor to furnish all materials, labor, equipment, and associated site work required to successfully complete the installation of a generator at the Tom Adams Bridge. **BUDGETED ACTION:** None. Budgeted in FY11 approved CIP project c410104, Tom Adams Bridge Rehabilitation. Funding is supplied from gas taxes.
- (8) **RECOMMENDED ACTION:** Approve File #11-241, GMC 4500 Buses - Dial-A-Ride for the purchase of three (3) Chevrolet/GMC 4500 buses under the Florida Vehicle Procurement Program (FVPP) Contract #FVPP-08-SC-TP with Transit Plus, Inc. of Jacksonville Beach, Florida in the amount of \$263,346. **BUDGETED ACTION:** None. This expenditure is budgeted in the FY10/11 Transit budget and is funded with 100% grant funds. No County match is required.

#### Real Estate Services

- (9) **RECOMMENDED ACTION:** Request the Board of County Commissioners accept the donation of two (2) lots as described on the attached list (see Exhibit "A") entitled Lot Donation to Charlotte County. **BUDGETED ACTION:** None. The total land value of the lots is \$3,120.00, and the estimated cost for recording fees and documentary stamps is \$54.70. The 2010 taxes in the amount of \$69.15 have been paid by the property owner.

#### G. Building and Growth Management

- (1) **RECOMMENDED ACTION:** a) Approve Memorandum of Understanding for the installation of Ice Vending Machines in certain County parks and providing for mechanism to remove vending machines in the event of weather or flooding event; and b) Authorize the Chair to sign the Memorandum; and c) Authorize the County Administrator to sign any other documents associated with the placement of ice vending machines in County parks. **BUDGETED ACTION:** None
- (2) **RECOMMENDED ACTION:** Approve 4th Amended Developer's Agreement for Landings at Coral Creek, LLC, for Petition FP-05-12-13. **BUDGETED ACTION:** None

#### H. Community Services

Parks and Natural Resources - No Items.

Recreation - No Items.

Libraries and Historical - No Items.

J. Economic Development - No Items.

K. Facilities Construction and Maintenance - No Items.

L. Human Resources - No Items.

#### M. Human Services

- (1) **RECOMMENDED ACTION:** Approve total expenditure amounts for six (6) specific properties for completion: Stillwater House, 1393 Yorkshire Street PTC, 2183 Corfell Street PTC, 20439 Dial Avenue PTC, 18087 Windingvail Avenue PTC, and 2nd Chance Felton Avenue PTC. **BUDGETED ACTION:** No budget action required. Funds are budgeted in the FY11 County Budget. All funds are 100% grant funds. Funding is provided through the HHR and SHIP grants.

- (2) **RECOMMENDED ACTION:** a) Approve the Florida Center for Early Childhood, Inc. as a new tenant at the Family Services Center; and b) Authorize the County Administrator or his designee to sign the lease agreement; and c) Authorize any lease amendments, renewals, and terminations. **BUDGETED ACTION:** Budgeted in Family Services Rentals Revenues

**N. Public Safety - No Items.**

**P. Public Works**

- (1) **RECOMMENDED ACTION:** Request the Board set a public hearing for July 12, 2011, at 10:00 a.m., or as soon thereafter as may be heard, to consider approving an ordinance amending the purpose of the Rotonda West Street and Drainage MSBU to include beautification projects. **BUDGETED ACTION:** None. Recording fees of approximately \$44 are supplied from the Rotonda West Streets and Drainage MSBU.

**Q. Tourism Development - No Items.**

**R. Utilities - No Items.**

**S. Other Agencies - No Items.**

**V. REGULAR AGENDA**

**Z. Regular Agenda**

- (1) Commission Office - **RECOMMENDED ACTION:** Review, discussion, and direction regarding contract with Animal Welfare League of Charlotte County, FL., Inc.
- (2) Utilities - **RECOMMENDED ACTION:** Discussion and direction from the Board to approve or not approve the Peace River Manasota Regional Water Supply Authority's (Authority) FY 2012 Tentative Budget. The budget will be presented at the Authority's Budget Hearing on July 28, 2011 in Bradenton.

