

BOARD OF COUNTY COMMISSIONERS

September 12, 2011

A Pre-Agenda meeting in preparation of the September 13, 2011 Regular Meeting was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

Members present were: Chairman Starr, Commissioner Constance, Commissioner Deutsch, Commissioner Duffy, Commissioner Skidmore, County Attorney Knowlton, County Administrator Sandrock, Assistant County Administrator Shoemaker, and Deputy Clerk Carleton. The following members were absent: None. The meeting was called to order at **9:00 AM**.

There was Board Discussion held on the following items:

Commission Office: C-1

County Attorney: E-5

Purchasing: F-2, F-3, F-4, F-5, F-7

Public Works: P-2

Regular Agenda: Z-2

ADJOURNED: 9:35 AM

Chairman

ATTEST:

**BARBARA T. SCOTT, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS**

**By: _____
Deputy Clerk**

sfc

COUNTY OF CHARLOTTE
Board of County Commissioners
18500 Murdock Circle
Port Charlotte, FL 33948
www.CharlotteCountyFL.com

County Commissioners

Bob Starr, District 1, Chairman
Tricia Duffy, District 5, Vice-Chairman
Christopher Constance, District 2
Robert Skidmore, District 3
Stephen R. Deutsch, District 4



County Administrator
Raymond J. Sandrock
County Attorney
Janette S. Knowlton
Clerk of the Circuit Court
Barbara T. Scott

Regular Meeting
9/13/2011 9:00:00AM
18500 Murdock Circle, Room 119

The Charlotte County Commission meeting room is accessible to the physically disabled. If you need assistance, please contact our office at 941-743-1392. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Desk.

9:00 A.M. Call to Order and Roll Call

Invocation - David Rushlow, Peace River Church of Christ

Pledge of Allegiance

Changes to the Agenda: See last page

Proclamations/Awards

- I. **Citizen Input - Agenda Items Only**
- II. **Committee Vacancies**
- III. **Reports Received and Filed**
- IV. **Consent Agenda**
- V. **Regular Agenda**
- VI. **Public Hearing**
- VII. **Presentation**
- VIII. **Public Workshop**
- IX. **Board Workshop**
- X. **Citizen Input - Any Subject**

Proclamations - Commissioner Robert Skidmore

American Business Women's Day
Arts and Humanities Council Artist of the Month - James Beech
Constitution Week
Paul Ingegnere Day

Employee Recognition - County Administrator Raymond J. Sandrock

Five Years: John Hilliard, Public Works; Robin Hudzina, Community Services; David Menges, Fleet Management;
Ten Years: Vandy Facey, Community Services; Tanya Foley, Facilities Construction & Maintenance; Roger

Lescrynski, Public Works; Robert Pettit, Utilities; Nancy Vigliano, Community Development; **Fifteen Years:** Maggie Horton, Community Development; Christopher Kendrick, Public Safety; **Twenty Years:** Christopher Casa, Public Safety; Roger Livingston, Public Works; Brett Woodward, Public Safety; **Twenty-Five Years:** Mary Isaacs, Public Safety; Stephen MacDonald, Public Works

II. COMMITTEE VACANCIES

Charlotte County is seeking volunteers to serve on the following Committees:

Greater Port Charlotte Street and Drainage Advisory Committee is seeking two volunteers; one regular member for a three year term; and one alternate member for a two year term. Volunteers must reside within the boundary of the MSBU. Submit resume to Charlotte County Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call (941-743-1300; fax: (941-637-9265) or email msbu@charlottefl.com

Historical Advisory Committee is seeking three members to serve on the committee. One representative from the Lemon Bay Historical Society and Punta Gorda Historical Society. Also, one member-at-large. These terms are for three years.

Charlotte County is seeking volunteers to serve on the following Committees:

MPO – Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) is seeking one individual to voluntarily serve on the LCB Board. The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Community Transportation Coordination of service to be provided to the transportation disadvantaged. The position is for one local representative for children at risk. Your letter or email stating your qualifications for this position should be sent to: Charlotte County-Punta Gorda MPO, 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980. Fax: 941-883-3534 Email: office@ccmpo.com. Deadline for submitting application is Friday, September 23, 2011. The MPO Board will elect the above position at their Monday, October 10, 2011.

