

For comments or suggestions concerning this grant proposal please email Dianne Quilty at Dianne.quilty@charlottefl.com, call 941-743-1591 or send a letter to Dianne Quilty, Charlotte County Board of County Commissioners, Budget and Administrative Services Department, Suite B-104, 18500 Murdock Circle, Port Charlotte, FL 33948-1068.

PROGRAM NARRATIVE

Part 1 – OSSI Improvement Program:

The Punta Gorda Police Department is currently replacing a twenty-year old computer system comprised of a Records Management System (RMS) and Computer-Aided Dispatch (CAD) system. The system, and its associated components, have been routinely upgraded during that time but have increasingly grown unwieldy, outmoded, and obsolete. The CAD system was scheduled to no longer be supported by the manufacturer in 2011, necessitating a search for a replacement solution. As good stewards of taxpayer money, the department was able to negotiate a replacement of both the RMS and CAD with a total state-of-the-art solution (named OSSI) from our current vendor SunGuard Public Sector at the cost of replacing only the CAD (a savings of \$332,900).

Document Scanning and Storage Module:

Despite the considerable savings, the department was not able to purchase all necessary modules for the system. One of the modules needed by the department, but not able to be funded at the time of purchase, is known as a *Document Scanning and Storage Module*. This module can be installed on multiple computers and allows authorized personnel to scan criminal investigation, police incident, and arrest information into the system in real-time. This allows detectives and officers on the street to have near-immediate access to information that may assist in conducting investigations and also may enhance officer safety. The module will also allow the agency to continue its migration towards a “paper-less” records system and allow for faster and more accurate records retrieval for the public and the media.

Mugshot Module:

Another module needed by the department is the *Mugshot Display Software Module*. This module allows department personnel to directly access the agency database to quickly and efficiently create photographic lineups to be used in support of criminal investigations. The current agency method requires officers to go to multiple photographic databases to find images that are similar to the suspect and suitable for a photographic lineup. In many cases, this requires the assistance of a detective which is an inefficient use of time and resources. It is anticipated that this time consuming process will be dramatically reduced by purchase and installation of the *Mugshot Display Software Module*.

Part 2 – Toughbook Laptops

Consistent with the JAG Purpose Area of Planning, Evaluation, and Technology Improvement Programs, in order to work towards the Sheriff’s Strategic Goal of Improved Information and Communications Technology, the Office of Management Information Systems and Information Technology (MIS/IT) has purchased a new Records Management System (RMS) from ACISS Systems which allows for virtually paperless reporting of all incident reports, accident reports, traffic citations, traffic warnings, and field interview reports. In lieu of writing a report and having a district clerk reenter the same data into the RMS, ACISS would allow for the reporting officer to enter incident data directly into the database whereby eliminating the duplication of efforts currently in practice at the Sheriff’s Office.

Having a paperless reporting system, which would be field-based reporting by the officer, would require the Sheriff's Office to evaluate the quality of Toughbook Laptops deployed for sworn personnel. Our current Toughbooks have between 1 and 2GB of memory with a single core processor. Considering the other applications MIS/IT has already installed on the Toughbooks, the addition of the software components needed to support the full functionality of ACISS RMS would cause the performance of the laptops to be less than efficient. In addition to processing and memory capacity, the Department of Justice's CJIS Security Policy has mandated an additional level of encryption for laptop users at the unit level. Agencies will be required to demonstrate how their data and data storage is being secured if paperless reporting is conducted.

In order to meet the requirements of the CJIS Security Policy and to have successful implementation of the ACISS RMS for field-based reporting, the Sheriff's Office would have to 1) upgrade the Toughbooks to support an expanded 4GB of memory, which would double the memory currently deployed in Charlotte County, 2) increase the processor speed and capacity and 3) accelerate the replacement cycle so that every sworn personnel issued a Toughbook can have their laptop ready for field-based reporting within the next three years.

BUDGET AND BUDGET NARRATIVE (all costs are approximate):

Part 1 – OSSI Improvement Program:

- *Document Scanning and Storage Module:* The Punta Gorda Police Department plans to use the funds from this grant to purchase the Document Scanning and Storage Module to be used by various agency personnel. This module will be used to better leverage the power of the new agency computer system and will allow the department to provide better customer service, enhance efficiency, and increase officer safety.
- *Mugshot Module:* The Punta Gorda Police Department plans to use the funds from this grant to purchase approximately 25 software licenses for the *Mugshot Display Software Module*. This module will also allow the department to fully maximize the potential of the new Records Management System. By outfitting key personnel with this module, detectives and officers have near-immediate access to photographic lineups which will assist them in conducting investigations and also may result in the quicker resolution of criminal investigations.

Equipment	Qty	Unit Cost	Total Cost
1. OSSI Document Scanning and Storage Module	1	\$5,000.00	\$5,000.00
2. Initial year annual maintenance Document Scanning and Storage Module	1	\$1,600.00	\$1,600.00
3. Approximately 25 OSSI <i>Mugshot Display software Module</i> Site Licenses	25	\$200.00	\$5,000.00
4. Initial year annual maintenance <i>Mugshot Display Software Module</i>	1	\$1,600.00	\$1,600.00
TOTAL:			\$13,200.00

Any additional costs exceeding the award amount will be covered by the Punta Gorda Police Department.

Part 2 Toughbook Laptop Upgrade to meet ACCISS System Requirements

In keeping with the purpose area of "Planning, Evaluation, and Technology Improvement Programs," the Charlotte County Sheriff's Office Management Information Systems/Information Technology Division will be responsible for the purchase of at least 12 Toughbook Laptops. The purchase of these laptops, along with the 30 currently scheduled to be replaced in the Sheriff's budget, will enable MIS/IT to begin deploying them to sworn personnel for field-based reporting in ACCISS RMS. The minimum of 12 laptops will accelerate the replacement cycle in order to have all Toughbook Laptops currently assigned to sworn personnel be upgraded for field-based reporting. Given this need, the Sheriff's Office respectfully requests the following:

Equipment	Quantity	Unit Cost	Total Cost
Toughbook Laptops These laptops will be configured to be able to operate the ACCISS Records Management System efficiently allowing sworn law enforcement personnel to write their incident and offense reports in the field.	12	\$3,987.00	\$47,844.00
Total:			\$47,844.00

The Charlotte County Sheriff's Office asks for the grant amount and any additional costs incurred will be handled by the Sheriff's Office.

GRAND TOTAL: \$61,044.00