**VI. PUBLIC HEARING AGENDA - 10:00 A.M.**

- (1) Human Services - **RECOMMENDED ACTION:** Hold the first of two required public hearings to receive public comments on proposed revisions to the Local Housing Assistance Plan (LHAP).
- (2) Budget and Administrative Services - **RECOMMENDED ACTION:** Consider approving an ordinance amending the provisions of Article X, Chapter 4-3 of the Charlotte County Code, the Charlotte Public Safety Unit.
- (3) Building and Growth Management - **RECOMMENDED ACTION:** Consider approving an ordinance amending Chapter 3-3.5 Impact fees of the Charlotte County Code of Laws and Ordinances. The ordinance will temporarily suspend the collection of library, park, law enforcement, fire, and public building impact fees for a period of one year, amend the procedure for implementing annual impact fee updates and other minor amendments.

**VII. PRESENTATION AGENDA - No Items.**

**VIII. PUBLIC WORKSHOP AGENDA - No Items**

**IX. BOARD WORKSHOP AGENDA - No Items.**

**X. CITIZEN INPUT - ANY SUBJECT**

Anyone wishing to address the Board during this portion of the meeting must state his/her name for the record and may address his/her comments to items that were or were not discussed during the meeting. Each citizen will be allowed no more than three minutes to express his/her opinion.

**AA. County Administrator:**

**BB. County Attorney:**

**CC. Commissioner Comments:**

Bob Starr, District 1, Chairman  
Tricia Duffy, District 5, Vice-Chairman  
Christopher Constance, District 2  
Robert Skidmore, District 3  
Stephen R. Deutsch, District 4

**Schedule of Future Closures/Hearings/Workshops**

**Monday, July 4, 2011, All County Buildings Closed in Observance of Independence Day**

Tuesday, July 12, 2011, 9:00 a.m. Board of County Commissioners Regular Meeting, Murdock, Administration Building, Room #119

Thursday, July 14, 2011, 1:30 p.m. **Budget Public Hearing - Presentation of Tentative Budget**, Administration Building, Room #119

Friday, July 15, 2011, 10:00 a.m. **Joint Meeting, Airport Authority and BCC**, Administration Building, Room #119

Friday, July 15, 2011, 1:30 p.m. **Budget Public Hearing - Presentation of Tentative Budget [if needed]**, Administration Building, Room #119

Tuesday, July 19, 2011, 9:00 a.m. Board of County Commissioners **Land Use Meeting**, Murdock, Administration Building, Room #119

Wednesday, July 20, 2011, 5:01 p.m. **Budget MSBU Public Hearing**, Murdock Administration Building, Room #119

Thursday, July 21, 2011, 5:01 p.m. **Budget MSBU Public Hearing**, Tringali Recreation Center, 3460 N. Access Road, Englewood

Tuesday, July 26, 2011, 9:00 a.m. Board of County Commissioners Regular Meeting, Murdock, Administration Building, Room #119

Monday, August 1, 2011, 1:30 p.m. **Budget Public Hearing, CIP-Presentation**, Administration Building, Room #119

Tuesday, August 9, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Tuesday, August 16, 2011, 9:00 a.m., Board of County Commissioners **Land Use Meeting**, Murdock Administration Building, Room #119

Tuesday, August 23, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Tuesday, September 13, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Thursday, September 15, 2011, 5:01 p.m., **First Budget Public Hearing**, Murdock Administration Building, Room # 119

Tuesday, September 20, 2011, 9:00 a.m., Board of County Commissioners **Land Use Meeting**, Murdock Administration Building, Room #119

Tuesday, September 27, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Thursday, September 29, 2011, 5:01 p.m., **Final Budget Public Hearing**, Murdock Administration Building, Room # 119