

**BOARD OF COUNTY COMMISSIONERS**

**November 7, 2011**

A Pre-Agenda meeting in preparation of the November 8, 2011 Regular Meeting was held at the Murdock Administration Complex in Room B-106, Port Charlotte, Florida.

Members present were: Chairman Starr, Commissioner Constance, Commissioner Deutsch, Commissioner Duffy, Commissioner Skidmore, County Attorney Knowlton, County Administrator Sandrock, Assistant County Administrator Shoemaker, and Deputy Clerk Carleton. The following members were absent: None. The meeting was called to order at **9:00 AM**.

There was Board Discussion held on the following items:

**County Attorney: E-1, E-2**

**Purchasing: F-1 Change #1**

**Community Development: G-1, G-3**

**Parks and Natural Resources: H-1**

**Recreation: H-2 (Moved to 11/22/11 Meeting)**

**ADJOURNED: 10:00 AM**

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**Chairman**

**ATTEST:**

**BARBARA T. SCOTT, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS**

By: \_\_\_\_\_  
**Deputy Clerk**

**COUNTY OF CHARLOTTE**  
**Board of County Commissioners**  
18500 Murdock Circle  
Port Charlotte, FL 33948  
[www.CharlotteCountyFL.com](http://www.CharlotteCountyFL.com)

**County Commissioners**

Bob Starr, District 1, Chairman  
Tricia Duffy, District 5, Vice-Chairman  
Christopher Constance, District 2  
Robert Skidmore, District 3  
Stephen R. Deutsch, District 4



**County Administrator**  
Raymond J. Sandrock  
**County Attorney**  
Janette S. Knowlton  
**Clerk of the Circuit Court**  
Barbara T. Scott

Regular Meeting  
11/8/2011 9:00:00 AM  
18500 Murdock Circle, Room 119

The Charlotte County Commission meeting room is accessible to the physically disabled. If you need assistance, please contact our office at 941-743-1392. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Desk.

**9:00 A.M. Call to Order and Roll Call**

**Invocation** - Deacon Sam Putleo, St. Maximilian Kolbe Catholic Church

**Pledge of Allegiance**

**Changes to the Agenda:** See last page

**Proclamations/Awards**

- I. **Citizen Input - Agenda Items Only**
- II. **Committee Vacancies**
- III. **Reports Received and Filed**
- IV. **Consent Agenda**
- V. **Regular Agenda**
- 10:00 A.M. VI. **Public Hearing**
- VII. **Presentation**
- VIII. **Public Workshop**
- IX. **Board Workshop**
- X. **Citizen Input - Any Subject**

**Proclamations** - Commissioner Christopher Constance

Arts and Humanities Council Artist of the Month - Linda Grashorn  
Global Entrepreneurship Week  
Pancreatic Cancer Awareness Month

**Employee Recognition** - County Administrator Raymond J. Sandrock

**Five Years:** Tracey Ritter, Fiscal Services; **Ten Years:** Nathan Boyette, Public Safety; Paul Brereton, Public Safety; Randall Brown, Public Safety; Eric Harrison, Public Safety; Joshua Hirschy, Public Safety; William Holland, Public

Works; Teresa Morrin, Public Works; Jeffery Morris, Public Safety; Dianne Quilty, Fiscal Services; Todd Schwalbe, Public Safety; Jeremy Scott, Public Safety; **Twenty Years:** Thomas Crocker, Public Safety; James Ryan, Public Safety; Beth Sawyer, Utilities; **Twenty-Five Years:** John Krevas, Public Works

### Presentation

Presentation to the Board of County Commissioners from the Punta Gorda Horseman's Association.

