

BOARD OF COUNTY COMMISSIONERS

October 10, 2011

A Pre-Agenda meeting in preparation of the October 11, 2011 Regular Meeting was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

Members present were: Chairman Starr, Commissioner Constance, Commissioner Deutsch, Commissioner Duffy, Commissioner Skidmore, County Attorney Knowlton, County Administrator Sandrock, Assistant County Administrator Shoemaker, and Deputy Clerk Lansing. The following members were absent: None. The meeting was called to order at **9:00 AM**.

There was Board Discussion held on the following items:

County Attorney	E-1	Change #1
Budget & Administration	F-5	
Purchasing	F-6	
Real Estate Services	F-7	
Community Development	G-1	
Human Services	M-1	
Regular Agenda	Z-1	Addition #1
Regular Agenda	Z-2	Addition #2

ADJOURNED: 9:50 AM

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Chairman

ATTEST:

BARBARA T. SCOTT, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Deputy Clerk

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**COUNTY OF CHARLOTTE**  
**Board of County Commissioners**  
18500 Murdock Circle  
Port Charlotte, FL 33948  
[www.CharlotteCountyFL.com](http://www.CharlotteCountyFL.com)



**County Commissioners**

Bob Starr, District 1, Chairman  
Tricia Duffy, District 5, Vice-Chairman  
Christopher Constance, District 2  
Robert Skidmore, District 3  
Stephen R. Deutsch, District 4

Raymond J. Sandrock  
**County Attorney**  
Janette S. Knowlton  
**Clerk of the Circuit Court**  
Barbara T. Scott

Regular Meeting  
10/11/2011 9:00 AM  
18500 Murdock Circle, Room 119

The Charlotte County Commission meeting room is accessible to the physically disabled. If you need assistance, please contact our office at 941-743-1392. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Desk.

**9:00 A.M. Call to Order and Roll Call**

**Invocation**

Pastor Fr. Tom Heck  
St. Charles Borromeo

**Pledge of Allegiance**

**Changes to the Agenda:** See last page

**Proclamations/Awards**

- I. Citizen Input - Agenda Items Only
- II. Committee Vacancies
- III. Reports Received and Filed
- IV. Consent Agenda
- V. Regular Agenda
- VI. Public Hearing
- VII. Presentation
- VIII. Public Workshop
- IX. Board Workshop
- X. Citizen Input - Any Subject

**Proclamations** - Commissioner Tricia Duffy

AARP Charlotte Chapter 80 Day

Arts and Humanities Council Artist of the Month - Sally Kalama

Children's Symphony Week

Family History Month

Roger Livingston Day

**Employee Recognition** - County Administrator Raymond J. Sandrock

**5 Years**

Emily Lewis	Human Services
Scott Raver	Public Works
Richard Renick	Public Works
Stephen Ruggieri	Public Works

**10 Years**

Terry Barnett	Public Works
William Hanfelder	Utilities

**20 Years**

Charles Oram, Jr.	Utilities
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**Not Attending**

Victoria Chichura	5 years	BAS-Fiscal Services
Scott Geezil	5 years	Community Services
Chris Lindecamp	5 years	Public Works
Jon Miller	25 years	Fire/EMS
Jeremy Tuttle	5 years	Fire/EMS

**Ambassador Program**

Debra Alexander	Budget &Administrative Services/Real Estate
Lisa Bailey	Facilities Construction & Maintenance
Ellen Betz	Human Services
Linda Caines	Budget &Administrative Services/Fiscal
Denise Caruthers	Utilities
Marcie DeGiovine	Budget &Administrative Services/Fiscal
Andre Deschenes	Public Works/Investigation
Dino Garnett	Public Works/Signing &Marketing
Raju Gopinath	Budget &Administrative Services/IT
Dana Harper	Emergency Management
Tracy Horner	Public Works/Storm Water
Maggie Horton	Community Development/Growth Management
Mel Hudson	Budget &Administrative Services/Fiscal
Caryn Huff	Facilities Construction & Maintenance