III. REPORTS RECEIVED AND FILED

IV. CONSENT AGENDA

Clerk of the Circuit Court

A. Finance Division

(1) **RECOMMENDED ACTION:** Approve Clerk's Finance Memoranda. **BUDGETED ACTION:** None

B. Minutes Division

(1) **RECOMMENDED ACTION:** Approve Minutes for:
July 21, 2011, 5:01 p.m. MSBU Public Hearing
July 25, 2011, 9:00 a.m. Pre-Agenda Meeting
July 26, 2011, 9:00 a.m. Regular Meeting
August 1, 2011, 1:30 p.m. CIP Presentation
August 8, 2011, 9:00 a.m. Pre-Agenda Meeting
BUDGETED ACTION: None

Board of County Commissioners

C. Commission Office

- (1) **RECOMMENDED ACTION:** Re-appoint Suzanne Graham as the Property Owner Representative to the Murdock Village Community Redevelopment Agency Advisory Committee. This is a three year term effective September 20, 2011 and will expire September 20, 2014. **BUDGETED ACTION:** None

D. Administration

Administration

- (1) **RECOMMENDED ACTION:** Set a Joint Meeting with the City of North Port for September 28, 2011 at 1:00 p.m. to be held in Room 119, Charlotte County Administration Building. **BUDGETED ACTION:** None
- (2) **RECOMMENDED ACTION:** Set a Strategic Update Session for Monday, October 17, 2011, 1:00 p.m. - 5:00 p.m. to be held at the Port Charlotte Beach Complex. **BUDGETED ACTION:** None

Public Information Office - No Items.

E. County Attorney

- (1) **RECOMMENDED ACTION:** The Supervisor of Elections for Charlotte County is requesting, in the second paragraph of his attached letter, that the Board approve the consolidation of voting Precinct 71 into Precinct 32. Attached is a map of the present locations for Precincts 71 and 32, and a map of the proposed Precinct 32 combining Precinct 71 and Precinct 32. **BUDGETED ACTION:** None at this time.
- (2) **RECOMMENDED ACTION:** Set an Executive Session for September 13, 2011 at 1:00 p.m. in the Charlotte County Attorney's Office Large Conference Room to discuss settlement negotiations and strategy related to litigation expenditures concerning the civil lawsuit captioned *Philip D. Hendrickson as Personal Representative of the Estate of Rebecca H. Hendrickson v. KB Home Florida LLC, KB Home Fort Myers, and Charlotte County; Case No. 09-4986-CA*. **BUDGETED ACTION:** None
- (3) **RECOMMENDED ACTION:** Set a public hearing for September 27, 2011 at 10:00 a.m., or as soon thereafter as may be heard, to consider approving an ordinance relating to pain management clinics. **BUDGETED ACTION:** No action needed.
- (4) **RECOMMENDED ACTION:** Set a public hearing for Tuesday, September 27, 2011 at 10:00 a.m. or as soon thereafter as possible to discuss proposed changes to the Charlotte County Code of Ordinances regarding firearms pursuant to §790.33, Florida Statutes. **BUDGETED ACTION:** None
- (5) **RECOMMENDED ACTION:** Approve a Resolution amending Resolution No. 2011-262 "Approving a Rate Indexing Request from Waste Management of Florida, Inc., for Company Sanitation Rates, Fees and Charges" in order to correct a scrivener error. **BUDGETED ACTION:** None

F. Budget and Administrative Services

Budget and Administrative Services

- (1) **RECOMMENDED ACTION:** Approve transfer of \$150,000 from the County Law Enforcement Trust Fund to the Charlotte County Sheriff's Office. **BUDGETED ACTION:** Approve budget transfer # 11-039 in the amount of \$150,000 within the County Law Enforcement Trust Fund from the cash carried forward account line to the interfund transfer account line to facilitate the transaction request.

