

BOARD OF COUNTY COMMISSIONERS

August 8, 2011

A Pre-Agenda meeting in preparation of the August 9, 2011 Regular Meeting was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

Members present were: Chairman Starr, Commissioner Constance, Commissioner Deutsch, Commissioner Duffy, Commissioner Skidmore, County Attorney Knowlton, County Administrator Sandrock, Assistant County Administrator Shoemaker, and Deputy Clerk Lansing. The following members were absent: None. The meeting was called to order at **9:00 AM**.

There was Board Discussion held on the following items:

Administration: D-1

County Attorney: E-1

Real Estate Services: F-3

Building and Growth Management: G-1, G-2

Community Services: H-3

Human Services: M-1

Regular Agenda: Z-2

Board Workshop Agenda: (1) Building and Growth Management

ADJOURNED: 9:35 AM

Chairman

ATTEST:

**BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS**

**By: _____
Deputy Clerk**

jl

COUNTY OF CHARLOTTE
Board of County Commissioners
Port Charlotte, FL 33948
www.CharlotteCountyFL.com

County Commissioners

Bob Starr, District 1, Chairman
Tricia Duffy, District 5, Vice-Chairman
Christopher Constance, District 2
Robert Skidmore, District 3
Stephen R. Deutsch, District 4



County Administrator
Raymond J. Sandroock

County Attorney
Janette S. Knowlton
Clerk of the Circuit Court
Barbara T. Scott

Regular Meeting
8/9/2011 9:00 AM
18500 Murdock Circle, Room 119

The Charlotte County Commission meeting room is accessible to the physically disabled. If you need assistance, please contact our office at 941-743-1392. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Desk.

9:00 A.M. Call to Order and Roll Call

Invocation Pastor Daniel Dagan - Pentecostals of Englewood, Inc.

Pledge of Allegiance

Changes to the Agenda: See last page

Proclamations/Awards

- | | | |
|-------------------|-------|--|
| | I. | Citizen Input - Agenda Items Only |
| | II. | Committee Vacancies |
| | III. | Reports Received and Filed |
| | IV. | Consent Agenda |
| | V. | Regular Agenda |
| 10:00 A.M. | VI. | Public Hearing |
| | VII. | Presentation |
| | VIII. | Public Workshop |
| | IX. | Board Workshop |
| | X. | Citizen Input - Any Subject |

Proclamations - Commissioner Bob Starr

Arts and Humanities Council Artist of the Month - Eileen LeRoux

David Clyatt Day

Port Charlotte Library Month

Employee Recognition - County Administrator Raymond J. Sandrock

5 Years

Elizabeth Jones	Utilities	
Lisa Mondelli		Community Services
Duane Smith	Utilities	

10 Years

Seth Gilgor	Utilities
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15 Years

John Hagerty	Fire/EMS
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20 Years

Richard Labousier	Public Works
Kim Snyder	Public Works

30 Years

Timothy Free	Public Works
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Not Attending

William Hall	5 years	Public Works
David McLaughlin	5 years	Public Works
Jessica Sandrock	5 years	Community Services
Frank Roblin	10 years	Public Works

Employee of the Month, June, 2011 - Claire Jubb of Building & Growth Management

Presentations

Recognition of award received by the Purchasing Division from the National Purchasing Institute, 2011, Achievement of Excellence in Procurement Award



I. CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must state one's name for the record and what agenda subject is to be discussed. Discussion is limited to matters identified on this agenda and each citizen will be allowed no more than three minutes to express an opinion.



II. COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Affordable Housing Advisory Committee is seeking three members to serve on the committee. One for Profit Provider, one Real Estate Professional and one Essential Services Representative. Committee meets quarterly on the 3rd Wednesday of the month (February, May, August, November) at 10:00 a.m. in Murdock. The terms are for three years.

Construction Board of Adjustments and Appeals is currently seeking two members to serve. One licensed mechanical contractor (term expiring April 2013) and one alternate who is a member of the construction industry who holds a current license (term expiring March 2014). This committee meets the 1st and 3rd Monday of each month in Room 119 in Murdock.

Code Enforcement Board is currently seeking four members to serve. One licensed architect, one member-at-large, one licensed general contractor and one licensed appraiser/engineer. Terms are for three years and are effective immediately. Committee meets the first Wednesday of each month at 9:00 a.m. in Murdock.