David Johnston	Budget &Administrative Services/Fiscal
Tina Jones	CommunityDevelopment/Building/Planning/Engineering
Shelanda Krekreghe	Utilities
Lynda D. Lafferty	County Attorney's Office
Bill Leonard	Public Works/Maintenance & Operations
Kathleen Lindback	Budget &Administrative Services/Purchasing
Cheryl O'Brien	Budget &Administrative Services/Fiscal
Roxann Read	Community Development /Planning
Tracy A. Ritter	Budget &Administrative Services/Fiscal
Linda Rohmer Free	Budget &Administrative Services/Fiscal
SueAnn Sanders	Administration/PIO
April K. Santos	Budget &Administrative Services/Fiscal
Joseph Schubiger	Community Development/Building/Planning
Roger Warner	Facilities Construction & Maintenance
Brenda M. Wilson	Budget &Administrative Services/Fiscal
Jeanie Wnoroski	Budget &Administrative Services/Fiscal

**Not Attending**

Albert D. Campitelli	Budget &Administrative Services/Real Estate
Vicki Chichura	Budget &Administrative Services/Fiscal
Marie Pecorella	Administration
Jeff Proffitt	Public Works



## II. COMMITTEE VACANCIES

**Charlotte County is seeking volunteers to serve on the following Committees:**

**Affordable Housing Advisory Committee** - is seeking three members to serve on the committee. One real estate professional, one essential services representative, one for-profit provider representative. Committee meets 3rd Wednesday of the month in November, February, May, and August. Terms are for three years.

**Construction Board of Adjustments and Appeals** - is currently seeking two members. One licensed mechanical contractor and one member to serve as an alternate. Alternate member should be from the construction industry and hold a current license. Committee meets 1st and 3rd Monday of each month at 8:30 a.m. in Murdock. Terms are for three years.

**The Manasota and Sandpiper Key Community Plan Advisory Committee** - is seeking one volunteer to fill an unexpired term. Must be a full time resident on either Manasota or Sandpiper Key. Term is effective immediately and shall expire on August 23, 2013. Please send request for appointment and resume to: Roxann Read at [roxann.read@charlottefl.com](mailto:roxann.read@charlottefl.com) or fax to 941-743-1292.

**MPO – Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB)** – is seeking two (2) individuals to voluntarily serve on the LCB Board. The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Community Transportation Coordination of service to be provided to the transportation disadvantaged. The positions are for: 1) Elderly Interests Representative (a person over 60 years of age); and 2) Local Private for Profit Transportation Industry. Please send a letter or e-mail stating your interest in and qualifications for your respective LCB positions by October 14, 2011 to: Charlotte County-Punta Gorda MPO, 25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980. Fax: 941-883-3534 Email: [office@ccmpo.com](mailto:office@ccmpo.com).



### III. REPORTS RECEIVED AND FILED

Clerk's two year report for Board of County Commissioners



### IV. CONSENT AGENDA

Clerk of the Circuit Court

#### A. Finance Division

- (1) **RECOMMENDED ACTION:**  
Approve the Clerk's Finance Memorandum.  
**BUDGETED ACTION:** None required.

#### B. Minutes Division

- (1) **RECOMMENDED ACTION:**  
8/09/11 9:00 AM Regular Meeting  
8/09/11 2:00 PM Executive Session  
8/15/11 1:00 PM Joint Workshop/BCC/Ec Dev/Ent Charlotte  
**BUDGETED ACTION:** None required.

Board of County Commissioners

#### C. Commission Office

- (1) **RECOMMENDED ACTION:**  
Authorize the Chairman to sign the letter of agreement with Southwest Florida Crime Stoppers, Inc. designating them as the County's agent for receiving funds from the Crime Stoppers Trust Fund.  
**BUDGETED ACTION:**  
None required.