Fiscal Services - No Items.

Information Technology - No Items.

Purchasing

- (2) **RECOMMENDED ACTION:** Approve the Renewal Agreement, File #11-334, Maintenance and Repair of 800 MHz Communication Infrastructure, to Motorola, for the period from October 1, 2011 through and including September 30, 2012, for an annual cost of \$148,315.80. **BUDGETED ACTION:** No action needed.
- (3) **RECOMMENDED ACTION:** Approve deletion of the property inventory items listed on the attached for the month of September, 2011. **BUDGETED ACTION:** None
- (4) **RECOMMENDED ACTION:** Approve award of Bid #11-218 Stormwater Control Structures - Dorchester and Morningstar Waterways to the lowest responsive, responsible bidder, Zep Construction of Port Charlotte, Florida, in the amount of \$1,804,455.71. **BUDGETED ACTION:** None. Budgeted in approved CIP project c390304 GPC Stormwater Control Structures, c339702 Major water Transmission Lines, and c350602 Wastewater Force Mains.
- (5) **RECOMMENDED ACTION:** a) Approve award of Bid #11-260, Water Quality Analysis, to Benchmark EnviroAnalytical of North Port, FL at the unit prices listed on the attached tabsheet for the term October 1, 2011 up to and including September 30, 2012; and b) Authorize the Administrator to approve two additional one year renewals at the same prices, terms, and conditions, by mutual consent. **BUDGETED ACTION:** No action needed. Funding for the following amounts is budgeted for FY 2012CCU - \$152,599, MSWMD - \$6,500, Stormwater - \$132,000
- (6) **RECOMMENDED ACTION:** a) Award Bid #11-282, Painting Contractor-Annual, to the lowest responsive, responsible bidder, Olson Painting of Charlotte County, Inc., of Rotonda West, Florida, per the unit pricing on the attached tabulation. This is an annual contract for a painting contractor to provide services for new and remodeling painting projects on an "as needed" basis; and b) Authorize the County Administrator to approve renewal options up to two (2) additional one-year terms, at the same prices, terms and conditions, by mutual consent. **BUDGETED ACTION:** The FY12 funding for painting is located in various departmental budgets in the Repair and Maintenance line item accounts.
- (7) **RECOMMENDED ACTION:** a) Approve award of Bid #11-289, Transit Contract Drivers and Bus Washer, to Ameditrans, Inc, of Port Charlotte, FL, at the unit prices listed below for the term October 1, 2011, through and including September 30, 2012; and b) Authorize County Administrator to approve renewal of two (2) additional one-year terms, at the same prices, terms, and conditions, by mutual consent. **BUDGETED ACTION:** This item is grant funded and is budgeted in the General Fund, Dial-A-Ride - \$473,668 and Sunshine - \$349,284. The required grant match will be met with Sunshine Ride General Funds. Both have been budgeted for County Fiscal Year 2011/12.

Real Estate Services - No Items.

H. Community Services

Parks and Natural Resources - No Items.

Recreation - No Items.

Libraries and Historical

- (1) **RECOMMENDED ACTION:** Approve a grant agreement application with the Florida Department of State for State Aid to Libraries Program FY 2012. Authorize the Chair to sign the State Aid to Libraries Grant Agreement for FY 2012. **BUDGETED ACTION:** The budgeted amount for State Aid to Libraries in proposed fiscal year 2012 is \$84,640.

J. Economic Development

- (1) **RECOMMENDED ACTION:** Reappoint Jeff Brown and Rob Humpel to the Charlotte County Industrial Development Authority. **BUDGETED ACTION:** None

K. Facilities Construction and Maintenance - No Items.

L. Human Resources - No Items.

M. Human Services

- (1) **RECOMMENDED ACTION:** Approve the State Housing Initiatives Partnership (SHIP) Program Annual Report (also includes Hurricane Housing Recovery or "HHR" Annual Report) for signature and submission to the Florida Housing Finance Corporation. **BUDGETED ACTION:** None required

N. Public Safety

- (1) **RECOMMENDED ACTION:** Approve an Agreement with the Florida Division of Emergency Management for the Hazards Analysis Update Grant in the amount of \$2,367 and authorize the Chair to sign any related documents. **BUDGETED ACTION:** None. There is no County match required.

