

Charlotte County

Proposed FY07/08 Budget

July 30, 2007



Purpose of Workshop

- Overview of budget process to date

- Review reduction lists – request BCC approval of list and impacts
 - Personnel Changes
 - Revenue enhancements
 - Other Changes

- BCC direction to staff



Overview – FY07/08 Budget Process

- Initial budget workshop on June 8, 2007
Increases in Sheriff, Jail and Tax Collector offset by decreases by BCC depts and Clerk of Courts (5.6 M)
- Tax Reform Impacts – Now we need to reduce another (8.6 M) in Ad Valorem funds
- Total Reductions Required to offset increases and meet tax reform requirements - (\$14.2 M)

Tax Reform – Impact to Funds

	<u>Tax Reform Reduction</u>	<u>Impact on Fund</u>
- Countywide -	(6,477,028)	
General fund	(5,022,006)	Positions cut and misc line items reduced
Capital Projects fund	(1,357,488)	Reduced reserves
County Health Unit	(97,534)	Reduced reserves
Greater Charlotte Street Lighting District	(207,223)	Reduced reserves and Tuckers Grade CIP
Manasota Key Street & Drainage Unit	(25,544)	Reduced reserves
Charlotte Public Safety Fund	(1,775,471)	Reduced reserves & staff reductions
Sandhill Municipal Service Taxing Unit	13,211	Increase due to new construction in area
Don Pedro/Kights Island	(65,866)	Reduced reserves
Stump Pass Beach Nourishment Unit	(88,355)	Reduced reserves and cash carried forward
Total →	(8,626,276)	



Personnel Changes

□ Review of Personnel Changes (all funds)

- Frozen vs. Cut

- Frozen positions = 57

- Cut positions = 43

Total = 100 \$4,767,250



Frozen vs. Cut Positions

- **Frozen positions** – vacant positions as of April, 2007. Funding for these positions will be removed from the FY07/08 budget. The positions remain authorized and could be filled in the future.

- **Cut positions** – positions that can not be filled. Funding for these positions will be removed from the FY07/08 budget. These positions are a mix of filled and vacant.



PERSONNEL CHANGES - GENERAL FUND -

- Pages 1 – 6 on the Personnel Report



Personnel Reductions

□ **General Fund**

- Support departments

(pages 1&2 under the personnel section)

- **9 positions**

- 1- Commission Office

- 1- Administration

- 3- Attorney's Office

- 2- Economic Development

- 1- Human Resources

- 1- Information Technology

- **Request for approval to remove these positions from the FY07/08 budget**



Personnel Reductions cont.

- **Library** page 3 on Personnel Report
 - **8 positions impacted – total at all Library locations**
 - Reduce hours of operation to 40 hours per Library – the 40 hours will achieve the optimal hours to provide the best level of service within the 40 hour operation criteria. (based upon analysis of usage) –
 - **Request for approval to remove these positions from the FY07/08 budget**



Historical Center and Support

- 2 positions page 4 personnel report
 - Office hours and Gallery hours reduced
 - Fundraising activities impacted
 - Coordination of volunteers
 - No staffing for Cookie house or bunk house
 - Delays in improvements and small repairs

Request for approval to remove these positions from the FY07/08 budget



Personnel Reductions cont.

- **Recreation Programs** page (4 & 5 personnel report)
 - 9 positions
 - Impact to recreation centers (programs and hours of operation will be aligned with only two employees per center)

Request for approval to remove these positions from the FY07/08 budget



Personnel Reductions cont.

- **Parks Maintenance (page 5 on Personnel Report)**
 - 12 positions
 - Impacts: Maintenance of park facilities will be reduced:
 - Examples:
 - Cleaning from 7 days to 5 days
 - Trash removal from 7 days to 2-3 days
 - Mowing from every 5 days to 10 days.

Request for approval to remove these positions from the FY07/08 budget



Other General Fund Personnel Changes

- ❑ 1 position - Facilities (page 5)
- ❑ 1 positions – social services (page 6)
- ❑ 1 position Cooperative Extension (page 6)
- ❑ 4 positions – Mosquito control (page 6)
- ❑ 1 position – Survey & Mapping (page 6)

**Request for approval to remove these positions from the
FY07/08 budget**

WEST COUNTY REGIONAL LIBRARY



\$12.2 Million

- ❑ 30,000 square foot facility
- ❑ Design currently underway
- ❑ Construction scheduled FY2008

Funding:

- Ad Valorem \$8.2 Million
- Debt Proceed \$2.6
- Impact Fees \$1.0
- Grant \$0.5

FY08 Operating Impact:

Personal Services	\$430 Thousand
Operating Costs	\$54
Capital	\$21

Decision Points:

- Limited funding availability
- Cut project, - if so, reduction in capital and operating fund impact



Public Safety Fund - Personnel

□ Building Construction Services

14 positions due to market conditions (page 7 & 8)

- Community Development

14 positions (pages 8 & 9)

6 – positions previously reduced due to down turn in building industry

8 - additional positions (impacts to DRC and comprehensive plan work).