#### D. Administration

**Administration - No Items.**

**Public Information Office - No Items.**

#### E. County Attorney

- (1) **RECOMMENDED ACTION:** Set an Executive Session for October 11, 2011 at 1:00 p.m. in the Charlotte County Attorney's Office Large Conference Room to discuss settlement negotiations or strategy related to litigation expenditures concerning the civil lawsuits captioned Sabbia & Monti Trust v. Charlotte County, et al., Case No. 08-3534-CA and Veteran's Peachland Plaza v. Sabbia & Monti Trust, et al., Case No. 09-2318-CA.  
**BUDGETED ACTION:** None required.

**(2) RECOMMENDED ACTION:**

Set an Executive Session for October 25, 2011 at 2:00 p.m. in the Charlotte County Attorney's Office Large Conference Room to discuss strategy related to litigation expenditures concerning the civil lawsuit captioned Andress Family Florida LLP, et al. v. Charlotte County, Case No. 10-639-CA. **BUDGETED ACTION:** None required.

**F. Budget and Administrative Services**

**Budget and Administrative Services**

**(1) RECOMMENDED ACTION:**

a) Approve acceptance of the Adult Drug Court Discretionary Grant for a two (2) year grant totaling \$199,990; b) Approve Budget Amendment #12-A001 in the amount of \$199,990; and c) Authorize the County Administrator or his designee to sign the MOU, contracts and future documents related to this grant, including amendments. **BUDGETED ACTION:** Approve Budget Amendment #12-A001, \$199,990.

**(2) RECOMMENDED ACTION:**

Approve and authorize the Chair of the Charlotte County BCC to execute the FY 2011/2012 County/State Department of Health Contract for the operation of the Charlotte County Health Department.

**BUDGETED ACTION:**

No action needed. Funding is provided through the County Health Unit millage rate of 0.0907 which provides \$1,213,200 budgeted in the Charlotte County Health Department Fund as the County's share of this contract.

**(3) RECOMMENDED ACTION:**

Approve the contract with Charlotte Behavioral Health Care in the amount of \$1,435,140. Each year, the Commissioners review the non-profit human services grant applications and award grants to organizations as agreed on by the Commissioners. **BUDGETED ACTION:** No action needed. The total amount for the proposed FY 2012 budget is \$1,435,140. Funds are provided in the General Fund.

**(4) RECOMMENDED ACTION:**

Approve resolution adopting American Recovery and Reinvestment Act Grant Fund Policies and Procedures, and providing for an effective date. **BUDGETED ACTION:** None

**(5) RECOMMENDED ACTION:**

Approve the contracts for the United Way of Charlotte County in the amount of \$591,305; the Arts & Humanities council of Charlotte County, Inc., in the amount of \$25,000; the Charlotte Harbor Environmental Center (CHEC) in the amount of \$35,000; the Military Heritage Museum in the amount of \$17,850; and the Charlotte County Composite Squadron SER FL 051 (Civil Air Patrol) in the amount of \$6,000. **BUDGETED ACTION:** No action needed. These items are budgeted in the FY 2011/12 budget in the General Fund.

**Fiscal Services - No Items.**

**Information Technology - No Items.**

**Purchasing**

**(6) RECOMMENDED ACTION:**

a) Approve Amendment #3 to Contract #06-283R, Design/Build-Human Services Building, with Mathews/Taylor Construction, LLC for design and engineering of the Charlotte County employee clinic within the Human Services Building for a fee of \$30,471.56; and b) Authorize Chairman to sign the Amendment. **BUDGETED ACTION:** No Action needed. CIP was approved and adopted during the FY12 budget process.

**Real Estate Services**

- (7) RECOMMENDED ACTION:** Approve the attached Resolution authorizing the Chair of the Charlotte County Board of County Commissioners to approve two agreements for purchase and sale of the real property related to two County owned remnant parcels in accordance with the provisions of Chapter 125, of the Florida Statutes. **BUDGETED ACTION:** No action needed. Any revenue from these properties will be deposited into the appropriate fund to defray costs that have occurred for maintaining these properties and/or processing costs.

**G. Community Development**

**(1) RECOMMENDED ACTION:**

Approve Amended Letter Agreement between Charlotte County and American Momentum Bank (formerly LandMark Bank) for FP-04-02-02, Villa Milano.