P. Public Works

- (1) **RECOMMENDED ACTION:** Approve the Fiscal Year 2012 annual certified budget and contract for Mosquito Control with the Florida Department of Agriculture and Consumer Services (FDAC). The FDAC which oversees County Mosquito Districts requires, per the Florida Administrative Code 5E-13.027, that the County submit a certified budget no later than September 15 each year. **BUDGETED ACTION:** None. Funds are supplied from general revenues and a state grant.
- (2) **RECOMMENDED ACTION:** Approve a resolution adopting solid waste rates for Lee County residents on Gasparilla Island, as adopted by interlocal agreement with the Lee County Board of County Commissioners. This request is pursuant to Charlotte County Code Chapter 4-4, "Sanitation District" and has been reviewed by Charlotte County Public Works Solid Waste Division and the Charlotte County Attorney's Office. **BUDGETED ACTION:** Revenues received due to this resolution are recorded in the Charlotte County Landfill Enterprise Fund.

Q. Tourism Development - No Items.

R. Utilities - No Items.

S. Other Agencies - No Items.

V. REGULAR AGENDA

Z. Regular Agenda

- (1)** Commission Office - Select by ballot, one member to serve At-Large on the Murdock Village Community Redevelopment Agency Advisory Committee. This is a three year term effective September 20, 2011 and shall expire September 20, 2014.
- (2)** Economic Development - a) Discussion and direction regarding office space for the Economic Development Office; and b) If it is the Board's direction to continue lease at SunTrust building, consider approving the attached Resolution.

VIII. PUBLIC WORKSHOP AGENDA - No Items

IX. BOARD WORKSHOP AGENDA - No Items.

X. CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state his/her name for the record and may address his/her comments to items that were or were not discussed during the meeting. Each citizen will be allowed no more than three minutes to express his/her opinion.

AA. County Administrator:

BB. County Attorney:

CC. Commissioner Comments:

Bob Starr, District 1, Chairman
Tricia Duffy, District 5, Vice-Chairman
Christopher Constance, District 2
Robert Skidmore, District 3
Stephen R. Deutsch, District 4

Schedule of Future Closures/Hearings/Workshops

Thursday, September 15, 2011, 5:01 p.m., **First Budget Public Hearing**, Murdock Administration Building, Room # 119

Tuesday, September 20, 2011, 9:00 a.m., Board of County Commissioners Land Use Meeting, Murdock Administration Building, Room #119

Tuesday, September 27, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Thursday, September 29, 2011, 5:01 p.m., **Final Budget Public Hearing**, Murdock Administration Building, Room # 119

Tuesday, October 11, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Tuesday, October 18, 2011, 9:00 a.m., Board of County Commissioners Land Use Meeting, Murdock Administration Building, Room #119

Tuesday, October 25, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Tuesday, November 8, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Friday, November 11, 2011, All County Building Closed in Observance of Veterans Day

Tuesday, November 15, 2011, 9:00 a.m., Board of County Commissioners Land Use Meeting, Murdock Administration Building, Room #119

Tuesday, November 22, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Thursday, November 24, 2011, All County Building Closed in Observance of Thanksgiving

Friday, November 25, 2011, All County Building Closed in Observance of Thanksgiving

Friday, December 9, 2011, 10:00 a.m., **Joint Meeting, BCC and City of Punta Gorda**, Murdock Administration Building, Room #119

Tuesday, December 13, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Tuesday, December 20, 2011, 9:00 a.m., Board of County Commissioners Land Use Meeting, Murdock Administration Building, Room #119

Friday, December 23, 2011, All County Building Closed in Observance of Christmas Holiday

Monday, December 26, 2011, All County Building Closed in Observance of Christmas Holiday