## II. COMMITTEE VACANCIES

### Charlotte County is seeking volunteers to serve on the following Committees:

**Edgewater North Waterway Advisory Committee** is seeking four regular members with a term of three years; one alternate member with a two year term. Volunteers must reside within the district. Submit resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call (941) 575-3600; fax (941) 637-9265 or e-mail dawn.harrison@charlottefl.com

**Greater Port Charlotte Street & Drainage** is seeking two members; one regular member with a term of three years; one alternate member with a two year term. Volunteers must reside within the district. Submit resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950 or call (941) 575-3600; fax: (941) 637-9265 or email dawn.harrison@charlottefl.com

**Punta Gorda Community Redevelopment Agency** is seeking one member. Appointee must be a Charlotte County resident and shall serve for a four (4) year term. The purpose of the Agency is to implement the policies, projects and programs contained in the Punta Gorda Downtown Redevelopment Plan. Submit request for appointment to Diane Gant, Charlotte County Commission Office, 18500 Murdock Circle, Room 536, Port Charlotte, FL 33948 or call 941-743-1300; fax 941-743-1310 or email: diane.gant@charlottefl.com

**South Gulf Cove Community Plan Advisory Committee** is seeking one volunteer to finish an unexpired term. Must reside within South Gulf Cove. Term effective immediately and shall expire July 24, 2012.

## III. REPORTS RECEIVED AND FILED

## IV. CONSENT AGENDA

### Clerk of the Circuit Court

#### A. Finance Division

(1) **RECOMMENDED ACTION:** Approve Clerk's Finance Memoranda. **BUDGETED ACTION:** None

#### B. Minutes Division

(1) **RECOMMENDED ACTION:** Approve Minutes for:  
September 13, 2011 9:00 a.m. Regular Meeting and 1:00 p.m. Executive Session  
**BUDGETED ACTION:** None

### Board of County Commissioners

#### C. Commission Office

(1) **RECOMMENDED ACTION:** a) Change the status of Charles Dodd from a regular member to an alternate member with a term expiring on October 28, 2012; and b) Appoint Susan Killion to fill an unexpired term on the Rotonda West Street & Drainage MSBU Committee. The term will expire on

February 13, 2013. **BUDGETED ACTION:** None

(2) **RECOMMENDED ACTION:** Appoint Neal Rietz to fill an expired term on the Boca Grande Streets and Drainage MSBU Committee. Mr. Rietz's term will be for three years, expiring on November 8, 2014. **BUDGETED ACTION:** None

(3) **RECOMMENDED ACTION:** Appoint Carol McGuire to fill an unexpired term on the South Gulf Cove Beautification MSBU Committee. The term will expire on November 16, 2013. **BUDGETED ACTION:** None

#### D. Administration

##### Administration

(1) **RECOMMENDED ACTION:** Approve cancellation of the December 20, 2011 Land Use Meeting, and the December 27, 2011 Regular Meeting of the Board of County Commissioners. **BUDGETED ACTION:** None

**Public Information Office - No Items.**

#### E. County Attorney

(1) **RECOMMENDED ACTION:** Approve the setting of today's ECAP Enhancement Zone public hearing for 10:00 a.m. as advertised. **BUDGETED ACTION:** No action needed.

(2) **RECOMMENDED ACTION:** Authorize commencement of legal action against Wayne Thibodeau, Rose Thibodeau, and Russell Thibodeau to include seeking an injunction requiring compliance with County Codes. **BUDGETED ACTION:** No action needed.

#### F. Budget and Administrative Services

**Budget and Administrative Services - No Items.**

**Fiscal Services - No Items.**

**Information Technology - No Items.**

##### Purchasing

(1) **RECOMMENDED ACTION:** Approve Change Order #1 to Contract #11-219 Specialty Mowing with Walker Service, Inc. in the amount of \$32,510 for a revised total amount of \$191,411. **BUDGETED ACTION:** No action needed. Budgeted in the Transportation Trust fund and the South Gulf Cove Beautification MSBU.

(2) **RECOMMENDED ACTION:** a) Approve award of Bid #11-328, Demolition - Commercial/Residential Structures Including Mobile Homes - Annual Contract, to the lowest responsive, responsible bidder, Avant Construction Inc. of Punta Gorda, Florida for the period from date of award through and including September 30, 2012, at the unit prices specified on the attached bid tabulation; and b) Authorize the County Administrator to approve renewal options for up to two (2) additional one-year terms, at the same prices, terms and conditions, by mutual consent. **BUDGETED ACTION:** No action needed. Amount budgeted in FY2012 - \$101,500.