**BUDGETED ACTION:**

No action needed.

**(2) RECOMMENDED ACTION:**

Request Board support for HUD Community Challenge Planning Grant application in the amount of \$1,999,490.

**BUDGETED ACTION:**

No budget action needed - Application only.

**(3) RECOMMENDED ACTION:**

Set a Public Hearing to be conducted at the Board of County Commission Meeting of October 25, 2011, at 10:00 a.m. or as soon as possible thereafter, to consider proposed amendments to County Codes regulating fortune tellers, clairvoyants, palmists, taxicab vehicles and drivers.

**BUDGETED ACTION:**

None required.

**H. Community Services**

**Parks and Natural Resources - No Items.**

**Recreation - No Items.**

**Libraries and Historical - No Items.**

**J. Economic Development - No Items.**

**K. Facilities Construction and Maintenance - No Items.**

**L. Human Resources - No Items.**

**M. Human Services**

**(1) RECOMMENDED ACTION:**

Approve an additional allocation for the Brush With Kindness Program from the last remaining Hurricane Housing Recovery funds.

**BUDGETED ACTION:**

No action needed. Amount budgeted in FY11/12 Human Services, Hurricane Housing Recovery Budget - 100% grant funded.

**N. Public Safety**

**(1) RECOMMENDED ACTION:**

Approve the 2010-2013 Homeland Security Grant Program agreement to support the Charlotte County HAZMAT Team. The grant amount of \$54,405 provides \$34,216 for training and \$20,189 for Equipment Capability Retention.

**BUDGETED ACTION:** No action needed. When approved the grant will be budgeted in the FY2011/2012 Charlotte County Fire Rescue Fund. No County match required.

**P. Public Works - No Items.**

**Q. Tourism Development - No Items.**

**R. Utilities - No Items.**

**S. Other Agencies - No Items.**



**V. REGULAR AGENDA**

**Z. Regular Agenda**



**VI. PUBLIC HEARING AGENDA - No Items**



**VII PRESENTATION - No Items**



**VIII. PUBLIC WORKSHOP AGENDA - No Items**

Public input permitted.



**IX. BOARD WORKSHOP AGENDA - No Items.**

No public input.



**X. CITIZEN INPUT - ANY SUBJECT**

Anyone wishing to address the Board during this portion of the meeting must state his/her name for the record and may address his/her comments to items that were or were not discussed during the meeting. Each citizen will be allowed no more than three minutes to express his/her opinion.

**AA. County Administrator:**

**BB. County Attorney:**

**CC. Economic Development Director**

**D.D. Commissioner Comments:**

Bob Starr, District 1, Chairman  
Tricia Duffy, District 5, Vice-Chairman  
Christopher Constance, District 2  
Robert Skidmore, District 3  
Stephen R. Deutsch, District 4

**Board of County Commissioners  
Schedule of Future Closures/Hearings/Workshops**

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Tuesday, October 18, 2011, 9:00 a.m., Board of County Commissioners **Land Use Meeting**, Murdock Administration Building, Room #119

Tuesday, October 25, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Tuesday, November 8, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

**Friday, November 11, 2011, All County Building Closed in Observance of Veterans Day**

Tuesday, November 15, 2011, 9:00 a.m., Board of County Commissioners **Land Use Meeting**, Murdock Administration Building, Room #119

Tuesday, November 22, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

**Thursday, November 24, 2011, All County Building Closed in Observance of Thanksgiving Day  
Friday, November 25, 2011, All County Building Closed in Observance of Thanksgiving Holiday**

Friday, December 9, 2011, 10:00 a.m., **Joint Meeting**, Board of County Commissioners and City of Punta Gorda, Murdock Administration Building, Room #119

Tuesday, December 13, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Tuesday, December 20, 2011, 9:00 a.m., Board of County Commissioners **Land Use Meeting**, Murdock Administration Building, Room #119

**Friday, December 23, 2011, All County Building Closed in Observance of Christmas Holiday  
Monday, December 26, 2011, All County Building Closed in Observance of Christmas Holiday**