Community plans and authorized studies in place now can be handled, but addl requests would be impacted.

**Request for approval to remove these positions from the
FY07/08 budget**

Community Development's Budget

	FY 07 Amended Budget	FY 08 Admin Level	Increase / (Decrease)	Increase (Decrease) e)
<u>Expenses</u>				
Salaries and Benefits	4,271,130	4,238,527	(32,603)	-0.76%
Operating Exp	2,401,865	1,827,766	(574,099)	-23.90%
Central/Indirect Srvs	788,682	1,205,694	417,012	} 52.87%
Self-insurance Costs	82,379	136,760	54,381	
	7,544,056	7,408,747	(135,309)	-1.79%
Total Expenses				

**Uncontrollable expenses in
Central/indirect and self
Insurance is masking true
Reductions**

Parks, Rec. and Cultural Resources

	FY07 Amended Budget	FY08 Proposed Budget	Increase/ Decrease \$	Increase/ Decrease %
Revenues:	2,092,862	3,211,251	1,118,389	0.53
Expenses				
Salaries and Benefits	8,949,076	8,189,544	(759,532)	-8.49%
Operating Exp	5,994,523	5,678,576	(315,947)	-5.27%
Central/Indirect Srvs	1,041,702	1,995,148	953,446	91.53%
Self-Insurance Costs	480,335	1,384,474	904,139	188.23%
Total Expenses	16,465,636	17,247,742	782,106	4.75%
Net Department Exp	14,372,774	14,036,491	(336,283)	-2.34%

Uncontrollable expenses in
Central/indirect and self
Insurance is masking actual
Reductions

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Central/Indirect Srvs	0	0	0	
Self-Insurance Costs	0	0	0	
Total Expenses	14,943,599	13,868,120	(1,075,479)	-7.20%
Net Department Exp	12,850,737	10,656,869	(2,193,868)	-17.07%

THE DEPTS OVERALL DECREASE WOULD BE 17% IF YOU FACTOR OUT CENTRAL & INDIRECT AND SELF INSURANCEE



Transportation Trust

□ **19 positions** pages 9 & 10

□ Impacts:

- Addl time required for mapping requests related to projects
- Reduced levels of service related to maintenance workers and equipment operators
- Reduced service of sign inspection and maintenance

**Request for approval to remove these positions from the
FY07/08 budget**



Personnel Changes – other funds

□ **Utilities**

- 3 positions - page 10

□ **Fleet**

- 1 position - page 10

□ **Street Lighting**

- 1 position - page 10

**Request for approval to remove these positions from the
FY07/08 budget**



Events Center – Re-allocation of staffing

- A 42,000 sf facility (previously 22,000 sf)
- Main Event room (broken out to 7 rooms)
- 7 days/week – three shifts
- Potential conference centers
- Request for four positions to be allocated to this facilities operation
 - Maintenance Coordinator
 - Trades Helper
 - Maintenance Worker
 - Recreation Specialist

Request for approval to remove these positions from the FY07/08 budget



REVENUE ENHANCEMENTS

- Request Board direction to implement the various revenue enhancements.



Other Changes

- Request Board direction to implement the various revenue enhancements.

Health Care – Increase to Employee Contributions

BLUECARE HMO PLAN 11

	EMPLOYEE COST INCREASE MONTHLY	EMPLOYEE COST INCREASE ANNUALLY
EMPLOYEE ONLY	\$26	\$312
EMPLOYEE/SPOUSE	\$76	\$912
EMPLOYEE/CHILD(REN)	\$89	\$1,068
EMPLOYEE/FAMILY	\$67	\$804

BLUECARE HMO PLAN 8

EMPLOYEE ONLY	\$84	\$1,008
EMPLOYEE/SPOUSE	\$84	\$1,008
EMPLOYEE/CHILD(REN)	\$65	\$780
EMPLOYEE/FAMILY	\$85	\$1,020

Health Care – Increase to Employee Contributions

BLUECHOICE PPO PLAN 702

	EMPLOYEE COST INCREASE MONTHLY	EMPLOYEE COST INCREASE ANNUALLY
EMPLOYEE ONLY	\$40	\$480
EMPLOYEE/SPOUSE	\$95	\$1,140
EMPLOYEE/CHILD(REN)	\$84	\$1,008
EMPLOYEE/FAMILY	\$110	\$1,320



Next Steps

- Making further changes?
- Getting ready for the final Public Hearings in September 13th and 27th