##### Real Estate Services

- (3) **RECOMMENDED ACTION:** Approve the Resolution authorizing the fee simple acquisition of Lot 110, Rotonda West - Oakland Hills for the purposes of providing an expansion site for Charlotte County Utilities' wastewater lift station #812. **BUDGETED ACTION:** No action needed. Amount budgeted in FY2012 is \$15,000. Funding is in approved CIP c350603, Wastewater Lift Station CIP, Renewal and Replacement Fund.
- (4) **RECOMMENDED ACTION:** Approve the attached Resolution authorizing the release of a portion of a twenty-foot (20') wide utility and drainage easement, located in Port Charlotte Subdivision, Section Ninety-Three, and further authorizing the Senior Division Manager, Real Estate Services Division, to execute a County Deed releasing said portion of said easement. (Owners: Alan S. and Nancy L. Kehlmann) **BUDGETED ACTION:** None
- (5) **RECOMMENDED ACTION:** Approve the attached resolution authorizing the Senior Division Manager of the Real Estate Services Division to execute the necessary documents required for the conveyance of two residential properties acquired from the dissolved Housing Corporation of Charlotte County, Inc. to Charlotte County Habitat for Humanity, Inc. **BUDGETED ACTION:** No action needed. Recording fees of \$123.40 will be funded by the SHIP grant.

#### G. Community Development

- (1) **RECOMMENDED ACTION:** Approve and authorize the Chairman to sign an agreement between the Florida Department of Transportation and Charlotte County allowing for the County to fund \$17,600 for decorative black painting of new traffic signal installations at the US 41 / Harbor Boulevard intersection. **BUDGETED ACTION:** No action needed. Budget is available in the Transportation Trust Fund.
- (2) **RECOMMENDED ACTION:** Authorize and approve bond release to Southwest Land Development in the amount of \$339,563.94 for improvements associated with Airport Commerce Center. **BUDGETED ACTION:** No action needed.
- (3) **RECOMMENDED ACTION:** Approve a Certification of a Sending Zone, CSZ-11-06-01, for Peace River Island, LLC, who is requesting the certification of 86 units of density. **BUDGETED ACTION:** None
- (4) **RECOMMENDED ACTION:** Approve the DRC-PD-10-01pp Final Detail Plan Resolution permitting G2 Pro Ventures, L.L.C. to construct the El Jobean Resort Development located at 14100 Myakka Avenue. **BUDGETED ACTION:** No action needed.
- (5) **RECOMMENDED ACTION:** Approve and authorize the Chairman to sign an amendment to the existing Developer's Agreement between Benderson Development Company, LLC and Charlotte County pertaining to proposed road and drainage improvements to Rampart Boulevard. **BUDGETED ACTION:** No action needed. Budgeted in approved CIP Project c410742, Rampart Blvd Widening.

#### H. Community Services

##### Parks and Natural Resources

- (1) **RECOMMENDED ACTION:** Approve extending terms for two Parks & Recreation Advisory Board members: Katherine Ariens, District 2, extend term to November 2013. Fred Pazona, At Large, extend term to November 2013. **BUDGETED ACTION:** None

##### Recreation

- (2) **RECOMMENDED ACTION:** Approve stadium improvements listed. **BUDGETED ACTION:** No action needed. Amount budgeted in FY12 \$200,000.