Greater Port Charlotte Street & Drainage is seeking two members; one regular member with a term of three years; one alternate member with a two year term. Volunteers must reside in the district. Submit resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call (941) 575-3600; fax: (941) 637-9265 or e-mail dawn.harrison@charlottefl.com

Murdock Village Community Redevelopment Agency Advisory Committee is seeking two (2) volunteers, one (1) property owner representative and one (1) member-at-large. Both are three year terms effective September 20, 2011 and expiring September 20, 2014. Please send request for consideration along with short resume to the Board of County Commissioners (attention: Bonnie Stoner), 18500 Murdock Circle, Port Charlotte, FL 33948 or call 941-743-1300 or fax to 941-743-1310.



III. REPORTS RECEIVED AND FILED

Charlotte Harbor Community Redevelopment Agency Advisory Committee Minutes for the special meeting of May 24, 2011 and the regular meeting of June 6, 2011



IV. CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

- (1) RECOMMENDED ACTION:** Approve Clerk's Finance Memorandum.
BUDGETED ACTION: None

B. Minutes Division

- (1) **RECOMMENDED ACTION:** June 28, 2011, 9:00 a.m., Regular Meeting
July 6, 2011, 1:30 p.m., Special/Emergency Meeting
July 11, 2011, 9:00 a.m., Pre-Agenda Meeting
BUDGETED ACTION: None

Board of County Commissioners

C. Commission Office

- (1) **RECOMMENDED ACTION:** Appoint George Bobko as the Port Charlotte Yacht Club Representative on the Marine Advisory Committee to finish the term of Mike Conlon, who resigned in April 2011. This term shall expire on December 31, 2012.
BUDGETED ACTION: None

D. Administration

Administration

- (1) **RECOMMENDED ACTION:** Set a Board Workshop for August 22, 2011 at 1:30 p.m.
BUDGETED ACTION: None

Public Information Office - No Items.

E. County Attorney

- (1) **RECOMMENDED ACTION:** Approve a Resolution establishing and fixing boundaries of the five County Commission Districts in Charlotte County, Florida, in response to the census reports and in accordance with the Florida Constitution and Florida Statutes.
BUDGETED ACTION: None
- (2) **RECOMMENDED ACTION:** Set an Executive Session for August 9, 2011 at 2:00 p.m. in the Charlotte County Attorney's Office Large Conference Room to discuss settlement negotiations and strategy related to litigation expenditures concerning the claim of SMH Group LLC under the Bert Harris, Jr. Private Property Rights Act.
BUDGETED ACTION: None

F. Budget and Administrative Services

Budget and Administrative Services - No Items.

Fiscal Services - No Items.

Information Technology - No Items.

Purchasing

- (1) **RECOMMENDED ACTION:** Approve the award of Bid #11-247, Sidewalk Construction - Manor Road, to the lowest responsive, responsible bidder, Coral Sands Construction LLC, of North Port, FL, in the amount of \$168,317.15. This is for the construction of sidewalks on Manor Road, as part of the 2009 Sales Tax - Phase 1 Construction Projects. **BUDGETED ACTION:** None. Budgeted in approved CIP project C410918, Sidewalks 2009 Sales Tax Extension.
- (2) **RECOMMENDED ACTION:** Approve deletion of the property inventory items listed on the attached for the month of August, 2011. **BUDGETED ACTION:** None

Real Estate Services

- (3) **RECOMMENDED ACTION:** Approve the Resolution authorizing the fee simple acquisition of Lot 611, Rotonda West - Pebble Beach for the purposes of providing an expansion site for Charlotte County Utilities' wastewater lift station #819. **BUDGETED ACTION:** Amount budgeted: \$30,000 from Lift Station CIP c350603. Funding for this expenditure comes from CCU Renewal and Replacement fund.
- (4) **RECOMMENDED ACTION:** Approve the attached Resolution that declares the real property listed in Exhibit "A" to be surplus to County needs and authorizes County staff to dispose of the real property in accordance with the provisions of Florida Statute 125. **BUDGETED ACTION:** None