**Libraries and Historical - No Items.**

**J. Economic Development**

- (1) RECOMMENDED ACTION:** Approve a Resolution recommending Project #2011011 be approved as a qualified applicant for the Brownfield Redevelopment Bonus Refund Program pursuant to 288.107 Florida Statutes, and provide for the financial support requirement via Ad Valorem Tax Exemption. **BUDGETED ACTION:** No action needed. Project #2011011 will seek Board approval for participation in the Economic Development Ad Valorem Tax Exemption Program for the proposed project.
- (2) RECOMMENDED ACTION:** Approve a Resolution describing the proposed economic development incentive package for Project #2011011. **BUDGETED ACTION:** No action needed.
- (3) RECOMMENDED ACTION:** Appoint Tom King, SUPERTRAK, Inc., to the Charlotte County Industrial Development Authority. **BUDGETED ACTION:** Not required.
- (4) RECOMMENDED ACTION:** Approve the nomination of Tony Welch of Fawcett Hospital to serve on the Southwest Florida Workforce Development Board. **BUDGETED ACTION:** None

**K. Facilities Construction and Maintenance**

- (1) RECOMMENDED ACTION:** Approve a Resolution authorizing the Chairman to sign and execute a three year Lease between Senior Friendship Centers and Charlotte County for the Rebecca Neal Owens Center. **BUDGETED ACTION:** None

**L. Human Resources - No Items.**

**M. Human Services - No Items.**

**N. Public Safety - No Items.**

**P. Public Works - No Items.**

**Q. Tourism Development - No Items.**

**R. Utilities - No Items.**

**S. Other Agencies - No Items.**

**V. REGULAR AGENDA**

**Z. Regular Agenda**

**VI. PUBLIC HEARING AGENDA - 10:00 A.M.**

- (1)** Conduct the final public hearing to authorize the revisions to the Enterprise Charlotte Airport Park (ECAP) Enhancement Zone to include one county-owned parcel.

**VII. PRESENTATION AGENDA**

**VIII. PUBLIC WORKSHOP AGENDA - No Items**

**IX. BOARD WORKSHOP AGENDA - No Items.**

**X. CITIZEN INPUT - ANY SUBJECT**

Anyone wishing to address the Board during this portion of the meeting must state his/her name for the record and may address his/her comments to items that were or were not discussed during the meeting. Each citizen will be allowed no more than three minutes to express his/her opinion.

- AA. County Administrator:**
- BB. County Attorney:**
- CC. Economic Development Director:**
- DD. Commissioner Comments:**

Bob Starr, District 1, Chairman  
Tricia Duffy, District 5, Vice-Chairman  
Christopher Constance, District 2  
Robert Skidmore, District 3  
Stephen R. Deutsch, District 4

**Board of County Commissioners  
Schedule of Future Closures/Hearings/Workshops**

Thursday, November 10, 2011, Strategic Focus Update, 1:00 p.m. - 5:00 p.m., Port Charlotte Beach Complex

**Friday, November 11, 2011, All County Buildings Closed in Observance of Veterans Day**

Tuesday, November 15, 2011, 9:00 a.m., Board of County Commissioners Land Use Meeting, Murdock Administration Building, Room #119

Tuesday, November 22, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

**Thursday, November 24, 2011, All County Buildings Closed in Observance of Thanksgiving Day**

**Friday, November 25, 2011, All County Buildings Closed in Observance of Thanksgiving Holiday**

Friday, December 2, 2011, 10:00 a.m., **Joint Meeting, Board of County Commissioners and City of Punta Gorda**, Murdock Administration Building, Room #119

Tuesday, December 13, 2011, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

Tuesday, December 20, 2011, 9:00 a.m., Board of County Commissioners Land Use Meeting, Murdock Administration Building, Room #119

**Friday, December 23, 2011, All County Buildings Closed in Observance of Christmas Holiday**

**Monday, December 26, 2011, All County Buildings Closed in Observance of Christmas Holiday**

**Monday, January 2, 2012, All County Buildings Closed in Observance of New Year's Day**

Tuesday, January 10, 2012, 9:00 a.m., Board of County Commissioners Regular Meeting, Murdock Administration Building, Room #119

**Monday, January 16, 2012, All County Buildings Closed in Observance of Martin Luther King, Jr. Day**

Tuesday, January 17, 2012, 9:00 a.m., Board of County Commissioners Land Use Meeting, Murdock Administration Building, Room #119