G. Building and Growth Management

- (1) **RECOMMENDED ACTION:** Approve an Amended Developer's Agreement for Centex Homes for Petition FP-04-05-08. **BUDGETED ACTION:** None
- (2) **RECOMMENDED ACTION:** Approve a Bond Reduction and Amended Developer's Agreement for Centex Homes, for Petition #FP-04-09-20. **BUDGETED ACTION:** None
- (3) **RECOMMENDED ACTION:** Approve application for a Southwest Florida Water Management District Community Education Grant in the amount of \$5,000 and to have the Chair of the Board of County Commissioners sign any grant application related documents as necessary. **BUDGETED ACTION:** None at this time. Amendment will be done if funding is awarded.

H. Community Services

Parks and Natural Resources

- (1) **RECOMMENDED ACTION:** Approve the naming of Conservation Charlotte Environmentally Sensitive Lands in Deep Creek to Peace River Preserve. **BUDGETED ACTION:** None

(2) **RECOMMENDED ACTION:** a) Approve submission of application for Gopher Tortoise Habitat Management Assistance Funding Grant from the Florida Fish and Wildlife Conservation Commission. The Charlotte County Parks and Natural Resources Division is requesting \$15,000; and b) Authorize BCC Chair to sign any related documents. **BUDGETED ACTION:** None

(3) **RECOMMENDED ACTION:** Set a public hearing for August 23, 2011 at 10:00 a.m. or as soon as may be heard thereafter to consider an ordinance designating smoking areas at Community Services facilities.
BUDGETED ACTION: None

Recreation - No Items.

Libraries and Historical - No Items.

J. Economic Development - No Items.

K. Facilities Construction and Maintenance - No Items.

L. Human Resources - No Items.

M. Human Services

(1) **RECOMMENDED ACTION:** Approve and authorize the Chairman to sign the annual Federal Transit Administration (FTA) Section 5307 grant application and assurance, and authorize staff to make the necessary electronic application.
BUDGETED ACTION: None

N. Public Safety - No Items.

P. Public Works - No Items.

Q. Tourism Development - No Items.

R. Utilities - No Items.

S. Other Agencies - No Items.



V. REGULAR AGENDA

Z. Regular Agenda

(1) Commission Office

Select by ballot, one member to serve on the Housing Finance Authority for a four year term. This appointment is effective immediately and will expire in August 2015. All applicants meet the requirements.

- (2) Commission Office Discussion and direction regarding WCIND-CNIF allocation to County projects for FY11/12



VI. PUBLIC HEARING AGENDA - 10:00 A.M.

- (1) Budget and Administrative Services Conduct a public hearing to consider an ordinance amending County Code Chapter 3-8 Article II concerning the County-regulated water and wastewater utilities; revising rate adjustment application fees and providing for staff-assisted rate cases, miscellaneous fee tariff adjustments, and general housekeeping items.



VII. PRESENTATION AGENDA - No Items.



VIII. PUBLIC WORKSHOP AGENDA - No Items

Public input permitted.



IX. BOARD WORKSHOP AGENDA –10:00 A.M.

No public input.

- (1) Building and Growth Management Conduct a Board Workshop to discuss the various types of permits required by Charlotte County and the regulations pertaining to each of those permit types.



X. CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state his/her name for the record and may address his/her comments to items that were or were not discussed during the meeting. Each citizen will be allowed no more than three minutes to express his/her opinion.

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

Bob Starr, District 1, Chairman
Tricia Duffy, District 5, Vice-Chairman
Christopher Constance, District 2
Robert Skidmore, District 3
Stephen R. Deutsch, District 4

Schedule of Future Closures/Hearings/Workshops

Tuesday, August 16, 2011, 9:00 a.m., Board of County Commissioners Land Use Meeting, Murdock Administration Building, Room #119

Tuesday, August 23, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Tuesday, September 13, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Thursday, September 15, 2011, 5:01 p.m., **First Budget Public Hearing**, Murdock Administration Building, Room # 119

Tuesday, September 20, 2011, 9:00 a.m., Board of County Commissioners Land Use Meeting, Murdock Administration Building, Room #119

Tuesday, September 27, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Thursday, September 29, 2011, 5:01 p.m., **Final Budget Public Hearing**, Murdock Administration Building, Room # 119